

**Village of Middlefield Council Minutes**  
**August 8, 2019**

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Council met in regular session. Mayor Garlich called the meeting to order at 7:00 p.m. with the following members present: Mr. Bill Blue, Mr. Ron Wiech, Ms. Kaitlyn Arganti, Mr. Sam Morrow, Mr. Scott Klein and Mr. Carl Hornung.

**Also present:** Ms. Leslie McCoy-Administrator, Mr. Tom Lee-Solicitor, Chief Tucholski, Mr. John Boksansky-Zoning Inspector, Mr. Nick Giardina-Fiscal Officer, Ms. Jess Giardina, Ms. Billie Warren-Recreation Director, Rev. Luke Rosenberger, Ms. Joyce Porozynski, Lt. Ben Reed-MFD, Ms. Frances Hanna, Mr. Roger Hanna, Ms. Paula Shenal-CCAN, Chris Brook-CCAN, and Ms. Ann Wishart-Maple Leaf.

**Invocation:** Led by Reverend Luke Rosenberger.

**Opening Ceremony:** The Pledge of Allegiance was recited.

**Agenda:** No additions or deletion to the agenda.

**Approval of Minutes:** July 11, 2019 regular meeting – *Mr. Hornung moved to approve the minutes as presented, seconded by Mr. Morrow. Roll call: Yeas (6).*

**Payment of Bills:** *Mr. Wiech moved to authorize payments totaling \$265,630.84 motion seconded by Mr. Hornung. Roll call: Yeas (6).*

**FISCAL OFFICER'S REPORT: Income Tax and Financials** – Report is included in the packet. Mr. Giardina stated that the three revenue categories are up compared to last year. Discussed project payments and the impact on the budget. Payroll is trending the same as last year; the police department has been down officers most of the year. Mr. Wiech inquired about the investments. Mr. Giardina stated that all investments are safe.

**AMBULANCE REPORT** – Report is included in the packet. Ms. Shenal stated that there were 137 total calls for the month of July. 77 calls to the village, 42 to the township and 18 mutual aid calls. Discussion regarding the mutual aid calls. One overdose in the township.

**FIRE DEPARTMENT REPORT** - Report is included in the packet. Lt. Reed stated that there 70 calls this month. The Dillen fire was the biggest call. Mayor Garlich inquired why the fire got so much press. Lt. Reed stated that it was a noticeable fire with heavy smoke, took place during a shift change so there were a lot of people reporting it. The power was immediately disconnected and the equipment was shooting flower pots and there was some issue with hazardous material due to the water mixing with some of the chemicals.

**ECON DEVELOPMENT:** Report is included in the packet. Ms. McCoy stated that she is working on projects with the property owners. Updating the Zoom Prospector files. The state is coming back to the village to see properties. Would like to see our site certified. Discussion regarding grants and approvals that the village has received.

**ZONING REPORT:** Report is included in the packet. Mr. Boksansky stated that there were 9 residential and 6 commercial permits issued. Still working on exterior maintenance code violations. Discussion regarding Polychem addition request. Mr.

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Wiech asked what the Vapor Oasis is. Mr. Boksansky stated it is a retail store. There were conditions attached to the permit that no drug paraphernalia is permitted.

**STREETS, SIDEWALKS & UTILITIES REPORT** – Report is included in the packet. Chief Tucholski stated that the department has been busy with monthly chipping, mowing and repairs to pump at the pump station. The camera light is on order for the downtown intersection and this should fix the traffic pattern problem. The business banners are being installed. Only about half are up will work on more next week. The radar box has been in Woodsong and will be moving it to S. Thompson before school starts. Chief Tucholski stated that Lt. Savage and he met with the new principal. Metal detector schedule is in place. The new fire hydrant was installed on S. State with a hot tap and the old one was removed. The department took a very large old oak tree down in Mineral Lake Park by Sperry Pavilion. The canopy was 95 feet wide and the tree was over 95 feet tall. Still working with the company regarding the tornado siren repairs.

