

**Village of Middlefield Council Minutes
December 13, 2018**

Council met in regular session. Mayor Garlich called the meeting to order at 7:00 p.m. with the following members present: Mr. Carl Hornung, Mr. Scott Klein, Mr. Bill Blue, Mr. Ron Wiech, Ms. Kaitlyn Arganti and Mr. Sam Morrow.

Also present: Ms. Leslie McCoy - Administrator, Mr. Tom Lee-Solicitor, Chief Tucholski, Lt. Savage, Mr. John Boksansky-Zoning Inspector, Mr. Nick Giardina-Fiscal Officer, Ms. Jess Giardina, Ms. Billie Warren-Recreation Director, Chief Bill Reed, Ms. Joyce Porozynski, Mr. Alex Duncan, Ms. Paula Shenal-CCAN, Mr. Roger Hanna, Ms. Ann Wishart-Maple Leaf and Ms. Joan Czuchra.

Opening Ceremony: The Pledge of Allegiance was recited.

Agenda: There are no additions or deletions to the agenda.

Approval of Minutes: November 8, 2018 regular meeting – *Mr. Hornung moved to approve the minutes as presented, seconded by Mr. Wiech. Roll call: Yeas (5). Mr. Morrow abstained due to not being in attendance at this meeting.*

Payment of Bills: *Mr. Wiech moved to authorize payments totaling \$630,849.95 motion seconded by Mr. Hornung. Roll call: Yeas (6).*

FISCAL OFFICER'S REPORT: Income Tax and Financials – Report is included in the packet. Mr. Giardina stated that Income Tax collection was soft for November still up about 9%. Water and sewer collections have rebounded some due to large use by the industries so with the 5% increase and the increase in usage we are hoping that it rebounds even more. Discussion regarding the proposed projects and the costs. Mr. Wiech asked about the collection of 0.25%. Mr. Giardina stated that the returns being filed for 2018 at 1%. Will start seeing the extra 0.25% in withholding in February of 2019. The true number will show with the 2020 tax collection.

AMBULANCE REPORT – Report is included in the packet. Ms. Shenal stated that there were a few weather related issues in the township. Response times are still good for the village and two new ambulances have been inspected and will be put into the rotation. Looking at having 5 ambulances and crew at the station at all times.

FIRE DEPARTMENT REPORT - Report is included in the packet. Chief Reed gave the statistics for the month of November. There are 760 runs for the year. Received the new self-contained breathing apparatuses through a joint grant with other departments in the county. Discussion regarding the large fire at the Amish home in the Township that was caused by a propane lantern.

ECON DEVELOPMENT: Report is included in the packet. Ms. McCoy stated that she is continuing to work with ongoing projects. Heavily marketing the vacant properties in the village. Still working with SiteOhio Program on the two sites; had a conference call to get everything buttoned up.

ZONING REPORT: Report is included in the packet. Mr. Boksansky stated that there is a lot going on with the zoning and property violation. Discussion regarding the banner and the policy for use. Discussion regarding signage at the corner of Springdale and 87 and the need for some maintenance.

**Village of Middlefield Council Minutes
December 13, 2018**

STREETS, SIDEWALKS & UTILITIES REPORT – Report is included in the packet. Chief Tucholski stated that the department has been out street sweeping with the milder weather in the last couple of weeks. Have done a lot of leaf pickup. The department has done some plowing but mostly salting. Maintenance and repairs at the plants. The department has been out patching the roads with cold patch. The eyes have been install at the intersection of 87 and Springdale and should be programed before the end of the month. The landscaping equipment have been serviced and put away for the winter.

POLICE REPORT – Report is included in the packet. Chief Tucholski gave the statistics for the month of November. There were 338 calls for service this month. Discussion regarding the call that came from a domestic disturbance on Tuesday in Glen Valley. The department responded and immediately closed the street and set up a perimeter. Turns out that there was an issue between the adult son and the parents and the son is the one who called in the call. The Shop w Cop will be held on Saturday at 5:00 pm and the wrapping will take place in the empty hair salon area. Check out will be at the farm and Garden Center. There are 9 kids who will receive between \$300.00 and \$500.00 depending on the size of the family. There were 1,700 items collected at the Fill a Cruiser last weekend.

