

Village of Middlefield Council Minutes
March 14, 2019

Council met in regular session. Mayor Garlich called the meeting to order at 7:00 p.m. with the following members present: Mr. Carl Hornung, Mr. Scott Klein, Mr. Bill Blue, Mr. Ron Wiech, Ms. Kaitlyn Arganti and Mr. Sam Morrow.

Also present: Mr. Tom Lee-Solicitor, Chief Tucholski, Lt. Savage, Mr. John Boksansky-Zoning Inspector, Mr. Nick Giardina-Fiscal Officer, Ms. Jess Giardina, Ms. Billie Warren-Recreation Director, Ms. Marcia Bryson-Cemetery Sexton, Ms. Joyce Porozynski, Ms. Judy Stone, Mr. Dick Stone, Mr. Roger Hanna, Mr. Alex Duncan, Mr. Chris Brooks-CCAN, Ms. Joan Czuchra, Ms. Linda Smallwood and Ms. Ann Wishart-Maple Leaf.

Opening Ceremony: The Pledge of Allegiance was recited.

Agenda: No additions or deletion to the agenda.

Approval of Minutes: March 14, 2019 regular meeting – *Mr. Morrow moved to approve the minutes as presented, seconded by Mr. Hornung. Roll call: Yeas (6).*

Payment of Bills: *Mr. Wiech moved to authorize payments totaling \$379,063.94 motion seconded by Mr. Blue. Roll call: Yeas (6).*

FISCAL OFFICER'S REPORT: Income Tax and Financials – Report is included in the packet. Mr. Giardina stated that Income Tax Collections is up compared to 2018. Water and Sewer Collection is also up compared to last year. Discussion regarding transfers for the year to cover the proposed projects. Discussion regarding the collection of the 0.25% collection. The village is going to outspend the revenue stream but the village is aware of that as these projects are necessary. Discussion regarding the sidewalk project. The village will start receiving the increase in the gas tax starting in July. Mr. Blue stated that in the finance meeting there was a lengthy discussion regarding the columbarium pricing. The committee is recommending that there be one price for resident and nonresidents and to market the columbarium to see if we can get the last 20 niches sold.

AMBULANCE REPORT – Report is included in the packet. Mr. Brooks gave the statistics for the month of March. Total calls were 92 with 47 being in the village. Average response time is 4:22.

FIRE DEPARTMENT REPORT - Report is included in the packet. No one in attendance.

ECON DEVELOPMENT: Report is included in the packet. Mayor Garlich stated that the issue with Woodcraft and the Airport has been resolved and the Commissioners have footed the bill. Ms. McCoy attended a job fair. It was very well attended.

ZONING REPORT: Report is included in the packet. Mr. Boksansky stated that March was a very busy month. The Woodcraft Silo variance was granted. Also passed a lot split for the Harrington square for the McDonalds. The existing building will be removed and then new construction will take place. Discussion regarding some of the vacant properties. Discussion regarding the exterior maintenance violations that have come into compliance and those that have been waiting on the weather.

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STREETS, SIDEWALKS & UTILITIES REPORT – Report is included in the packet. The department has been doing a lot of street sweeping. The old flower boxes have been removed from the downtown area and the new ones are being prepped. April had the first chipping and ended up sending the truck back out to so many people putting branches out after the first chip. Please remind people not to be putting branches out more than 3 days prior to the chipping. Discussed having a leaf pick up week this spring. Chief Tucholski stated that the department needs a new truck. The current one needs over a \$1,000 in repairs. Have been looking can get a used on for about \$25,000 to \$30,000 and brand new one runs about \$168,000.00.

POLICE REPORT – Report is included in the packet. Chief Tucholski gave the statistics for the month of March. There were 318 calls for service in the month. The department did 598 business checks. The department spent 77 hours in the schools last month. New cruiser are in service. Cameras are all functioning. The plate reader should be installed next month.

