

**Village of Middlefield Council Minutes**  
**July 11, 2019**

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Council met in regular session. Mayor Garlich called the meeting to order at 7:00 p.m. with the following members present: Mr. Bill Blue, Mr. Ron Wiech, Ms. Kaitlyn Arganti, Mr. Sam Morrow, Mr. Scott Klein and Mr. Carl Hornung.

**Also present:** Ms. Leslie McCoy-Administrator, Mr. Tom Lee-Solicitor, Chief Tucholski, Lt. Savage, Mr. John Boksansky-Zoning Inspector, Mr. Nick Giardina-Fiscal Officer, Ms. Jess Giardina, Ms. Billie Warren-Recreation Director, Mr. Richard Stone, Ms. Lisa Armfelt, Pastor Mike Continenza, Ms. Caitlyn Albright, Ms. Joyce Porozynski, Mr. Chris Brook-CCAN and Ms. Ann Wichart-MapleLeaf.

**Opening Ceremony:** The Pledge of Allegiance was recited.

**Agenda:** No additions or deletion to the agenda.

**Approval of Minutes:** June 13, 2019 regular meeting – ***Mr. Blue moved to approve the minutes as presented, seconded by Mr. Morrow. Roll call: Yeas (6).*** Mr. Hornung abstained due to not being at the last meeting

**Payment of Bills:** ***Mr. Wiech moved to authorize payments totaling \$575,573.85 motion seconded by Mr. Blue. Roll call: Yeas (6).*** Mayor Garlich stated the there are two project payclaim included with this payments. Both projects came in under the bid and on time.

**FISCAL OFFICER'S REPORT: Income Tax and Financials** – Report is included in the packet. This will be the high point of the year, there are several large payments coming out in the second half of the year. We are about the same as far as net is concerned. Receipts are up compared to last year.

**AMBULANCE REPORT** – Report is included in the packet. Mr. Brook gave a brief description of the calls from last month. There were a total of 129 calls for the month of June.

**FIRE DEPARTMENT REPORT** - Report is included in the packet. No one in attendance.

**ECON DEVELOPMENT:** Report is included in the packet. Ms. McCoy stated that she included the Revolving Loan Fund in her report. All the loan payments are on schedule or ahead of schedule. Continuing to work site certification for the Bonner Industrial Park II with JobsOhio and TeamNeo. Still working on improvements to the [www.middlefieldmeanbusiness.com](http://www.middlefieldmeanbusiness.com). Have been adding more information directed toward businesses, such as the 2019 Additive Manufacturing Cluster of Ohio Annual Conferences. Mr. Wiech asked if there was any dates for the Buggy Lane Project. Ms. McCoy stated that the Village received preliminary drawing and the project is slated for construction 2021.

**ZONING REPORT:** Report is included in the packet. Mr. Boksansky stated that the report is in a little different format as requested by the Planning Commission. Mr. Klein stated that he appreciates the new report and feels it is easier to read. Discussion regarding the houses with green slime on them do qualify for the Neat Streets Program. It is a total of \$300.00. Discussion regarding the Bar-b-Que tent that has been set up in front of Heritage Meat. He has applied for a peddlers permit, just waiting for signatures.

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**STREETS, SIDEWALKS & UTILITIES REPORT** – Report is included in the packet. The department has been doing Splash Park maintenance, mowing of grass, weed whacking, branch chipping and road repairs. Had two water main breaks, one on Johnson Street and the other on S. State. The striping company completed the village roads and crosswalks and the state added the yellow lines. Have been working on catchbasin repairs and sidewalk replacement in the downtown area. Discussion regarding the repairs to the catchbasins.

**POLICE REPORT** – Report is included in the packet. Chief Tucholski gave the statistics for the month of June. There were 428 calls for service for the month, this is the busiest month of the year so far. No overtime hours, even being short staffed but did have 6 hours of bike patrol. Officer Lee's full-time hiring ordinance is on the agenda. Officer Naudad will be back into the rotation on Monday, his daughter is recovering and doing well.

**PARKS & RECREATION REPORT** – Report is included in the packet. Ms. Warren stated that the next paint and sip is scheduled for July 27<sup>th</sup>. The project is a chalkboard and the cost is \$35.00. Will also be holding a kids Paint and Take. The kids will be painting rocks. The cost of this program is \$15.00. The baseball program has wrapped up for the season. Football & cheerleading registration is continuing. The Pond Dipping Program had 8 participants. The Nature Scavenger Hunt will be held this month on the 29<sup>th</sup> and will hunt along the bike trail. Munchkin Sports will be starting next week and has 10 participant. Fall soccer and Volleyball registration is continuing.

**PUBLIC PARTICIPATION-**

Ms. Bryson, the Cemetery Sexton stated that the Johnson Family donated \$300.00 to be used for Cemetery Improvements.

Public Hearing 7:30 pm for the 2020 Tax Budget

NOPEC Recognition – Ms. Albright is the representative from NOPEC. She is here to recognize the hard work and dedication that is shown by Chief Tucholski. Chief Tucholski was nominated by Ms. McCoy. Mr. Albright gave Chief Tucholski a certificate and some gifts from NOPEC.

