

**VILLAGE OF MIDDLEFIELD'S  
STREETS, SIDEWALKS & UTILITIES MEETING  
JULY 9, 2019**

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The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:31 pm by Chairman Mr. Morrow with the following members present: Mr. Ron Wiech and Mayor Garlich.

Also present: Chief Joe Tucholski-Service Director, Ms. Leslie McCoy-Village Administrator, and Mr. Tom Cappello-Engineer.

Agenda: No additions or deletions to the agenda.

**Minutes of June 11, 2019** were presented for approval. ***Mr. Wiech moved to approve the minutes, motion seconded by Mr. Morrow. All in favor: Yeas (3).***

### **OLD BUSINESS**

1. **Budget:** The budget is on trend. Most of the Infrastructure projects came in under the estimated cost. Chief Tucholski stated that there will be additional catch basin work due to the severe weather washing them out. The cost is about \$2,400.00 per catch basin.
2. **2019 Capital Improvement Projects:**
  - a. Lake/Edgewood – Completed:
  - b. Grove St. Sidewalks-Completed:
  - c. Alameda – Repairs: Chief Tucholski stated that he is stilling waiting for more quotes. The crack sealing program is waiting on the hotbox to be available. Will start with the larger pothole and cracks.
  - d. Catch Basin Program – Repairing/replacing-Completed: Still have more to do.
  - e. Well #3 Planning (2019/2020 – In progress: Discussion regarding the letter submitted by Arcadis for engineering costs. The project does not have estimated costs and is being estimated higher than really anticipated. Discussion regarding the time frame for construction. Usage has increased immensely in the last year so this project needs to be expedited.
3. **2020/2021 CAPITAL IMPROVEMENT PROJECTS** – Finalize the list to submit to Council to allow the engineer to prepare plans and specifications. Discussion regarding the projects identified as needing to be repaired, maintained or improved. Discussion regarding the S. State waterline and the repairs that have taken place this year. Discussion regarding the repairs needed to the water tower and Button and Pierce Street. ***Mr. Wiech made a motion to recommend the 2020/21 Capital Improvement Projects and to allow the engineer to prepare plans and specifications, motion seconded by Mr. Morrow. All in favor: Yeas (3).***

### **NEW BUSINESS**

1. **Adjustment Journal – June 2019:** Discussion regarding the 3 adjustment. ***Mr. Wiech made a motion to approve the Adjustment Journal as submitted, motion seconded by Mr. Morrow. All in Favor: Yeas (3).***
2. **Community Water System Contingency Plan – Updates:** Ms. McCoy stated that this plan needs to be updated every three years. Updated some contact numbers and some contractors. ***Mr. Wiech made a motion to approve the updates as submitted, motion seconded by Mr. Morrow. All in favor: Yeas (3).***

3. **Drinking Water Source Protection Plan – Updates:** Discussion regarding the administrative changes to the plan. Updated contact numbers and owners information. ***Mr. Wiech made a motion to approve the updates as submitted, motion seconded by Mr. Morrow. All in favor: Yeas (3).***
  
4. **General Discussion:** Chief Tucholski stated that the downtown lights have been in since the early 2000. One of the camera can no longer be repaired. Discussion regarding converting back to loops. The loops work well until the buggy wheel start carving into the asphalt and cut the loops then they need repaired. Discussion regarding having the loops installed in the intermediate course and then pave over with the top course, but would have to get approval from ODOT. Received a quote of almost \$40,000.00 to replace the cameras in the intersection of 608 & 87. Would like to see what other companies are in the area other than Signal Service. Have problems with the Buggies not activating the loops. Mr. Cappello will contact Signal Service and find out what is happening with the cameras and loops. Sly Family Funeral Home has 6 unclaimed ashes and would like to have a plot to bury the ashes. Some of the ashes date back several years. The village has a couple plots that have been returned. Sly Family Funeral Home would need to place a marker to identify who was buried in the plot. Will ask the funeral home to pay for the opening and closing of the plots and the village will donate the plot.

#### **EXECUTIVE SESSION**

#### **ADJOURNMENT**

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 6:21 pm.

#### **PENDING**

**Creek behind Fire Station  
House Number Program  
Infrastructure Budget/Maintenance Inventory**