**POLICE REPORT** – Report is included in the packet. Chief Tucholski gave the statistics for the month of July. There were 391 calls for service for the month. Officer Lee has been on his own for a few weeks now. Will be going to night with Officer Aveni. No other candidates for the other positions.

**PARKS & RECREATION REPORT** – Report is included in the packet. Mr. Warren stated that youth football and cheerleading practices have begun. The Nature Scavenger Hunt was put on by the Geauga Park District had 15 participants. Munchkin sports has 10 participants. Soccer and Volleyball registration continue. Walmart is hosting a softball tournament as a fundraiser for the recreation department for new playground equipment it will be Sunday 8/11. Also looking for grants to help offset the costs. Mr. Wiech stated that the lights have not been working at the volleyball courts. Ms. Warren stated that she will look into the problem.

**PUBLIC PARTICIPATION-**

Mayor Garlich stated that the state audit has been completed and will have a meeting at the end of the month. Mayor met with UH regarding an urgent care in the village also looking at having a health screening day. Burton Scot will be starting the paving on N. & S. State. ODOT has this scheduled as maintenance so it will be a mill and fill project.

**FIRST READING -**

**ORDINANCE 19-123 AN ORDINANCE AUTHORIZING VARIOUS ACTIVITIES RELATED TO THE GEAUGA VETERAN'S SPORTS FEST, WAIVING THE PROHIBITION OF THE CODIFIED ORDINANCES REGARDING SAME, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 19-123 by title only.

Ms. Breyley stated that this is chamber event in conjunction with all veteran association and the Northeast Ohio Handicap Association. The various associations will split the profits. There will be raffled items every 20 minutes, live music by Fort Huntsburg Band and food trucks. The village is sponsoring the fireworks at Yoder Brothers Park.

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Mr. Klein made a motion to waive the required readings and declare Ordinance 19-123 an emergency, motion seconded by Mr. Hornung. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Ordinance 19-123, motion seconded by Mr. Morrow. Roll call: Yeas (6).

**ORDINANCE 19-124 AN ORDINANCE DETERMINING THE NEED FOR AND CONSENTING TO BRIDGE INSPECTION SERVICES FROM THE OHIO DIRECTOR OF TRANSPORTATION, AGREEING TO COOPERATE WITH THE DIRECTOR OF TRANSPORTATION, AND TO BEAR 100% OF ALL COSTS FOR INSPECTION SERVICES THAT ARE BEYOND THE SERVICES PROVIDED BY THE STATE, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 19-124 by title only.

Ms. McCoy stated that this is the agreement with the State to inspect the 3 bridges that are located in the village.

Mr. Hornung made a motion to waive the required reading and declare Ordinance 19-124 and Emergency, motion seconded by Ms. Arganti. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Ordinance 19-124, motion seconded by Mr. Blue. Roll call: Yeas (6).

**ORDINANCE 19-126 AN ORDINANCE AUTHORIZING VARIOUS ACTIVITIES RELATED TO THE ABUNDANT LIFE CHURCH OF GOD COMMUNITY EVENT, WAIVING THE PROHIBITION OF THE CODIFIED ORDINANCES REGARDING SAME, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 19-126 by title only.

Ms. McCoy stated that this event started as just a concert in the park but has expanded into more. More like a small carnival. Would like a copy of the insurance for the bounce house. This event is to take place at Eagle Park on August 25<sup>th</sup>.

Mr. Klein made a motion to waive the required readings and declare Ordinance 19-126 an emergency, motion seconded by Ms. Arganti. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Ordinance 19-126, motion seconded by Mr. Wiech. Roll call: Yeas (6).

**ORDINANCE 19-127 AN ORDINANCE ENACTING NEW SECTION 1139.01(F) OF THE CODIFIED ORDINANCES TO REQUIRE THAT THE ZONING INSPECTOR OBTAIN A FIDELITY BOND IN THE AMOUNT OF \$50,000, CONDITIONED ON THE FAITHFUL PERFORMANCE OF THE ZONING INSPECTOR DUTIES, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 19-127 by title only.

