

**Village of Middlefield Council Minutes**  
**October 11, 2018**

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Council met in regular session. Mayor Garlich called the meeting to order at 7:05 p.m. with the following members present: Mr. Carl Hornung, Mr. Scott Klein, Mr. Bill Blue, Mr. Sam Morrow, Mr. Ron Wiech and Ms. Kaitlyn Arganti.

**Also present:** Ms. Leslie McCoy - Administrator, Mr. Tom Lee-Solicitor, Chief Tucholski, Lt. Savage, Mr. John Boksansky-Zoning Inspector, Mr. Nick Giardina-Fiscal Officer, Ms. Jess Giardina, Ms. Billie Warren-Recreation Director, Chief Bill Reed-Fire Department, Ms. Joan Czuchra, Mr. Roger Hanna, Ms. Fran Hanna, Ms. Joyce porozynski, Mr. Christian Klein, Ms. Ann Wichert-Maple Leaf, Mr. Dan Mix, Mr. Chris Brook-CCAN and Alex Duncan.

**Opening Ceremony:** The Pledge of Allegiance was recited.

**Agenda:** Add Airport Request under Old Business.

**Approval of Minutes:** September 13, 2018 regular meeting – *Mr. Klein moved to approve the minutes as presented, seconded by Mr. Morrow. Roll call: Yeas (6).*

**Payment of Bills:** *Mr. Wiech moved to authorize payments totaling \$269,561.34 motion seconded by Mr. Blue. Roll call: Yeas (6).*

**FISCAL OFFICER'S REPORT: Income Tax and Financials** – Report is included in the packet. Mr. Giardina stated that Income Tax collections are up about \$143,000.00. Water and sewer collections are down for the year. Discussion held regarding the projects that have been completed and the other projects that will be completed before year end. Withholdings are up substantially. Discussion regarding the Tare Creek Project and expected payments.

**AMBULANCE REPORT** – Report is included in the packet. Mr. Chris Brook gave the statistics for the month. There were 102 call for the month. EMT's have been dispatched to Florida to assist with Hurricane relief.

**FIRE DEPARTMENT REPORT** - Report is included in the packet. Chief Reed gave the statistics for the month of September. There are 605 runs for the year. Received the new engine/rescue 3828, it has been outfitted and will be on the road soon.

**ECON DEVELOPMENT:** Report is included in the packet. Ms. McCoy stated Mr. Hero grand opening with be 10/20 and Aldi's has opened. Business expansion is still moving along. Working on marketing the old tractor supply store. Also responding to RFP's from the state. Working on the Revolving Loan Fund reporting and Grants. Still working on updating the business side of the website.

**ZONING REPORT:** Report is included in the packet. Mr. Boksansky stated that September was a busy month. Discussion regarding a sink hole adjacent the sidewalk and the service department repaired. A Single Family home request was filed by Probuilt Homes in Woodsong. Violation inspection are ongoing and would like to complete before the end of the month.

**STREETS, SIDEWALKS & UTILITIES REPORT** – Report is included in the packet. Chief Tucholski stated that the department has been done a ton of mowing. Chipped

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branches, ballfield maintenance and received many compliments regarding the landscaping at the cemetery. Water Treatment Plant repairs and also Wastewater Treatment Repairs on a larger pump. Installed new control panel at the downtown pump station so the service guys can change floats electronically instead of manually. S. Springdale project is almost completed. Striping will happen tonight and still waiting on the new traffic light eyes to be installed.

**POLICE REPORT** – Report is included in the packet. Chief Tucholski gave the statistics for the month of September. There were 350 calls for service this month. Calls for service is down slightly from last year. Chief Tucholski gave a brief overview of a stolen car case. Metal detectors at the high school have been used once. Ran about 150 kids through the detectors and there were a few bumps due to all the electronic devices. Also did a morning at the middle school.

**PARKS & RECREATION REPORT** – Report is included in the packet. Ms. Warren stated that the football season is wrapping up and the varsity team made playoffs. Fall soccer's final games are being played tonight. Volleyball is continuing games. The paint and sip was well attended and everyone has a great time. There are two more paint and sips scheduled. A Harry Potter book in November and December will be a holiday themed. Kitchen kids will be starting soon and has 10 participants. Basketball and wrestling registration is open.

**PUBLIC PARTICIPATION-**

**Don Rice – Superintendent of Bessie Benner Metzenbaum Center, here to Update Officials on Changes at the Center Overseen by the Geauga County Board of Developmental Disabilities:** Handed out paperwork. Asked questions and handed out candy for answers regarding what services that Metzenbaum provides.

**Discussion regarding Levy 18:** the income tax increase of 0.25% that will be on the November 6, 2018. Mr. Morrow made a point of saying that this is not just for road repairs. It is for all infrastructure including water lines and wastewater lines.

**FIRST READING -**

**RESOLUTION 18-31 A RESOLUTION DESIGNATING NOVEMBER 2018 LUNG CANCER AWARENESS MONTH, AND NOVEMBER 8, 2018 MIDDLEFIELD MEANS HEALTH DAY, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 18-31 by title only.

