

Village of Middlefield Council Minutes
September 12, 2019

Council met in regular session. Mayor Garlich called the meeting to order at 7:00 p.m. with the following members present: Mr. Bill Blue, Mr. Ron Wiech, Ms. Kaitlyn Arganti, Mr. Sam Morrow, Mr. Scott Klein and Mr. Carl Hornung.

Also present: Ms. Leslie McCoy-Administrator, Mr. Tom Lee-Solicitor, Chief Tucholski, Mr. John Boksansky-Zoning Inspector, Mr. Nick Giardina-Fiscal Officer, Ms. Jess Giardina, Ms. Billie Warren-Recreation Director, Mr. Alex Duncan, Ms. Ann Wishart-Maple Leaf, Mr. Kyle Kaplan, Mr. Keith Scherzer-Kraftmaid, Mr. Todd Pierce-Sajat Plastics, Ms. Kim Breyley, Ms. Marcia Bryson-Cemetery Sexton and Chief Bill Reed-Middlefield Fire Department.

Invocation: Led by Pastor Patrick Robinson, Horizon Christian Assembly.

Opening Ceremony: The Pledge of Allegiance was recited.

Agenda: No additions or deletion to the agenda.

Approval of Minutes: August 8, 2019 regular meeting – *Mr. Wiech moved to approve the minutes as presented, seconded by Mr. Morrow. Roll call: Yeas (6).*

Payment of Bills: *Mr. Wiech moved to authorize payments totaling \$326,269.70 motion seconded by Mr. Blue. Roll call: Yeas (6).*

FISCAL OFFICER'S REPORT: Income Tax and Financials – Report is included in the packet. Mr. Giardina stated that income tax employment withholdings, Business Profit and Individual Profits are all up. To date the collection has been 2.4 million. Water and sewer collection is also up compared to last year due to commercial and industrial.

AMBULANCE REPORT – Report is included in the packet. No one in attendance.

FIRE DEPARTMENT REPORT - Report is included in the packet. Chief Reed gave the statistics for the month of August. There was a total of 69 runs which brings the total for the year to 570. Pacing even with last year. Still waiting on the extra containers at the burn center being used in Huntsburg.

ECON DEVELOPMENT: Report is included in the packet. Ms. McCoy stated that she met with TEAMNEO to discuss the Bonner Property and still working to get the property certified for the RightSite Program. Updating the Zoom Prospector State site with available properties. There is currently \$42,603.88 in the Revolving Loan Fund. Working on grants for proposed projects. Attending site visits to local businesses. Answering State RFP's for site locations. Still waiting on the Transportation Study Proposals that is due 9/30. Will be attending the NOACA Rural Advisory Committee at the end of the month. Start a new program to recognize businesses in town.

ZONING REPORT: Report is included in the packet. Mr. Boksansky stated that August had 8 applications and 6 were approved. There were 6 commercial applied for and 5 were approved. Some of the applications need to come before the commission in October. Mr. Klein stated that at planning they discussed the various violations and how many have complied. Discussion regarding the signage at the GetGo. Mr. Boksansky

Village of Middlefield Council Minutes
September 12, 2019

stated that a permit has been applied for and they are currently working on the signs. Discussion regarding the political signs that are popping up in the village.

STREETS, SIDEWALKS & UTILITIES REPORT – Report is included in the packet. Chief Tucholski stated that the department put 16 tons of asphalt in repairs around town. The crack sealer has been delivered and planning on sealing the repairs already done and cracks along Thompson, Johnson and the Bypass. Would like to rent some equipment next year to grind and patch some spots in the road that need better repairs. Will be repairing the loop at Giant Eagle, the concrete is cracked and the loop is hanging out. The state has been working on 608. They have ground the road and are leveling the catch basins and the manhole. Ground the whole intersection including the turn lanes. Southwind Drilling has been out running test wells for the location of the #4 well. Mr. Wilson drilled a 140 feet down and hit the gravel but on 4 feet and to get the kind of return of water that the village needs the gravel bed needs to be at least 9 feet thick. He will do some more test wells later this week.

POLICE REPORT – Report is included in the packet. Chief Tucholski gave the statistics for the month of August. There were 415 calls for service for the month. There were 10 hours of overtime due to staffing issues.

