

Village of Middlefield Council Minutes
January 10, 2019

Council met in regular session. Mayor Garlich called the meeting to order at 7:00 p.m. with the following members present: Mr. Carl Hornung, Mr. Scott Klein, Mr. Bill Blue, Mr. Ron Wiech, Ms. Kaitlyn Arganti and Mr. Sam Morrow.

Also present: Ms. Leslie McCoy - Administrator, Mr. Tom Lee-Solicitor, Chief Tucholski, Lt. Savage, Mr. John Boksansky-Zoning Inspector, Mr. Nick Giardina-Fiscal Officer, Ms. Jess Giardina, Ms. Billie Warren-Recreation Director, Mr. Roger Hanna, Mr. Alex Duncan, Mr. Dan Mix, Ms. Paula Shenal-CCAN, Ms. Ann Wichart-MapleLeaf, Ms. Joyce Porozynski and Cpt. Yeropoli-Middlefield Fire Department.

Opening Ceremony: The Pledge of Allegiance was recited.

Agenda: There are no additions or deletions to the agenda.

Approval of Minutes: December 13, 2018 regular meeting – *Mr. Wiech moved to approve the minutes as presented, seconded by Mr. Hornung. Roll call: Yeas (6).*

Approval of Minutes: December 20, 2018 special meeting – *Mr. Hornung moved to approve the minutes as presented, seconded by Mr. Blue. Roll call: Yeas (5).* Mr. Wiech abstained due to not being at the meeting.

Payment of Bills: *Mr. Wiech moved to authorize payments totaling \$1,059,486.83 motion seconded by Mr. Hornung. Roll call: Yeas (6).* This does include 2 loan payments.

FISCAL OFFICER'S REPORT: Income Tax and Financials – Report is included in the packet. Mr. Giardina went over the Statement of Cash. Income tax Collection was up for the year. Discussion regarding quarterly transfers.

AMBULANCE REPORT – Report is included in the packet. Ms. Shenal had to leave due to an emergency.

FIRE DEPARTMENT REPORT - Report is included in the packet. Cpt. Yeropoli gave the statistics for the month. 802 runs for the year. In February the department will be holding a training with UH and other EMS providers. Discussion regarding the “Fill a Truck” that was done for the Miller Family that was involved in the house fire. Some of the kids are still in the hospital in Akron and the family has daily travel expenses. Discussion regarding some of the other donations that have been made to the family.

ECON DEVELOPMENT: Report is included in the packet. Ms. McCoy stated that she is still working with Red Creek Development and the SiteOhio Program. Planning on attending the FirstEnergy Economic Development Seminar. Continuing site visits and sending out marketing material for the vacant properties. Assisting Ohio Means Jobs on planning a job fair for local high school students. Helping out Trumbull County with a job fair for the displaced workers from plant closings by getting the information to Village Industries and participants.

ZONING REPORT: Report is included in the packet. Mr. Boksansky stated that he has been working with the owner of the sign at the end of Springdale and 87 and things have been moving forward with repairs. Mayor Garlich asked Mr. Boksansky how he patrols

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the village. Ms. Boksansky stated that he has broken down the village into four quadrants and that is how he does his windshield inspections.

STREETS, SIDEWALKS & UTILITIES REPORT – Report is included in the packet. Chief Tucholski stated that his ending numbers for the year were up from last year including overtime by 2 hours. This was due to the large amount of snow in January and March of 2018. Fixed a very large water leak at the intersection of North State and East High. Probably had been leaking for a while. Once found the department quickly dug it up and did the necessary repairs. The department has been doing snowplowing and salting. Mr. Cipolla the WTP Operator gave the final numbers for the year and the well depth has returned to what it was prior to summer. The traffic signal camera are working at the intersection of Springdale and 87.

POLICE REPORT – Report is included in the packet. Chief Tucholski gave the statistics for the year. There were 4,431 calls for service in 2018 compared to 4,746 on 2017. There are currently 2 candidates starting the hiring process for the open position. Mayor Garlich stated that yesterday was Law Enforcement Appreciation Day. Mayor Garlich read a statement to the Officers in attendance.

PARKS & RECREATION REPORT – Report is included in the packet. Ms. Warren stated that the Basketball program will resume after the break from the holidays. The winners of the Outdoor Decorating contest for the businesses were Chem Tech and Fif Tree and the Traditional winners were McDowell home on South State and Lanese/Stull home on Woodsong. The Clark Griswald winners were the Elko's on Lantern Court and Geraci on South State. Santa received 26 letters from the mailbox. The Egg Hunts are scheduled for April 20th. The next Paint and Sip is scheduled on February 3rd at 3:00 pm at the Senior Center.

PUBLIC PARTICIPATION-

Mayor Garlich stated that there is a meeting being scheduled with NOACA/Geauga County Engineers Office, regarding the buggy lanes on 608.

FIRST READING -

RESOLUTION 19-01 A RESOLUTION REQUESTING THE GEAUGA COUNTY AUDITOR TO PROVIDE TAX ADVANCES FOR THE 2019 COLLECTION PERIODS, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 19-01 by title only.

This is a request that is submitted every year so the village can receive a tax advance.

Mr. Hornung made a motion to waive the required readings and declare Resolution 19-01 an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Resolution 19-01, motion seconded by Mr. Klein. Roll call: Yeas (6).

RESOLUTION 19-02 A RESOLUTION CONSENTING TO THE PREVENTATIVE PAVEMENT TREATMENT BY THE OHIO DEPARTMENT OF TRANSPORTATION OF

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**NORTH OF GEORGIA ROAD TO JUST NORTH OF BUTTON AVENUE, AND
DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 19-02 by title only.