PARKS & RECREATION REPORT – Report is included in the packet. Ms. Warren stated that the next paint & sip is scheduled for May 19 and will be a painted wooden sign with a frosted mason jar attached. The March paint & sip has 35 participants. Soccer and Baseball practices will start at the end of April. The Egg Hunt Ticket sales are moving along the event will be Saturday April 20. Currently working on the summer/fall brochure. Will be holding two programs with the park district. In June will be the “Pond Dipping” and in July will be a scavenger Hunt along the Maple Highland Trail. Ms. Warren stated that Saturday she will be attending the Middlefield Libraries Volunteer Fair. Cops n’ kids fishing will be held June 8th.

PUBLIC PARTICIPATION-

*Mayor Garlich stated that the Cleveland cycling club will be using the bike trails on Wednesdays evenings around 6 to 6:30 pm. There will be signage installed along the trail that will tell what is available in the village.

*Fill a cruiser was held last weekend 1,300 food items and about \$800.00

*Cardinal Pointe, the village and the HOA has been working diligently to get Meadow Lark lane topped.

*Mayor Garlich would like to do a shred day. Need to set a day and advertise.

*Have hired someone to do a sign inventory and to enter all the data into the Asset Management Program.

*The Village will be having the Community Garden this year.

*Mr. Hanna has concerns regarding the street sweeper and the safety issue that could arise. Chief Tucholski stated that the sweeper tries to be run during low volume hours and the police will keep an eye out to make sure that people are passing correctly.

*Signal Service will be out on Friday to repair the eye on the traffic signal.

*Discussion regarding the repair to the concrete islands.

*Mayor Garlich asked Officer Lee to step forward and give a brief overview of what brought him to the village police department.

FIRST READING -

RESOLUTION 19-09 A RESOLUTION RENEWING THE VILLAGE’S PREVIOUS REQUEST THAT THE GEAUGA COUNTY AUDITOR CERTIFY THE TOTAL TAX VALUATION OF THE VILLAGE AND THE DOLLAR AMOUNT OF REVENUE THAT

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WOULD BE GENERATED BY A RENEWAL OF THE EXISTING TAX LEVY FOR POLICE SERVICES, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 19-09 by title only.

Mr. Hornung made a motion to waive the required readings and declare Resolution 19-09 an emergency, motion seconded by Mr. Wiech. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Resolution 19-09, motion seconded by Mr. Hornung. Roll call: Yeas (6).

RESOLUTION 19-10 A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 19-10 by title only.

Mr. Giardina stated that this is just transferring money from the income tax fund to the infrastructure fund to make the money available for the proposed projects.

Mr. Wiech made a motion to waive the required readings and declare Resolution 19-10 an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mr. Hornung made a motion to PASS Resolution 19-10, motion seconded by Mr. Morrow. Roll call: Yeas (6).

ORDINANCE 19-112 AN ORDINANCE EMPLOYING ROBERT T. BRUNCAK, AS A PART-TIME SEASONAL LABORER SERVICE DEPARTMENT EMPLOYEE, AT THE RATE OF \$12.00 PER HOUR, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 19-112 by title only.

Mr. Morrow made a motion to waive the required reading and declare Ordinance 19-112 an emergency, motion seconded by Ms. Arganti. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Resolution 19-08, motion seconded by Mr. Blue. Roll call: Yeas (6).

ORDINANCE 19-113 AN ORDINANCE HIRING TYLER ALEN LEE AS A PART-TIME POLICE OFFICER, AT THE PAY RATE OF \$15.00 PER HOUR, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 19-113 by title only.

Mr. Hornung made a motion to waive the required readings and declare Ordinance 19-113 an emergency, motion seconded by Mr. Blue. Roll call: Yeas (6).

Mr. Wiech made a motion to **PASS** Ordinance 19-113, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mayor Garlich gave the Oath of Office to Officer Lee.

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ORDINANCE 19-114 AN ORDINANCE ACCEPTING THE ANNEXATION OF 15 ACRES OF LAND IN MIDDLEFIELD TOWNSHIP TO THE VILLAGE OF MIDDLEFIELD.