PARKS & RECREATION REPORT – Report is included in the packet. Ms. Warren stated that the Youth Tackle Football teams games have started and they are 1-1. Munchkin sports end and will have another class in November. Volleyball started this week and soccer started practices also. The village team won the softball tournament held by Walmart as a fundraiser and raised 334.370 towards the playground equipment at Marcu. Registration opens for Basketball and wrestling and the department will be holding some open mats and open gym. Will be holding cooking classes. Mr. Oros from the park district will be leading nature hike.

PUBLIC PARTICIPATION-

BUSINESS ANNIVERSARY RECOGNITION

Sajar Plastics 70 Years – Universal Plastic Group:

Kraftmaid Cabinetry 50 Years – Masco Corporation

Mayor Garlich presented a proclamation to Todd Pierce from Sajar Plastics and to Keith Scherzer from Kraftmaid Cabinetry.

Don Rice, Superintendent of Bessie Benner Metzenbaum Center: Asked some questions. How many people were served by Metzenbaum in 2018? 950 people were served by the department. The oldest person served is 90 and the youngest person is 2 month old. The department brings various therapist into the home to work with the child. There are 202 people in full time care. 60% of the funding goes to the full time people who need care. What percentage of money comes from the levies? 60% comes from the levies. Metzenbaum in on the ballot in November for a renewal. Discussion regarding the work program and how many participants are employed. There are around 140 people currently employed.

Ms. Breyley gave a brief description of the Veterans Sports Fest that will be taking place on Saturday.

FIRST READING -

RESOLUTION 19-19 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 19-19 by title only.

Mr. Giardina stated that this is the certification from the County.

Mr. Blue made a motion to waive the required readings and declare Resolution 19-19 an emergency, motion seconded by Mr. Klein. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Resolution 19-19, motion seconded by Mr. Wiech. Roll call: Yeas (6).

RESOLUTION 19-20 A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 19-20 by title only.

Mr. Giardina stated that this is the quarterly transfer from income tax to the general fund and the recreation fund.

Mr. Wiech made a motion to waive the required reading and declare Resolution 19-20 an Emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mr. Klein made a motion to **PASS** Resolution 19-20, motion seconded by Mr. Wiech. Roll call: Yeas (6).

RESOLUTION 19-21 A RESOLUTION AUTHORIZING INTENT TO DISPOSE OF UNNEEDED, OBSOLETE OR UNFIT MUNICIPAL OWNED PERSONAL PROPERTY VIA INTERNET AUCTION IN CALENDAR YEAR 2020.

Mayor Garlich introduced Resolution 19-21 by title only.

Mr. Hornung made a motion to place Resolution 19-21 on first reading, motion seconded by Mr. Morrow. Roll call: Yeas (6)

RESOLUTION 19-22 A RESOLUTION DESIGNATING SEPTEMBER 2019 PROSTATE CANCER AWARENESS MONTH, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 19-22 by title only.

Mr. Wiech made a motion to waive the required readings and declare Resolution 19-22 an emergency, motion seconded by Mr. Hornung. Roll call: Yeas (6).

Mr. Blue made a motion to **PASS** Resolution 19-22, motion seconded by Ms. Arganti. Roll call: Yeas (6).

ORDINANCE 19-125 AN ORDINANCE AMENDING EXISTING SECTION 1140.05(g) THROUGH 1140.05(j) AND SECTION 1157.02(B)(3) OF THE CODIFIED ORDINANCES TO SIMPLIFY SITE PLAN CONFORMANCE REQUIREMENTS FOR RESIDENTIAL BUILDERS, AND CLARIFY DRIVEWAY WIDTH REQUIREMENTS, AND DECLARING AN EMERGENCY. (Public Hearing 10.10.2019)

Mayor Garlich introduced Ordinance 19-125 by title only.

Mr. Klein stated that the village was approached by a builder and made a few suggestion on things that could be improved to expedite the building time. The changes are to the requirements of "As Built" will be eliminated but the village engineer will inspect to insure compliance. The other change was to the width of the driveway allowed. It increased from a maximum of 18 feet to 20 feet. In recent months the planning commission has heard from resident that would like to add the extra couple of feet of driveway to accommodate larger vehicles.