Mr. Wiech made a motion to waive the required readings and declare Resolution 19-02 an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Resolution 19-02, motion seconded by Mr. Klein. Roll call: Yeas (6).

**RESOLUTION 19-03 A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO
ACT AS THE DESIGNATED REPRESENTATIVE OF THE MEMEBERS OF THE
VILLAGE OF MIDDLEFIELD COUNCIL FOR PURPOSE OF REQUIRED PUBLIC
RECORDS TRAINING.**

Mayor Garlich introduced Resolution 19-03 by title only.

Mr. Wiech made a motion to place Resolution 19-03 on first reading, motion seconded by Mr. Hornung. Roll call: Yeas (6).

**RESOLUTION 19-04 A RESOLUTION AUTHORIZING THE VILLAGE
ADMINISTRATOR TO ENTER INTO A CONTRACT WITH URBAN GROWERS
GREENHOUSE LLC, FOR THE PLANTING OF FLOWER BEDS AND HANGING
FLOWER BASKETS FOR CALENDAR YEARS 2019 AND 2020, AND DECLARING
AN EMERGENCY.**

This was TABLED at the Finance & Ordinance Meeting.

**RESOLUTION 19-05 A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS
AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 19-05 by title only.

These are the transfers for the 4th quarter.

Mr. Wiech made a motion to waive the required readings and declare Resolution 19-05 an emergency, motion seconded by Mr. Hornung. Roll call: Yeas (6)

Mr. Morrow made a motion to **PASS** Resolution 19-05, motion seconded by Mr. Hornung. Roll call: Yeas (6)

**ORDINANCE 19-101 AN ORDINANCE INCREASING CERTAIN FEES IMPOSED BY
THE VILLAGE, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 19-101 by title only.

This is the yearly fee review. The 2019 increases are the 5% increase to the water, sewer and sprinkler fees.

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Mr. Morrow made a motion to waive the required readings and declare Ordinance 19-101 an emergency, motion seconded by Mr. Hornung Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Ordinance 19-101, motion seconded by Mr. Wiech Roll call: Yeas (6).

ORDINANCE 19-102 AN ORDINANCE AUTHORIZING VARIOUS ACTIVITIES RELATED TO THE 5TH ANNUAL ADULT EGG HUNT, WAIVING ANY PROHIBITIONS OF THE CODIFIED ORDINANCE REGARDING SAME.

Mayor Garlich introduced Ordinance 19-102 by title only.

The date has been changed to April 20th

Mr. Hornung made a motion to place Ordinance 19-102 on first reading, motion seconded by Mr. Morrow. Roll call: Yeas (6).

ORDINANCE 19-103 AN ORDINANCE ACCEPTING, FROM RED CREEK DEVELOPMENT CORP. AND GREENLEAF LAND COMPANY LLC, THE DEDICATION FOR PUBLIC USE OF A 40-FOOT WIDE UTILITY EASEMENT, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 19-103 by title only.

Mr. Wiech made a motion to waive the required readings and declare Ordinance 19-103 an emergency, motion seconded by Mr. Blue. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Ordinance 19-103, motion seconded by Mr. Wiech. Roll call: Yeas (6).

ORDINANCE 19-104 AN ORDINANCE AUTHORIZING VARIOUS ACTIVITIES RELATED TO THE PAINT AND SIP RECREATION PROGRAM, WAIVING ANY PROHIBITIONS OF THE CODIFIED ORDINANCE REGARDING SAME, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 19-104 by title only.

Mr. Hornung made a motion to waive the required readings and declare Ordinance 19-104 an emergency, motion seconded by Ms. Arganti. Roll call: Yeas (6).

Mr. Wiech made a motion to **PASS** Ordinance 19-104, motion seconded by Mr. Morrow. Roll call: Yeas (6).

SECOND READING

THIRD READING

OLD BUSINESS

1. **School District Survey:** Mayor Garlich read a statement regarding the survey. The phone surveys have started. The Impact Group is looking to get 200 phone

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surveys completed. The surveys should be mailed next week. There is a postage paid envelope included. The survey has 23 questions. Looking at getting a focus group from the businesses in the area. Newbury has formally consolidated with West Geauga as of July 2020. Mayor Garlich stated the he received a message regarding the email that was sent out from the school regarding the consolidation. He is ecstatic that the school is finally asking the community what they would like.

NEW BUSINESS

1. **Web Site Report – Kim Breyley:** Reports are in the packet. December's views were down 4% from November. Users are up 40% from December 2017. Users are up 18% of the year of 2018. Mobile visits are down 1% for 2018. Top pages are police blotter and the obituaries.

COMMITTEE REPORTS and COMMUNICATIONS

Parks & Recreation (Mr. Hornung/Ms. Arganti/Mayor Garlich) – No meeting in December

Public Safety (Mr. Wiech/Mr. Blue/Mr. Hornung) – No meeting in December.

Finance & Ordinance (Mr. Morrow/Mr. Klein/Ms. Arganti) – Minutes are included in the packet.

Streets, Sidewalks, & Utilities (Mayor Garlich/Mr. Hornung/Mr. Morrow) – No meeting in December.

Economic Development Committee (Mayor Garlich, Mr. Blue, Mr. Hornung, Mr. McDowell, Mr. Dietrich, Mr. Schill, Ms. Breyley) – No meeting in December.

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Mr. Szymanski) – No meeting held in December.

VILLAGE CALENDAR:

EXECUTIVE SESSION:

Mr. Blue made a motion to adjourn into executive session at 8:07 pm to discuss personnel, motion seconded by Mr. Wiech.

The meeting reconvened at 8:24 pm

There being no further business before Council the regular session adjourned at 8:24 p.m.

Approved: _____
MAYOR

Attest: _____
FISCAL OFFICER