Ms. Lisa Armfelt - Has been a long time resident and has some concerns regarding a horse that she saw up in Harrington Square that was under nourished. She explained how she finished her shopping and then went back due to the fact that she was concerned for the horse. Upon returning the buggy was leaving with several teenagers piled in and hanging out of the buggy. She called 911 and tried to describe the buggy to the dispatchers, but as she pointed out they are all black buggies. Chief Tucholski stated that he understands her concerns and also stated that it is very difficult for the department to identify one buggy from another. Also explained that to have the buggies licenses you need to contact your senator. Just something that identifies the buggy and its owner. Ms. Armfelt stated that she feels that due to a vehicle owner having to have vehicles checked then maybe there should be a yearly requirement to have the horses vetted. All of these concerns need to be expressed at the state level. This needs to be addressed especially if it is a safety concern. Discussion regarding the other states that have buggies licensed. Mr. Klein feels that the village should contact the other

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communities that also have Amish and see if they would be in agreement about licensing buggies. Mr. Wiech suggested going through the OML.

**FIRST READING -**

**RESOLUTION 19-14 A RESOLUTION ADOPTING A TAX BUDGET FOR THE 2020 FISCAL YEAR AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 19-14 by title only.

Mayor Garlich opened the public hearing at 7:33 pm. Ms. Giardina gave a brief overview of the budget. There were no comments from the audience. Mayor Garlich closed the public hearing at 7:37 pm.

Ms. Giardina gave a brief description of what is included in the 2020 budget. The preliminary budget must be submitted to the county by the end of July so that it can be approved at the August County Budget Hearing.

Mr. Hornung made a motion to waive the required readings and declare Resolution 19-14 an emergency, motion seconded by Mr. Wiech. Roll call: Yeas (3).

Mr. Wiech made a motion to **PASS** Resolution 19-13, motion seconded by Mr. Morrow. Roll call: Yeas (3).

**RESOLUTION 19-15 A RESOLUTION TO PARTICIPATE IN THE GEAUGA COUNTY ENGINEER RESOURCE RENTAL PROGRAM.**

Mayor Garlich introduced Resolution 19-15 by title only.

Chief Tucholski stated that this is a rental program through the Geauga County Engineer and basically if the village would need a piece of equipment, they could rent it through the Engineers Office with an operator.

Mr. Klein made a motion to place Resolution 19-15 on first Reading, motion seconded by Mr. Wiech. Roll call: Yeas (6).

**RESOLUTION 19-16 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE CARDINAL LOCAL SCHOOL DISTRICT TO AUTHORIZE THE VILLAGE RECREATION DEPARTMENT TO UTILIZE SCHOOL FACILITIES FROM SEPTEMBER 2019 THROUGH AUGUST 2020**

Mayor Garlich introduced Resolution 19-16 by title only.

Ms. McCoy states that the agreement has a 1% increase. The Village makes two payments throughout the year to the school. Ms. Warren gave a brief overview of what programs the recreation department used the facilities for.

Mr. Klein made a motion to place Resolution 19-19 on first reading, motion seconded by Ms. Arganti. Roll call: Yeas (3).

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**RESOLUTION 19-17 A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 19-17 by title only.

Ms. Giardina stated that there are a few funds that do not have enough revenue to cover the total expenses. This is a quarterly transfer that is done.

Mr. Hornung made a motion to waive the required readings and declare Resolution 19-17 an emergency, motion seconded by Mr. Wiech. Roll call: Yeas (3).

Mr. Klein made a motion to **PASS** Resolution 19-17. Motion seconded by Mr. Morrow. Roll call: Yeas (3).

**RESOLUTION 19-18 A RESOLUTION AUTHORIZING THE VILLAGE ENGINEER TO PREPARE PLANS AND SPECIFICATIONS FOR THE VILLAGE'S CAPITAL IMPROVEMENT PLAN FOR THE 2020 CALENDAR YEAR, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 19-18 by title only.

Mayor Garlich stated that this will only include 2020 projects.

Mr. Wiech made a motion to waive the required readings and declare Resolution 19-18 an emergency as amended, motion seconded by Mr. Hornung. Roll call: Yeas (3).

Mr. Hornung made a motion to **PASS** Resolution 19-18, motion seconded by Ms. Arganti. Roll call: Yeas (3).

**ORDINANCE 19-121 AN ORDINANCE AMENDING EXISTING SECTION 557.02 OF THE CODIFIED ORDINANCES TO PROHIBIT THE DEPOSITING OF GRASS CLIPPINGS, LEAVES OR LAWN DEBRIS ON THE PUBLIC SIDEWALKS OR STREETS, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 19-121 by title only.

Mr. Klein stated that this is being declared an emergency so that it can be implemented during this mowing season. He gave a brief history of what brought this Ordinance about. He stated that he has noted that several resident blow their grass clippings onto the sidewalks and also the road. This creates a safety hazard which can include walkers falling due to slippery grass clippings.

