

**Village of Middlefield Finance Committee
Minutes April 11, 2019**

The Finance & Ordinance meeting was called to order at 5:30 pm with the following members present: Mr. Bill Blue and Mr. Carl Hornung. Mr. Scott Klein is excused

Also present: Mayor Garlich, Mr. Nick Giardina-Fiscal Officer, Ms. Leslie McCoy - Administrator, Chief Tucholski, Lt. Savage, Ms. Jess Giardina, Ms. Billie Warren, and Ms. Joyce Porozynski.

Agenda: No additions or deletions to the agenda.

Approval of Minutes: March 14, 2019 meeting minutes were presented for approval. Mr. Hornung made a motion to approve the minutes as presented, motion seconded by Mr. Blue. All in favor: Yeas (2)

OLD BUSINESS

1. **Village Finances – Discussion:** Mr. Giardina stated that Income Tax, water and sewer collections are up for the year to date by about 9%. Income tax collections were \$270,000 for the month for about a 15% increase. Withholdings are down about 4%. Discussion regarding the various companies that have stopped doing courtesy withholding and could that be what is effecting the withholdings. Discussion regarding the 0.25% that has been transferred to the proposed projects. The quarterly transfers were done last month. Mr. Blue would like to put the project information vs the 0.25% collection increase on the website.

NEW BUSINESS

1. **Cemetery Niche Sale Price:** Ms. McCoy stated that council requested a sale price sheet and bring it to finance committee. Ms. McCoy collected information from other cemeteries and the village's prices are pretty much in line with what other cemeteries charge for the columbarium niche. Only 10 niches have been sold currently. Discussion regarding sale pricing for the columbarium; looking at offering a 1300.00 & 1500 with free engraving. Going to do a resident pricing for anyone and market the columbarium at \$1,800 each niche.
2. **Resolution 19-09 A Resolution Renewing the Village's Previous Request that the Geauga County Certify the total Tax valuation of the Village and the Dollar amount of Revenue that would be generated by a Renewal of the Existing Tax Levy for Police Services, and Declaring an Emergency:** Mr. Hornung made a motion to recommend Resolution 19-09 to Council, motion seconded by Mr. Blue. All in favor: Yeas (2).
3. **Resolution 19-10 A Resolution authorizing the Transfer of Funds and Declaring an Emergency:** No Discussion held. Mr. Hornung made a motion to recommend Resolution 19-10 to Council, motion seconded by Mr. Blue. All in favor: Yeas (2).
4. **Ordinance 19-112 An Ordinance Employing Robert T. Bruncak, as a Part-time Seasonal Laborer Service Department Employee, at the Rate of \$12.00 per Hour, and Declaring an Emergency:** Chief Tucholski stated that Mr. Bruncak main job will be to update the asset management program and will do some mowing if he has time. Mr. Hornung made a motion to recommend Ordinance 19-112 to Council, motion seconded by Mr. Blue. All in favor: Yeas (2).

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5. **Ordinance 19-113 An Ordinance Hiring Tyler Alen Lee as a Part-time Police Officer, at the Pay Rate of \$15.00 per Hour, and Declaring an Emergency:** Chief Tucholski stated that Officer Lee has completed the required training and is ready to be put into the rotation as a part-time officer. **Mr. Hornung made a motion to recommend Ordinance 19-113 to Council, motion seconded by Mr. Blue. All in favor: Yeas (2).**

6. **Ordinance 19-114 An Ordinance Accepting the Annexation of 15 Acres of Land in Middlefield Township to the Village of Middlefield:** This is for the united Methodist Church just north of the corporate line. The county commissioner have approved the annexation in December. The township will then have to approve the annexation. **Mr. Hornung made a motion to recommend Ordinance 19-114 to Council, motion seconded by Mr. Blue. All in favor: Yeas (2).**

7. **Ordinance 19-115 An Ordinance Amending Existing Section 377.02 of the Codified Ordinances to Permit Low-Speed Vehicles to Operate in the Buggy Lanes of Tare Creek Parkway:** Discussion regarding the roads that are allowed to be driven on. **Mr. Hornung made a motion to recommend Ordinance 19-115 to Council, motion seconded by Mr. Blue. All in favor: Yeas (2).**

8. **Ordinance 19-116 An Ordinance Selecting the Bid of T.C. Construction Co., Inc for the 2019 Grove Street Sidewalk Replacement Project, Phase I, in the Amount not to Exceed \$113,591.90 to be the Lowest and Best Bid for said Project, and Authorizing and Directing the Village Administrator to Enter into a Contract with said Bidder for that Project, and Declaring an Emergency:** No discussion held. **Mr. Hornung made a motion to recommend Ordinance 19-116 to Council, motion seconded by Mr. Blue. All in favor: Yeas 2).**

EXECUTIVE SESSION: None

PENDING

TREASURY INVESTMENT BOARD 6:16 pm

1. **AGENDA: Additions/Deletions** None
2. **MINUTES:** (Joint Session Minutes with Finance Committee already approved)

OLD BUSINESS

1. **VILLAGE INVESTMENTS:** Mr. Giardina went over the spreadsheet showing the collections and what is invested with B. Riley and StarOhio-Home Savings. Mayor Garlich would like to have the Revolving Loan Fund balances.

NEW BUSINESS

EXECUTIVE SESSION- none

ADJOURNMENT

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There being no further business before the Finance Committee and the Treasury Investment Board the meeting adjourned at 6:25 p.m.

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