

**VILLAGE OF MIDDLEFIELD'S
STREETS, SIDEWALKS & UTILITIES MEETING
SEPTEMBER 10, 2019**

The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:30 pm by Chairman Mr. Morrow with the following members present: Mr. Ron Wiech and Mayor Garlich.

Also present: Chief Joe Tucholski-Service Director, Ms. Leslie McCoy-Village Administrator, Mr. Tom Cappello-Engineer, Mr. John Hunter, Mr. Nick Oliverio and Ms. Joyce Porozynski.

Agenda: No additions or deletions to the agenda.

Minutes of August 6, 2019 were presented for approval. ***Mr. Wiech moved to approve the minutes, motion seconded by Mr. Morrow. All in favor: Yeas (3).***

OLD BUSINESS

1. **Budget:** Ms. McCoy stated that the budget is looking pretty good. The major projects have been completed and other in house projects are being looked at. Discussion regarding the traffic signals.
2. **2019 Capital Improvement Projects:**
 - a. Lake/Edgewood, Grove St Sidewalks, Alameda, PM Program – crack sealing, etc., 2019 Catch Basin Program – repair/replacing – All Completed:
 - b. Well # 3 Planning (2019/2020) – in progress: The site has been approved.
 - c. Well # 4 – Identifying location: Chief Tucholski stated that the village received approval from the EPA to start drilling test wells. This will be by well #1 and #2.

NEW BUSINESS

1. **Adjustment Journal – August 2019 – None:** Discussion regarding the large usage bill from Dillen and the fact that they have since installed several chiller meters.
2. **Utility Rates – Yearly Review:** Ms. McCoy started the conversation with the electric rate. Mr. Oliverio stated that they have come back with a revised proposal that matches what the village currently pays for some electric rates. The village could potentially save approximately \$3,000 per year. The village will do more research and have a work session for council to discuss this further. Mayor Garlich has questions regarding if the village pulls the accounts from NOPEC will it affect the residents rates. Discussion regarding the proposed rate increase for water and sewer. Mr. Morrow stated that the increase in operation cost was 6% higher in 2018. The village only did a 5% increase to he feels that the village is still going backwards. Discussion regarding Chardon and Burtons rates and the village still has lower fees. Chief Tucholski stated that he has a stack of papers for things that need to be repaired at the plants. Mr. Cappella asked if construction cost have increased. Chief Tucholski stated absolutely. Mr. Wiech would like to see the discount on the impact fee taken away from the builders as the impact fee goes to the capital improvement. Discussion regarding delinquent accounts and those on payment plans. Lengthy discussion regarding the payment plans.
3. **General Discussion:** Chief Tucholski stated that the department put down approximately 16 tons of asphalt in pot holes. The department will be starting the crack sealing maintenance. The village only pays for the materials not the machine.

Discussion regarding painting hydrants. Discussion regarding purchasing the piece of equipment. Chief Tucholski would like to look at this for next year.

EXECUTIVE SESSION

ADJOURNMENT

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 6:35 pm.

PENDING

Creek behind Fire Station

House Number Program

Infrastructure Budget/Maintenance Inventory

DRAFT