The Zoning Inspector was added to the cash handling policy so the position needs to be bonded.

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Mr. Morrow made a motion to waive the required readings and declare Ordinance 19-127 an emergency, motion seconded by Mr. Wiech. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Ordinance 19-127, motion seconded by Mr. Wiech. Roll call: Yeas (6).

**SECOND READING**

**RESOLUTION 19-15 A RESOLUTION TO PARTICIPATE IN THE GEAUGA COUNTY ENGINEER RESOURCE RENTAL PROGRAM.**

Mayor Garlich introduced Resolution 19-15 by title only.

Mr. Hornung made a motion to place Resolution 19-15 on second reading, motion seconded by Mr. Wiech. Roll call: Yeas (6).

**RESOLUTION 19-16 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE CARDINAL LOCAL SCHOOL DISTRICT TO AUTHORIZE THE VILLAGE RECREATION DEPARTMENT TO UTILIZE SCHOOL FACILITIES FROM SEPTEMBER 2019 THROUGH AUGUST 2020.**

Mayor Garlich introduced Resolution 19-16 by title only.

Mr. Lee stated that there is a problem with the contract regarding the renewal. Lengthy discussion regarding the wording in the contract.

Mr. Klein made a motion to place Resolution 19-16 on second reading as amended, motion seconded by Mr. Blue. Roll call: Yeas (6).

**THIRD READING**

**ORDINANCE 19-119 AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MIDDLEFIELD, OHIO.**

Mayor Garlich introduced Ordinance 19-119 by title only.

Mr. Hornung made a motion to **PASS** Ordinance 19-119, motion seconded by Mr. Morrow. Roll call: Yeas (3).

**OLD BUSINESS**

**NEW BUSINESS**

1. **Web Site Report – Kim Breyley:** Reports are in the packet. Ms. Breyley stated views are down a little bit. Mobile visitors are up. Mayor Garlich would like to a put something on the website for residents to have some input.

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2. **Letter from Department of Commerce – Review Liquor Permits:** Mayor Garlich stated that the list is getting ready to expire and the village has the right to contest and license.
3. **Horse Drawn Vehicle Registrations:** Mayor Garlich stated this was discussed at the last meeting. Ms. McCoy did extensive research and this is not an easy project.
4. **Cardinal School Bus Parking:** The Mayor met with the school superintendent regarding the CIS Building which is now available for rental. However if the buses park where they usually do there is no parking for the CIS Building. The district requires about the space in front of the service garage where the recycling use to be. Just a discussion, they are also looking at other locations that they own. Mayor Garlich stated that he will be meeting with the Superintendent again to continue the conversation.

**COMMITTEE REPORTS and COMMUNICATIONS**

**Streets, Sidewalks, & Utilities (Mayor Garlich/Mr. Morrow/Mr. Wiech) – Minutes are included in the packet.**

**Economic Development Committee (Mayor Garlich, Mr. Blue, Mr. Klein, Mr. McDowell, Mr. Dietrich, Mr. Schill, Ms. Breyley) – No meeting in July.**

**Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Mr. Szymanski) –Minutes are included in the packet.**

**Parks & Recreation (Ms. Arganti/Mayor Garlich/Mr. Morrow) – Minutes are included in the packet.**

**Finance & Ordinance (Mr. Klein/Mr. Blue/Mr. Hornung) – Minutes are included in the packet.**

**Public Safety (Mr. Hornung/Mr. Wiech/Ms. Arganti) – Minutes are included in the packet.**

**VILLAGE CALENDAR:**

**EXECUTIVE SESSION**

Mr. Hornung made a motion to adjourn into executive session at 7:56 pm to discuss possible litigation, motion seconded by Mr. Klein. All in favor: Yeas (6).

The regular meeting reconvened at 8:12 pm.

There being no further business before Council the regular session adjourned at 8:12 p.m.

Approved: \_\_\_\_\_  
**MAYOR**

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Attest: \_\_\_\_\_  
FISCAL OFFICER

DRAFT