Mayor Garlich introduced Ordinance 19-114 by title only.

Middlefield Township and the County Commissioners have approved the annexation.

Mr. Wiech made a motion to place Ordinance 19-114 on first reading, motion seconded by Mr. Blue. Roll call: Yeas (6).

ORDINANCE 19-115 AN ORDINANCE AMENDING EXISTING SECTION 377.02 OF THE CODIFIED ORDINANCES TO PERMIT LOW-SPEED VEHICLES TO OPERATE IN THE BUGGY LANES OF TARE CREEK PARKWAY

Mayor Garlich introduced Ordinance 19-115 by title only.

Mr. Hornung made a motion to place Ordinance 19-115 on first reading, motion seconded by Mr. Morrow. Roll call: Yeas (6).

ORDINANCE 19-116 AN ORDINANCE SELECTING THE BID OF T.C. CONSTRUCTION CO., INC FOR THE 2019 GROVE STREET SIDEWALKS REPLACEMENT PROJECT, PHASE I, IN AN AMOUNT NOT TO EXCEED \$113,591.90, TO BE THE LOWEST AND BEST BID FOR SAID PROJECT, AND AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH SAID BIDDER FOR THAT PROJECT, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 19-116 by title only.

Mr. Cappello stated that this project is approximately 2,000 feet of replacement the 4 foot wide sidewalk to the standard 5 foot wide and ADA approved.

Mr. Hornung made a motion to waive the required readings and declare Ordinance 19-116 an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Ordinance 19-116, motion seconded by Mr. Wiech. Roll call: Yeas (6).

SECOND READING

THIRD READING

ORDINANCE 19-105 AN ORDINANCE APPROVING THE SOLID WASTE MANAGEMENT PLAN OF THE GEAUGA TRUMBULL SOLID WASTE MANAGEMENT DISTRICT.

Mayor Garlich introduced Ordinance 19-105 by title only.

Mr. Hornung made a motion to **PASS** Ordinance 19-105, motion seconded by Mr. Morrow. Roll call: Yeas (6).

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OLD BUSINESS

NEW BUSINESS

1. **Web Site Report – Kim Breyley:** Reports are in the packet. Views were down a little bit from last month and mobile views are back up compared to last year. Police Blotter and conversations regarding school consolidation were the highest viewed pages.

2. **Consolidation/Territory Transfer:** Mayor Garlich stated that there is a benefit for consolidation but no community wants to do a territory transfer. Still have not received an answer to the consolidation question. The village has met with the auditor and were looking at getting a link on the website to show what a property owner would pay in property taxes. Mr. Morrow handed out a matrix showing how the village answered the survey versus the district answers from the survey. Discussion regarding the earned income tax. Mr. Giardina stated that any self-employed person does not pay any income tax on the first \$250,000.00. He feels that the Township residents were not aware of this and this is why they were against the consolidation. Any senior person would not pay any extra money due to it being a earned income tax.

COMMITTEE REPORTS and COMMUNICATIONS

Streets, Sidewalks, & Utilities (Mayor Garlich/Mr. Morrow/Mr. Wiech) – Minutes are included in the packet.

Economic Development Committee (Mayor Garlich, Mr. Blue, Mr. Klein, Mr. McDowell, Mr. Dietrich, Mr. Schill, Ms. Breyley) – No meeting in March.

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Mr. Szymanski) – Minutes are included in the packet.

Parks & Recreation (Ms. Arganti/Mayor Garlich/Mr. Morrow) – Minutes are included in the packet.

Finance & Ordinance (Mr. Klein/Mr. Blue/Mr. Hornung) – Minutes are included in the packet.

Public Safety (Mr. Hornung/Mr. Wiech/Ms. Arganti) – Minutes are included in the packet.

VILLAGE CALENDAR:

EXECUTIVE SESSION: None

There being no further business before Council the regular session adjourned at 8:24 p.m.

Approved: _____
MAYOR

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Attest: _____
FISCAL OFFICER

DRAFT