PARKS & RECREATION REPORT – Report is included in the packet. Ms. Warren stated that there is a Paint and Sip this Sunday at the Senior Center, there are 11 participants signed up currently. The Holiday Cookies class was a huge success. There were 10 participants and they made three different kinds of cookies and learned how to decorate sugar cookies. Basketball has started game for the older kids and the younger age group will start this weekend. Letters to Santa has been a great success. Have received several picture for the coloring contest. The judges drove around the village on December 10th and the winners will be announced on December 20th on the Facebook. Mayor Garlich read a statement regarding the Recreation Department.

PUBLIC PARTICIPATION-

Mayor Garlich wished everyone a Merry Christmas. Today was the last health fair for the year. Discussion regarding continuing next year.

Election – President Pro-Tempore of Council: Mayor Garlich opened the floor to nominations. Mr. Blue nominated Mr. Klein, seconded by Mr. Hornung. No other nominations were made. Mayor Garlich closed the floor to nominations. Roll call: Yeas (6).

FIRST READING -

RESOLUTION 18-38 A RESOLUTION AUTHORIZING THE VILLAGE ENGINEER TO PREPARE PLANS, SPECIFICATIONS, AND ADVERTISE FOR BIDS FOR THE LAKE STREET ROAD PROJECT, AND DECLARE AN EMERGENCY.

Mayor Garlich introduced Resolution 18-38 by title only.

Mr. Blue made a motion to waive the required readings and declare Resolution 18-38 an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

**Village of Middlefield Council Minutes
December 13, 2018**

Mr. Wiech made a motion to **PASS** Resolution 18-38, motion seconded by Mr. Morrow. Roll call: Yeas (6).

RESOLUTION 18-39 A RESOLUTION AUTHORIZING THE VILLAGE ENGINEER TO PREPARE PLANS, SPECIFICATIONS, AND ADVERTISE FOR BIDS FOR THE EDGEWOOD DRIVE ROAD PROJECT, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 18-39 by title only.

Mr. Blue made a motion to waive the required readings and declare Resolution 18-39 an emergency, motion seconded by Mr. Klein. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Resolution 18-39, motion seconded by Mr. Klein. Roll call: Yeas (6).

RESOLUTION 18-40 A RESOLUTION AUTHORIZING THE VILLAGE ENGINEER TO PREPARE PLANS, SPECIFICATIONS, AND ADVERTISE FOR BIDS FOR THE S. STATE LONG SIDE CONNECTOR PROJECT, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 18-40 by title only.

Chief Tucholski stated that this project will move the remaining four houses, Huntington Bank and the Great Lakes Plaza to the 12 line and this will abandon the 4" which is approximately 65+ years old and most of the recent breaks have been on that line.

Mr. Hornung made a motion to waive the required readings and declare Resolution 18-40 an emergency, motion seconded by Mr. Blue. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Resolution 18-40, motion seconded by Ms. Arganti. Roll call: Yeas (6).

RESOLUTION 18-41 A RESOLUTION AUTHORIZING THE VILLAGE ENGINEER TO PREPARE PLANS, SPECIFICATIONS, AND ADVERTISE FOR BIDS FOR THE GROVE STREET SIDEWALK REPLACEMENT PROJECT, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 18-41 by title only.

Chief Tucholski stated that this is only the north side of the street and make the sidewalks to standard size.

Mr. Blue made a motion to waive the required readings and declare Resolution 18-41 and emergency, motion seconded by Mr. Klein. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Resolution 18-41, motion seconded by Mr. Wiech. Roll call: Yeas (6).

RESOLUTION 18-42 A RESOLUTION AUTHORIZING THE VILLAGE ENGINEER TO PREPARE PLANS, SPECIFICATIONS AND ADVERTISE FOR BIDS FOR THE CATCH BASIN REPLACEMENT/REPAIR PROJECT, AND DECLARING AN EMERGENCY.

**Village of Middlefield Council Minutes
December 13, 2018**

Mayor Garlich introduced Resolution 18-42 by title only.

Mayor Garlich stated that there have been 25 catch basins that have been identified that need emergency repair. There are more catch basins that need repaired and they will be an ongoing list that will be tackled each year.

