

**VILLAGE OF MIDDLEFIELD'S  
STREETS, SIDEWALKS & UTILITIES MEETING  
MAY 7, 2019**

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The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:30 pm by Chairman Mr. Morrow with the following members present: Mr. Ron Wiech and Mayor Garlich.

Also present: Chief Joe Tucholski-Service Director, Ms. Leslie McCoy-Village Administrator, and Mr. Tom Cappello-Engineer.

Agenda: No additions or deletions to the agenda.

**Minutes of April 9, 2019** were presented for approval. ***Mr. Wiech moved to approve the minutes, motion seconded by Mr. Morrow. All in favor: Yeas (3).***

### **OLD BUSINESS**

1. **Budget:** Ms. McCoy stated that the budget is on track. Discussion regarding the approved transfer.
2. **2019 Capital Improvement Projects:**
  - a. Lake/Edgewood: Chief Tucholski stated that the project will begin on May 22, 2019 with Milling. The residents will be notified. Discussion regarding a manhole that seems lower than necessary.
  - b. Grove St. Sidewalks: Chief Tucholski stated that all the concrete work has been completed and the restoration has begun.
  - c. PM Program – Crack Sealing, etc.: Discussion regarding getting the parking lot crack sealed. Mr. Wiech would like to see if the fire department will repair the drain in front of the police department doors. The fire department is looking at getting the parking lot repaired. The service department will be crack sealing this summer and will rent a machine and order two pallets of materials and do as much as the material.
  - d. Catch Basin Program – Repairing/replacing: Chief Tucholski stated that there have been 10 repaired to date.
  - e. Well #3 (2019/2020): Ms. McCoy stated that the EPA was out to inspect the site, there are still a few things that need to be completed. Discussion regarding the property that needs to be secured.

### **NEW BUSINESS**

1. **Adjustment Journal – April 2019:** There was only one adjustment. The meter read wrong on the laptop and needed to be hand read. Mayor Garlich stated that he received a list showing the delinquency and shut offs. Mr. Wiech made a motion to accept the adjustment journal as submitted, motion seconded by Mr. Morrow. All in favor: Yeas (3).
2. **2020/2021 Capital Improvement Projects:** Ms. McCoy stated that Alameda Drive reconstruction has been moved back a couple years. The road will be repaired but there are other roads that need more urgent attention.
3. **Drainage on Corner of Lake & Sperry:** The resident on the corner of the street has a complaint due to the road being raised several years ago. Her yard no longer drains as it did in the past. There is a catchbasin available. Would like to hire someone to come out and lay pipe from the low spot to the catchbasin. Chief

Tucholski feels that the issue was intensified when the road was raised. The committee asked to see if the homeowner will split the cost.

4. **Sidewalk at 15303 Royal Oak Drive:** Chief Tucholski stated that at the end of Royal Oak there was a cul-da-sac and the current sidewalk is not ADA approved. The new home that was built needs to have the sidewalk installed. Has to install the sidewalk across his vacant lot and past his driveway and to the end of the property. The property owner is asking to not install the sidewalk past his driveway. Ms. McCoy stated that this goes against the approved PUD.
5. **General Discussion:** Merryfield will be starting to change the lights on Monday over to the LED's in the office and the Police Department. Discussion regarding the traffic lights in town. Chief Tucholski passed out pictures of the new bucket truck. It was an old CEI truck. It has 132,000 miles and is a 2003. The price was just under \$20,000.00. Discussion regarding the vac truck and the maintenance. Would like to add one more bay to the current east garage so that all the maintenance vehicles can be inside. Discussion regarding the repairs that are needed on Valplast. The ODOT building project is out for Architecture bids.

## **EXECUTIVE SESSION**

### **ADJOURNMENT**

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 6:28 pm.

#### **PENDING**

**Creek behind Fire Station  
House Number Program  
Infrastructure Budget/Maintenance Inventory**