

**Village of Middlefield Finance Committee
Minutes September 12, 2019**

The Finance & Ordinance meeting was called to order at 5:30 pm with the following members present: Mr. Bill Blue, Mr. Scott Klein and Mr. Carl Hornung.

Also present: Mayor Garlich, Mr. Nick Giardina-Fiscal Officer, Ms. Leslie McCoy - Administrator, Chief Tucholski, Lt. Brandon Savage, Ms. Jess Giardina, Ms. Billie Warren, and Ms. Joyce Porozynski.

Agenda: No additions or deletions to the agenda.

Approval of Minutes: August 8, 2019 meeting minutes were presented for approval. Mr. Blue made a motion to approve the minutes as presented, motion seconded by Mr. Hornung. Roll call: Yeas (3).

OLD BUSINESS

- 1. Village Finances – Discussion:** Mr. Giardina stated that Income tax has rebounded. Water and sewer is up quite a bit. There was an industry that had a large leak that has been repaired. The three main collection categories are up about 21% over last year. This does include the 0.25% increase to income tax. Withholdings are up for the month of August for two reasons. A large payment that should have been received in July cleared in August and the 0.25% increase. Payroll expense is staying flat. Discussion regarding the infrastructure fund and the \$600,000 that was transferred from income tax to start the fund. Discussion regarding the upcoming extensions and when they are due for corporations and residential. Should know by November what the final numbers will be for the year. Mr. Giardina will look into seeing if the village can change the fiscal year, not sure if this is an auditor decision or if this is mandated by the state.

NEW BUSINESS

- 1. Resolution 19-19 A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor, and Declaring an Emergency:** Mr. Giardina stated that this is the budget that the Auditor approves. **Mr. Klein made a motion to recommend Resolution 19-19 to Council, motion seconded by Mr. Blue. Roll call: Yeas (3).**
- 2. Resolution 19-20 A Resolution Authorizing the Transfer of Funds and Declaring an Emergency:** Mr. Giardina stated this is the quarterly transfers. The last quarter transfer will be in December to finish out the year. This is to keep all the funds in the positive. **Mr. Hornung made a motion to recommend Resolution 19-20 to Council, motion seconded by Mr. Blue. Roll call: Yeas (3).**
- 3. Resolution 19-21 A Resolution Authorizing Intent to Dispose of Unneeded, Obsolete or Unfit Municipal Owned Personal Property via Internet Auction in Calendar Year 2020:** Ms. McCoy stated that the only change is to add credit card to the payment options. **Mr. Klein made a motion to recommend Resolution 19-21 to Council, motion seconded by Mr. Hornung. All in favor: Yeas (3).**
- 4. Resolution 19-22 A Resolution Designating September 2019 Prostate Cancer Awareness Month, and Declaring an Emergency:** Ms. McCoy stated that the village received a request from a resident to acknowledge Prostate Cancer Month. **Mr. Blue**

made a motion to recommend Resolution 19-22 to Council, motion seconded by Mr. Hornung. All in favor: Yeas (3).

5. **Ordinance 19-125 An Ordinance Amending Existing Sections 1140.05(g) through 1140.05(j) of the Codified Ordinances to Simplify Site Plan Conformance Requirements for Residential Builders, and to Clarify Driveway Width Requirements, and Declaring an Emergency:** Mr. Klein gave a brief overview of the policies for Site Plan Review. The Builders, Developers and the Village met to discuss the changes that the builders are recommending. The changes recommended would speed up the process and not halt the builders to wait for inspections and eliminates the need for "As Builts". The discussion at Planning Commission also included a change to the maximum width of a driveway based on the fact that several residents in Glen Valley and also Woodsong have come before the commission to request wider driveways. **Mr. Hornung made a motion to recommend Ordinance 19-125 to Council, motion seconded by Mr. Blue. Roll call: Yeas (3).**

EXECUTIVE SESSION:

PENDING

ADJOURNMENT

There being no further business before the Finance & Ordinance Committee the meeting adjourned at 5:56 p.m.