

**VILLAGE OF MIDDLEFIELD'S  
STREETS, SIDEWALKS & UTILITIES MEETING  
JUNE 11, 2019**

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The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:31 pm by Chairman Mr. Morrow with the following members present: Mr. Ron Wiech and Mayor Garlich.

Also present: Chief Joe Tucholski-Service Director, Ms. Leslie McCoy-Village Administrator, and Mr. Tom Cappello-Engineer.

Agenda: No additions or deletions to the agenda.

**Minutes of May 7, 2019** were presented for approval. ***Mr. Wiech moved to approve the minutes, motion seconded by Mr. Morrow. All in favor: Yeas (3).***

### **OLD BUSINESS**

1. **Budget:** The budget is trending well even with all the expenses and projects. The expenses include repairs to the pump station that included having to change two backflow preventers. The department did the work themselves to help save money. Barings need repairs and maintenance all the time at the pump station. Discussion regarding the downtown pump station and its location. Chief Tucholski stated that the WTP & the WWTP have implemented a Preventative Maintenance Program with check list, hours and usage are also tracked.
2. **2019 Capital Improvement Projects:**
  - a. Lake/Edgewood-in progress: Chief Tucholski stated that the project finished today. The gutter sealing has been completed; just need to finish the marking of the lanes.
  - b. Grove St. Sidewalks-Completed:
  - c. PM Program – Crack Sealing, etc.-in progress: The department is trying to schedule time.
  - d. Catch Basin Program – Repairing/replacing-Completed: There is one that still needs repaired at Thompson & 87, ODOT says it is our responsibility.
  - e. Well #3 (2019/2020)-in progress: Chief Tucholski stated that the village has received some preliminary information from Arcadis for engineering and the village is working on obtaining a 300 foot containment area that is required. Did receive approval from OEPA for the property well site location.

### **NEW BUSINESS**

1. **Adjustment Journal – May 2019:** Ms. McCoy stated that there were two adjustments. One was a postmark and the other was a reading error. ***Mr. Wiech made a motion to accept the adjustment journal as submitted, motion seconded by Mr. Morrow. All in favor: Yeas (3).***
2. **Rumpke Letter – Contract Amendment Request:** Ms. McCoy stated that she brought this before the committee to see what their response should be. Discussion regarding the increase request. Each stop would increase by \$.09. The village does have a contract and does not have to do this increase. ***Mr. Wiech made a motion to not approve the requested increase by Rumpke, motion seconded by Mr. Morrow. All in favor: Yeas (3).***

3. **Possible Memorial Bench Donation – Westover Family would like to donate a bench at the Memorial Gardens:** Ms. McCoy stated that the Westover family would like to donate a bench and would the village be open to the idea. Discussion on possible locations. The committee would like more information regarding the design of the bench. The bench would have a plaque stating that it was donated by the family. Chief Tucholski stated he has no issues as long as it is very low maintenance; no wood.
4. **General Discussion:** The department chipped for two days last week due to the amount of brush out. Discussion regarding the pile of brush in Glen Valley. There was an enormous amount of brush and the department had to work overtime and two days to complete the chipping for the month of June. The stripping company will be in town this evening to stripe the roads and the various crosswalks. Discussion regarding the turn lanes on State Route 87. Discussion regarding the traffic light eyes along 87 and the fact that they do not seem to be working correctly. Ms. McCoy stated that she is shopping around for the electric prices.

## **EXECUTIVE SESSION**

### **ADJOURNMENT**

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 6:05 pm.

#### **PENDING**

**Creek behind Fire Station  
House Number Program  
Infrastructure Budget/Maintenance Inventory**