Mr. Blue made a motion to waive the required readings and declare Resolution 18-42 an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (60)

Mr. Hornung made a motion to **PASS** Resolution 18-42, motion seconded by Mr. Morrow. Roll call: Yeas (6)

RESOLUTION 18-43 A RESOLUTION AUTHORIZING THE VILLAGE ENGINEER TO PREPARE PLANS, SPECIFICATIONS, FOR THE WELL IMPROVEMENT PROJECT, TO CONSULT WITH APPROPRIATE EXPERTS IN FURTHERANCE OF THAT PROJECT, AS NEEDED, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 18-43 by title only.

Mr. Morrow made a motion to waive the required readings and declare Resolution 18-43 an emergency, motion seconded by Mr. Hornung. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Resolution 18-43, motion seconded by Mr. Wiech. Roll call: Yeas (6).

RESOLUTION 18-44 A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR SERVICES WITH THE GEAUGA COUNTY BOARD OF COMMISSIONERS AND THE GEAUGA DEPARTMENT ON AGING, FOR USE OF THE MIDDLEFIELD COMMUNITY CENTER, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 18-44 by title only.

Ms. McCoy stated that this is the same agreement that has been passed each year. This grants them the right to use the center for a monthly fee. Any improvement must be approved by council. The only change to the agreement is making it a two year agreement to make it consistent with all the other agreements.

Mr. Blue made a motion to waive the required readings and declare Resolution 18-44 an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Resolution 18-44, motion seconded by Ms. Arganti. Roll call: Yeas (6).

ORDINANCE 18-138 AN ORDINANCE AMENDING THE 2018 PERMANENT APPROPRIATIONS AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 18-138 by title only.

**Village of Middlefield Council Minutes
December 13, 2018**

Mr. Morrow made a motion to waive the required readings and declare Ordinance 18-138 an emergency, motion seconded by Mr. Hornung. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Ordinance 18-138, motion seconded by Ms. Arganti. Roll call: Yeas (6).

ORDINANCE 18-139 AN ORDINANCE RATIFYING THE EMPLOYMENT OF DENNIS M. COYNE AS VILLAGE PROSECUTOR FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2020, ESTABLISHING COMPENSATION, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 18-139 by title only.

Mr. Morrow made a motion to waive the required readings and declare Ordinance 18-139 an emergency, motion seconded by Mr. Wiech. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Ordinance 18-139, motion seconded by Mr. Morrow. Roll call: Yeas (6).

ORDINANCE 18-140 AN ORDINANCE DIRECTING THE FISCAL OFFICER TO ESTABLISH AN INCOME TAX INFRASTRUCTURE FUND IN ORDER TO SEGREGATE THE TAXES COLLECTED PURSUANT TO THE 0.25% INCOME TAX LEVY APPROVED BY THE VOTERS AT THE NOVEMBER 6, 2018 ELECTION, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 18-140 by title only.

Mr. Wiech made a motion to waive the required readings and declare Ordinance 18-140 an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Ordinance 18-140, motion seconded by Mr. Klein. Roll call: Yeas (6).

SECOND READING

RESOLUTION 18-36 A RESOLUTION ADOPTING A CAPITAL IMPROVEMENT PLAN FOR THE VILLAGE, WHICH PLAN INCLUDES WHAT WAS PREVIOUSLY DESIGNATED AS THE "UTILITY CAPITAL IMPROVEMENT PLAN" AS ADOPTED PURSUANT TO CHAPTER 913 OF THE CODIFIED ORDINANCES, FOR THE FIVE CALENDAR YEAR COMMENCING IN 2019, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 18-36 by title only.

Mr. Morrow made a motion to declare Resolution 18-36 an emergency and place on second reading, motion seconded by Mr. Hornung. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Resolution 18-36, motion seconded by Mr. Wiech. Roll call: Yeas (6).

THIRD READING

ORDINANCE 18-127 AN ORDINANCE ENACTING NEW CHAPTER 377 OF THE CODIFIED ORDINANCES TO PROVIDE FOR THE REGULATION AND USE OF PRIVATE TRANSPORTATION VEHICLES ON NON-MAIN PUBLIC ROADWAYS WITHIN THE VILLAGE.

Mayor Garlich introduced Ordinance 18-127 by title only.

Mr. Hornung made a motion to **PASS** Ordinance 18-127, motion seconded by Mr. Morrow. Roll call: Yea (6).