Mr. Blue made a motion to waive the required readings and declare Resolution 18-31 an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Resolution 18-31, motion seconded by Mr. Morrow. Roll call: Yeas (6).

**RESOLUTION 18-32 A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 18-32 by title only.

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Mr. Giardina stated that these are the Quarterly transfers. This gives a better snap shot of what the fund balnces.

Mr. Wiech made a motion to waive the required readings and declare Resolution 18-32 an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Resolution 18-32, motion seconded by Mr. Klein. Roll call: Yeas (6).

**RESOLUTION 18-33 A RESOLUTION EXPRESSING THE OPPOSITION OF THE MIDDLEIFELD VILLAGE COUNCIL TO PROPOSED STATE ISSUE 1, URGING THE ELECTORATE TO VOTE "NO" ON ISSUE 1 ON NOVEMBER 6, 2018, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 18-33 by title only.

Discussion regarding this issue.

Mr. Morrow made a motion to waive the required readings and declare Resolution 18-33 an emergency, motion seconded by Ms. Arganti. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Resolution 18-33 motion seconded by Mr. Morrow. Roll call: Yeas (6).

**ORDINANCE 18-127 AN ORDINANCE ENACTING NEW CHAPTER 377 OF THE CODIFIED ORDINANCES TO PROVIDE FOR THE REGULATION AND USE OF PRIVATE TRANSPORTATION VEHICLES ON NON-MAIN PUBLIC ROADWAYS WITHIN THE VILLAGE.**

Mayor Garlich introduced Ordinance 18-127 by title only.

Discussion regarding the legislation and the requirements. This will state slow moving vehicles but not include regular Golf Carts.

Mr. Wiech made a motion to place Ordinance 18-127 on first reading, motion seconded by Mr. Morrow. Roll call: Yeas (6).

**ORDINANCE 18-128 AN ORDINANCE ENACTING NEW SECTION 501.16 OF THE CODIFIED ORDINANCES TO PROVIDE FOR REIMBURSEMENT TO THE VILLAGE FROM ANY PERSON WHO, WITHIN A TWELVE MONTH PERIOD, IS THE SUBJECT OF MORE THAN TWO EMERGENCY SERVICE CALLS FOR TREATMENT FOR ACTUAL OR SUSPECTED NARCOTICS INGESTION OR OVERDOSE, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 18-128 by title only.

The ordinance is mirrored by the state statute. The state statute has the sunset clause and also the number of allowed calls before charging. Council considers this a service charge and not a fine. Chief Tucholski stated that he feels this is just one more way to detour people from coming to Middlefield and overdosing. The charge is for the police department and the ambulance service. There is currently no charge for the narcan.

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Mr. Klein made a motion to declare Ordinance 18-128 and emergency and place it on first reading, motion seconded by Mr. Hornung. Roll call: Yeas (5). Mr. Wiech voted no.

**ORDINANCE 18-129 AN ORDINANCE ESTABLISHING THE SALARIES AND WAGE RATES FOR THE NON-POLICE EMPLOYEES OF THE VILLAGE EFFECTIVE JANUARY 1, 2019, AND DECLARING AN EMERGENCY, AS AMENDED.**

Mayor Garlich introduced Ordinance 18-129 by title only.

Mr. Hornung made a motion to declare Ordinance 18-129 an emergency and place it on first reading, motion seconded by Mr. Klein. Roll call: Yeas (6).

**ORDINANCE 18-130 AN ORDINANCE ESTABLISHING THE WAGE RATES FOR POLICE OFFICERS OF THE VILLAGE AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 18-130 by title only.

Ms. Arganti made a motion to declare Ordinance 18-130 an emergency and place it on first reading, motion seconded by Mr. Hornung. Roll call: Yeas (6).

**ORDINANCE 18-131 AN ORDINANCE AUTHORIZING THE VILLAGE FISCAL OFFICER TO CONTRIBUTE TO EACH EMPLOYEES HSA ACCOUNT AND COMPENSATE EACH FULL-TIME EMPLOYEE NOT ON THE EMPLOYEE HEALTH INSURANCE PLAN, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 18-131 by title only.

TABLED

**ORDINANCE 18-132 AN ORDINANCE HIRING ADVANCED ACCOUNTING CONSULTANTS TO ASSIST THE VILLAGE'S FISCAL OFFICER WITH CERTAIN ACCOUNTING AND BOOKKEEPING FUNCTIONS, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 18-132 by title only.

Mr. Wiech made a motion to declare Ordinance 18-132 an emergency and place it on first reading, motion seconded by Mr. Hornung. Roll call: Yeas (6).

**ORDINANCE 18-133 AN ORDINANCE EMPLOYING THOMAS J. LEE AS VILLAGE SOLICITOR AND LEGAL COUNSEL FOR THE VILLAGE OF MIDDLEFIELD FOR JANUARY 1, 2019- DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 18-133 by title only.