Mr. Hornung made a motion to waive the required readings and declare Ordinance 19-121 an emergency, motion seconded by Mr. Blue. Roll call: Yeas (5). Mr. Wiech voted no.

Mr. Hornung made a motion to **PASS** Resolution 19-121, motion seconded by Mr. Klein. Roll call: Yeas (5). Mr. Wiech voted no.

**ORDINANCE 19-122 AN ORDINANCE AUTHORIZING THE PROMOTION OF POLICE OFFICER TYLER LEE FROM PART-TIME OFFICER TO FULL-TIME OFFICER.**

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**SUBJECT TO A ONE-YEAR PROBATION, ESTABLISHING WAGES, AND  
DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 19-122 by title only.

Chief Tucholski stated that Officer Lee is finishing up his training and feels that he will be a great addition to the department.

Mr. Wiech made a motion to waive the required readings and declare Ordinance 19-122 and emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Ms. Arganti made a motion to **PASS** Ordinance 19-122, motion seconded by Mr. Morrow. Roll call: Yeas (6).

**SECOND READING**

**ORDINANCE 19-119 AN ORDINANCE APPROVING THE EDITING AND INCLUSION  
OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES  
OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MIDDLEFIELD, OHIO.**

Mayor Garlich introduced Ordinance 19-119 by title.

Mr. Morrow made a motion to place Ordinance 19-119 on second reading, motion seconded by Mr. Wiech. Roll call: Yeas (6).

**THIRD READING**

**RESOLUTION 19-11 A RESOLUTION DIRECTING THE FISCAL OFFICER TO TAKE  
STEPS TO PLACE A RENEWAL OF THE EXISTING 2.0 MILL LEVY FOR POLICE  
SERVICES ON THE NOVEMBER, 2019 GENERAL ELECTION BALLOT.**

Mayor Garlich introduced Resolution 19-11 by title only.

Mr. Wiech made a motion to **PASS** Resolution 19-11, motion seconded by Mr. Morrow. Roll call: Yeas (6).

**ORDINANCE 19-118 AN ORDINANCE AUTHORIZING THE VARIOUS ACTIVITIES  
RELATED TO THE ANNUAL CHRIST COVENANT CHURCH RIB BURN-OFF FOR  
YEARS 2019 AND 2020, WAIVING THE PROHIBITION OF THE CODIFIED  
ORDINANCES REGARDING SAME. (REVISED).**

Mayor Garlich introduced Ordinance 19-118 by title only.

Mr. Hornung made a motion to **PASS** Ordinance 19-118, motion seconded by Ms. Arganti. Roll call: Yeas (6).

**OLD BUSINESS**

**NEW BUSINESS**

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1. **Web Site Report – Kim Breyley:** Reports are in the packet. Ms. Breyley stated that views are up about 7% from last month however total views for the year to date are down. Mobile viewer continue to increase.
2. **Credit Card Use Policy - Update:** Mayor Garlich stated that the Auditor requested a few changes to the policy that was already in place. Mr. Blue made a motion to approve the credit card policy as submitted, motion seconded by Mr. Hornung. Roll Call: Yeas (6).
3. **Eagle Park – Daycare Attendance:** Mayor Garlich stated that the Recreation Department has received several complaints from residents regarding the number of daycares that bring busloads of kids and then the park is too busy for resident to use. There have been many discussions regarding how to enforce the rules that are already in place. Mr. Giardina questioned whether it was possible to possibly sell a summer parking pass. Mayor Garlich suggested taking this back to committee for further discussion.

**COMMITTEE REPORTS and COMMUNICATIONS**

**Streets, Sidewalks, & Utilities (Mayor Garlich/Mr. Morrow/Mr. Wiech) – Minutes are included in the packet.**

**Economic Development Committee (Mayor Garlich, Mr. Blue, Mr. Klein, Mr. McDowell, Mr. Dietrich, Mr. Schill, Ms. Breyley) – Minutes are included in the packet.**

**Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Mr. Szymanski) –Minutes are included in the packet.** Mr. Klein stated that Briar Hill proposed a sidewalk and a foot bridge for employees from the Button parking lot to the building. Discussed Circle K west Open storage, moved the mulch over into the drive through area. Have been working with Tractor Supply since March regarding their Open Storage Permit. The Planning Commission has requested several changes regarding the storage area. A new construction home on Knox circle received a variance for a deck. Greenleaf received a variance regarding the fencing that was proposed, this is change from the original request.

**Parks & Recreation (Ms. Arganti/Mayor Garlich/Mr. Morrow) – Minutes are included in the packet.**

**Finance & Ordinance (Mr. Klein/Mr. Blue/Mr. Hornung) – Minutes are included in the packet.**

**Public Safety (Mr. Hornung/Mr. Wiech/Ms. Arganti) – Minutes are included in the packet.**

**VILLAGE CALENDAR:**

**EXECUTIVE SESSION**

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There being no further business before Council the regular session adjourned at 8:13 p.m.

Approved: \_\_\_\_\_  
MAYOR

Attest: \_\_\_\_\_  
FISCAL OFFICER

DRAFT