ORDINANCE 18-128 AN ORDINANCE ENACTING NEW SECTION 501.16 OF THE CODIFIED ORDINANCES TO PROVIDE FOR REIMBURSEMENT TO THE VILLAGE FROM ANY PERSON WHO IS THE SUBJECT OF MORE THAN ONE EMERGENCY SERVICE CALL FOR TREATMENT FOR AN ACTUAL OR SUSPECTED NARCOTICS INGESTION OR OVERDOSE, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 18-128 by title only.

Mr. Hornung made a motion to **PASS** Ordinance 18-128, motion seconded by Mr. Klein. Roll call: Yeas (5). Mr. Wiech voted no.

ORDINANCE 18-129 AN ORDINANCE ESTABLISHING THE SALARIES AND WAGE RATES FOR THE NON-POLICE EMPLOYEES OF THE VILLAGE EFFECTIVE JANUARY 1, 2019, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 18-129 by title only.

Mr. Hornung made a motion to **PASS** Ordinance 18-129 as amended, motion seconded by Mr. Blue. Roll call: Yeas (6).

ORDINANCE 18-130 AN ORDINANCE APPROVING THE 2019 WAGE RATES FOR POLICE OFFICERS OF THE VILLAGE AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 18-130 by title only.

Mr. Hornung made a motion to **PASS** Ordinance 18-130, motion seconded by Ms. Arganti. Roll call: Yeas (6).

ORDINANCE 18-132 AN ORDINANCE HIRING ADVANCED ACCOUNTING CONSULTANTS TO ASSIST THE VILLAGE'S FISCAL OFFICER WITH CERTAIN ACCOUNTING AND BOOKKEEPING FUNCTIONS, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 18-132 by title only.

Mr. Morrow made a motion to **PASS** Ordinance 18-132, motion seconded by Mr. Wiech. Roll call: Yeas (6).

Village of Middlefield Council Minutes
December 13, 2018

ORDINANCE 18-133 AN ORDINANCE EMPLOYING THOMAS J. LEE AS VILLAGE SOLICITOR AND LEGAL COUNSEL FOR THE VILLAGE OF MIDDLEFIELD FOR JANUARY 1, 2019-DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 18-133 by title only.

Mr. Hornung made a motion to **PASS** Ordinance 18-133, motion seconded by Ms. Arganti. Roll call: Yeas (6).

ORDINANCE 18-134 AN ORDINANCE APPOINTING THE FIRM OF STEPHEN HOVANCSEK & ASSOCIATES AS VILLAGE ENGINEER FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2020, AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF SAID SERVICES, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 18-134 by title only.

Mr. Hornung made a motion to **PASS** Ordinance 18-134, motion seconded by Ms. Arganti. Roll call: Yeas (6).

OLD BUSINESS

1. **School District Survey:** Mayor Garlich stated that the village met with the Impact Group who will be creating the survey and generate the collected data. There will be a news release that will go out right after the first of the year. The survey will be mailed to all registered voters and also available electronically.

NEW BUSINESS

1. **Web Site Report – Kim Breyley:** Reports are in the packet. Ms. Breyley stated that the views are down for last month. Still up over the last year. Mobile views dropped last month.
2. **Downtown Planters:** Mayor Garlich stated that he has been quoting replacing the planters in the downtown intersection. Discussion regarding the colors that are available. The quote was \$375.00 per planter and the council the thinking green or the grey. Also discussed having them built so that the service department can moved and put them away each winter.

COMMITTEE REPORTS and COMMUNICATIONS

Parks & Recreation (Mr. Hornung/Ms. Arganti/Mayor Garlich) – Minutes are included in the packet.

Public Safety (Mr. Wiech/Mr. Blue/Mr. Hornung) – Minutes are included in the packet.

Finance & Ordinance (Mr. Morrow/Mr. Klein/Ms. Arganti) – Minutes are included in the packet.

Streets, Sidewalks, & Utilities (Mayor Garlich/Mr. Hornung/Mr. Morrow) – Minutes are included in the packet.

**Village of Middlefield Council Minutes
December 13, 2018**

Economic Development Committee (Mayor Garlich, Mr. Blue, Mr. Hornung, Mr. McDowell, Mr. Dietrich, Mr. Schill, Ms. Breyley) – Minutes are included in the packet.

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Mr. Szymanski) – No meeting held in November.

VILLAGE CALENDAR:

EXECUTIVE SESSION:

There being no further business before Council the regular session adjourned at 8:27 p.m.

Approved: _____
MAYOR

Attest: _____
FISCAL OFFICER