Mr. Morrow made a motion to declare Ordinance 18-133 an emergency and place it on first reading, motion seconded by Mr. Hornung. Roll call: Yeas (6).

**ORDINANCE 18-134 AN ORDINANCE APPOINTING THE FIRM OF STEPHEN HOVANCSEK & ASSOCIATES AS VILLAGE ENGINEER FOR THE PERIOD**

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**JANUARY 1, 2019 THROUGH DECEMBER 31, 2020, AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF SAID SERVICES, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 18-134 by title only.

Mr. Klein made a motion to declare Ordinance 18-134 an emergency and place it on first reading, motion seconded by Mr. Morrow. Roll call: Yeas (6).

**SECOND READING**

**RESOLUTION 18-26 A RESOLUTION TO ADOPT A USE POLICY FOR CREDIT CARDS ISSUED BY THE VILLAGE, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 18-26 by title only.

Mr. Hornung made a motion to place Resolution 18-26 on second reading, motion seconded by Mr. Morrow. Roll call: Yeas (6).

**RESOLUTION 18-30 A RESOLUTION AUTHORIZING INTENT TO DISPOSE OF UNNEEDED, ABSOLUTE OR UNFIT MUNICIPAL OWNED PERSONAL PROPERTY VIA INTERNET AUCTION IN CALENDAR YEAR 2019.**

Mayor Garlich introduced Resolution 18-30 by title only.

Mr. Blue made a motion to place Resolution 18-30 on second reading, motion seconded by Mr. Hornung. Roll call: Yeas (6).

**THIRD READING**

**OLD BUSINESS**

1. **Airport Request:** Mayor Garlich gave a brief overview of the issue that the Airport has regarding getting the silo removal and redesign to allow night landing. The Mayor feels that why should the village pay the full bill when this is a county airport. Attended a meeting with the commissioners and the airport and the commissioners were going to discuss the available funding through the County.

**NEW BUSINESS**

1. **Web Site Report – Kim Breyley:** Reports are in the packet. View for the month of September were down from last month but up from last year. Top page is the police blotter and Aldi's photos. Up 14% overall from last year.
2. **Senior Center Request – Convection Oven Replacement and Electrical Updates:** Ms. McCoy stated that the department of Aging would like to remove the current ovens and replace them with stackable convection ovens. They will cover the cost of the ovens and the rewiring that would be required. Just need permission due to the village owning the buildings. Mr. Blue made a motion to approve the replacement of the ovens and the rewiring that is required, motion seconded by Mr. Klein. All in favor: Yeas (6).

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- 3. School Consolidation:** Mayor Garlich stated that at the State of the Village he was pretty open that he is in favor of consolidation. There is a meeting scheduled with the school board to discuss this issue. Mr. Wiech stated that unfortunately as of June 2018 the school board lost the chance to get state money to help refurbish the current building. It is the consensus of the Council to support the consolidation. There are so many opportunities for the students and also the teachers. The Berkshire teachers are currently learning a different way to teach it is called project learning and it is prepping them to teach on a college level. Cardinal teachers could be getting the same advantages if the school board would agree to consolidation. Council would like to see the pros and con's list from the school board and also the survey results at the meeting on 10/25/2018. Chief Reed asked why did the village not jump on the band wagon when the gentlemen from Kent came and gave the presentation. Mayor Garlich stated that he felt that government should not interfere with the schools. If the school does go defunct it will affect the economics of the village. There are currently only 60 kids in second grade. If a few years this is going to be an issue to keep the school going.
- 4. Bureau of Justice Assistance (BJA) Bullet Proof Vest Grant Award:** Chief Tucholski stated that Sergeant Nevison received a grant to help cover half the cost of the vests. The life cycle of a vest is about 5 years. They expire within various years.

**COMMITTEE REPORTS and COMMUNICATIONS**

**Parks & Recreation (Mr. Hornung/Ms. Arganti/Mayor Garlich)** – Minutes are included in the packet.

**Public Safety (Mr. Wiech/Mr. Blue/Mr. Hornung)** – Minutes are included in the packet.

**Finance & Ordinance (Mr. Morrow/Mr. Klein/Ms. Arganti)** – Minutes are included in the packet.

**Streets, Sidewalks, & Utilities (Mayor Garlich/Mr. Hornung/Mr. Morrow)** – Minutes are included in the packet.

**Economic Development Committee** (Mayor Garlich, Mr. Blue, Mr. Hornung, Mr. McDowell, Mr. Dietrich, Mr. Schill, Ms. Breyley) – Minutes are included in the packet.

**Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Mr. Szymanski)** – Minutes are included in the packet.

**VILLAGE CALENDAR:**

**EXECUTIVE SESSION:**

Mr. Hornung made a motion to adjourn into executive session at 8:43 pm to discuss personnel, motion seconded by Mr. Klein.

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The regular session of council reconvened at 9:07

There being no further business before Council the regular session adjourned at 9:10 p.m.

**Approved:** \_\_\_\_\_  
**MAYOR**

**Attest:** \_\_\_\_\_  
**FISCAL OFFICER**

DRAFT