Mr. Klein made a motion to waive the required readings and place Ordinance 19-125 on first reading due to the public hearing scheduled 10.10.2019 at 7:00 pm, motion seconded by Mr. Wiech. Roll call: Yeas (6).

SECOND READING

THIRD READING

RESOLUTION 19-15 A RESOLUTION TO PARTICIPATE IN THE GEAUGA COUNTY ENGINEER RESOURCE RENTAL PROGRAM.

Mayor Garlich introduced Resolution 19-15 by title only.

Mr. Morrow made a motion to **PASS** Resolution 19-15, motion seconded by Mr. Blue. Roll call: Yeas (3).

RESOLUTION 19-16 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE CARDINAL LOCAL SCHOOL DISTRICT TO AUTHORIZE THE VILLAGE RECREATION DEPARTMENT TO UTILIZE SCHOOL FACILITIES FROM SEPTEMBER 2019 THROUGH AUGUST 2020.

Mayor Garlich introduced Resolution 19-16 by title only.

Mr. Blue made a motion to **PASS** Resolution 19-16, motion seconded by Mr. Klein. Roll call: Yeas (6).

OLD BUSINESS

NEW BUSINESS

1. **Web Site Report – Kim Breyley:** Reports are in the packet. Ms. Breyley stated that for the month of August users are down about 21 % from July. Views are

**Village of Middlefield Council Minutes
September 12, 2019**

down from last year. Mobile users are at 60% and the top pages for the month of August were Eagle Park, Police Blotter and various other police pages.

2. **Poly Chem/Jobil – Motion to Grant a Temporary Conditional Use Permit Until the October 8, 2019 Planning Commission Meeting:** Mr. Lee stated that Poly Chem has requested temporary trailer to use for office space during construction of the addition to the building. ***Mr. Wiech made a motion to grant a temporary Conditional Use permit to Poly Chem so they can use temporary office trailers during construction until such time as the Planning Commission approved, motion seconded by Mr. Klein. Roll call: Yeas (6).***
3. **Geauga Community Action:** Mayor Garlich stated this is a county agency that is funded by grants. The purpose is to assist residents of Geauga County whom need assistance with getting to work. The Organization is looking to merge with a similar program in Lake County and are asking for a letter of recommendation from the Village of Middlefield.
4. **Bicycle Racks – Rotary Club Burton-Middlefield:** Ms. McCoy stated that a copy of the letter mailed to the various businesses and they also want to install them at the pocket park.
5. **Cardinal School Bus Parking:** Mayor Garlich stated that the school board is looking for places to park the buses other than by the old CIS building. No further discussion has taken place.
6. **UH Health Day and Urgent Care:** Mayor Garlich is communicating with UH regarding the need of an Urgent Care.
7. **Rothenbuhler Cheese Update:** Mayor Garlich stated that the village has been in discussion with Rothenbuhler regarding the discharge into the creek and the large usage of water. Contracted with Arcadis to move forward with planning for well #3 & well #4.

COMMITTEE REPORTS and COMMUNICATIONS

Streets, Sidewalks, & Utilities (Mayor Garlich/Mr. Morrow/Mr. Wiech) – Minutes are included in the packet.

Economic Development Committee (Mayor Garlich, Mr. Blue, Mr. Klein, Mr. McDowell, Mr. Dietrich, Mr. Schill, Ms. Breyley) – No meeting in August.

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Mr. Szymanski) –Minutes are included in the packet.

Parks & Recreation (Ms. Arganti/Mayor Garlich/Mr. Morrow) – Minutes are included in the packet.

Finance & Ordinance (Mr. Klein/Mr. Blue/Mr. Hornung) – Minutes are included in the packet.

Village of Middlefield Council Minutes
September 12, 2019

Public Safety (Mr. Hornung/Mr. Wiech/Ms. Arganti) – Minutes are included in the packet.

VILLAGE CALENDAR:

EXECUTIVE SESSION

There being no further business before Council the regular session adjourned at 8:15 p.m.

Approved: _____
MAYOR

Attest: _____
FISCAL OFFICER

DRAFT