

**VILLAGE OF MIDDLEFIELD'S
STREETS, SIDEWALKS & UTILITIES MEETING
NOVEMBER 12, 2019**

The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:30 pm by Chairman Mr. Morrow with the following members present: Mr. Ron Wiech and Mayor Garlich.

Also present: Chief Joe Tucholski-Service Director, Ms. Leslie McCoy-Village Administrator, and Ms. Joyce Porozynski

Agenda: No additions or deletions to the agenda.

Minutes of October 8, 2019 were presented for approval. ***Mr. Wiech moved to approve the minutes, motion seconded by Mr. Morrow. All in favor: Yeas (3).***

OLD BUSINESS

1. **Budget:** Ms. McCoy stated that the budget is on track and there has not been any large purchases.
2. **Utility Rates – Yearly Review:** Reviewed the current rates and went over the proposed increases. The proposed tier rate increase 0% for seniors, 5% for non-senior residential and 9% for commercial and industrial users. Based on this year's usage would yield approximately an additional \$96,000. Mr. Wiech stated that he feels this proposal would be a good idea. Mr. Morrow likes the 0% increase to the seniors. ***Mr. Morrow made a motion to recommend the proposed tiered rate increase, seconded by Mr. Wiech. All in favor: Yeas (3).***
3. **Well #3 – Update:** Met with the park district regarding running pipe across the land. Still working with the EPA for approval. Discussion regarding the effluent that will be gravity feed to the plant.
4. **Well #4 – Bid Update:** This goes out to bid on Thursday. Should be a high yielding well.
5. **Cedarwood/Maple/Elmwood/Oakdale – Bid Update:** This will be out for bid on Thursday also. Discussion regarding the estimates to chip and fog seal versus a mill, repair and top. Discussion regarding the improvements that are need to Valplast. Working on the bid currently.

NEW BUSINESS

1. **Adjustment Journal – October 2019:** Ms. McCoy stated that the two adjustments were for postmarks. The other adjustments were approved at the last meeting. ***Mayor Garlich made a motion to approve the Adjustment Journal as submitted, seconded by Mr. Morrow. All in favor: Yeas (3).***
2. **Smoke Test:** Chief Tucholski stated that there was some infiltration of water from the east side of town. The department did a smoke test by Bonner Drive. It showed one leak was a grate that was exchanged in Chem Tech's driveway. A solid grate was exchanged for a slotted grate which is not allowed. The other was a casting that was found in a ditch. Looks like the casting was broken by a mower. Mr. Harrison was able to get the casting repaired and solid so that should help with the overflow of debris and water.

3. **H & M Contract:** Ms. McCoy stated that this is a similar contract as what we had the last couple of years. It is just for cemetery mowing. Chief Tucholski stated that the company does a great job.
4. **General Discussion:** Discussion regarding the flags at the cemetery. Discussion regarding the flag pole at the muni center and the rope has been replaced. Discussion regarding a tree on Grove that lost a very large branch on Halloween night and needs to be looked at to be taken down. Chief Tucholski stated that he heard about the branch and that the department would go and look at the tree.

EXECUTIVE SESSION

ADJOURNMENT

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 5:58 pm.

PENDING

**Creek behind Fire Station
House Number Program
Infrastructure Budget/Maintenance Inventory**

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