

**Village of Middlefield Finance Committee & Treasury Board
Minutes November 14, 2019**

The Finance & Ordinance meeting was called to order at 5:36 pm with the following members present: Mr. Bill Blue, Mr. Scott Klein and Mr. Carl Hornung.

Also present: Mayor Garlich, Mr. Nick Giardina-Fiscal Officer, Ms. Leslie McCoy - Administrator, Lt. Brandon Savage, Ms. Jess Giardina, and Ms. Joyce Porozynski.

Agenda: No additions or deletions to the agenda.

Approval of Minutes: October 10, 2019 meeting minutes were presented for approval. Mr. Hornung made a motion to approve the minutes as presented, motion seconded by Mr. Blue. Roll call: Yeas (2).

OLD BUSINESS

1. **Village Finances – Discussion:** Mr. Giardina stated that the revenue is up compared to last year. Water and sewer collection is up this year due to usage. Income tax collection is up due to 0.25% increase. Discussion regarding the utility rate increase and do a flat 5% across the board but freeze the senior accounts. Discussion regarding the carryover of revenue. Discussion regarding the Asset Management Fund that was created to cover future utility projects.

NEW BUSINESS

1. **Resolution 19-24 A Resolution Authorizing the Village Administrator to Enter into a Contract with Medical Mutual for the Provision of Health Care Insurance for Village Employees at a Monthly Cost of \$14,492.43 and Declaring an Emergency:** The plan is exactly the same. Did send this out to the market place to see if there were comparative plans. The increase is about 15% for the year. **Mr. Blue made a motion to recommend Resolution 19-24 to Council, motion seconded by Mr. Hornung. All in favor: Yeas (3).**
2. **Resolution 19-25 A Resolution Amending the Language of Resolution 19-10 to Clarify the Language therein, and Declaring an Emergency:** Ms. McCoy stated that the verbiage needs to be changed so that the money that was advanced to the Income Tax Infrastructure fund from the Income tax Fund can be returned. **Mr. Blue made a motion to recommend Resolution 19-25 to Council, motion seconded by Mr. Hornung. All in favor: Yeas (3).**
3. **Resolution 19-26 A Resolution to Authorize Envision Group, LLC to Prepare a Village-Wide Transportation Survey through the TLCI Program Administered by NOACA, and Declaring an Emergency:** The proposals were taken to the EDC and the committee felt that Envision was the better group. The grant is for \$85,000. **Mr. Blue made a motion to recommend Resolution 19-26 to Council. Motion seconded by Mr. Klein. All in favor: Yeas (3).**
4. **Ordinance 19-129 An Ordinance Amending the 2019 Permanent Appropriations and Declaring an Emergency:** Ms. Giardina stated that some of the bigger transfers were due to the streets department taking over more projects, maintenance and mowing that use to be bid out and handled by contractors. **Mr. Blue made a motion to recommend Ordinance 19-129 to Council, motion seconded by Mr. Hornung. All in favor: Yeas (3).**

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5. **Ordinance 19-130 An Ordinance to make Temporary Appropriations for Current Expenses and other Expenditures of the Village of Middlefield, State of Ohio, During Fiscal Year Ending December 31, 2020, and Declaring an Emergency:** Ms. McCoy stated that this is for the first quarter of 2020. **Mr. Blue made a motion to recommend Ordinance 19-130 to Council, motion seconded by Mr. Hornung. All in favor: Yeas (3).**

6. **Ordinance 19-131 An Ordinance Amending Existing Section 911.08 of the Codified Ordinances to Provide for a Water Rate Increase of Five Percent for Residential (Non-Senior) and Nine Percent for Commercial and Industrial Accounts and Declaring an Emergency:** This was discussed earlier and will change to five percent for the Commercial and Industrial. **Mr. Klein made a motion to Recommend Ordinance 19-131 to Council with the change to five percent, motion seconded by Mr. Blue. All in favor (3).**

7. **Ordinance 19-132 An Ordinance Amending Existing Section 907.04 of the Codified Ordinances to Provide for a Five Percent Increase in Sewer Rates for Residential (Non-Senior) Accounts and a Nine Percent Increase for Commercial and Industrial Accounts, Commencing January 1, 2020, Making Certain Technical Amendments and Declaring an Emergency:** No Discussion. **Mr. Blue made a motion to Recommend Ordinance 19-132 to Council, motion seconded by Mr. Hornung. All in favor: Yeas (3).**

8. **Ordinance 19-133 An Ordinance Amending Existing Section 911.10(a) of the Codified Ordinances to Provide for a Nine Percent Service Charge Increase for Fire Sprinkler System Accounts, and Declaring an Emergency:** Discussion regarding sprinkler lines and how they are billed. **Mr. Blue made a motion to Recommend Ordinance 19-133 to Council, motion seconded by Mr. Hornung. All in favor: Yeas (3).**

EXECUTIVE SESSION:

PENDING

ADJOURNMENT

There being no further business before the Finance Committee the meeting adjourned at 6:22pm.

TREASURY INVESTMENT BOARD

1. **AGENDA:** Additions/Deletions
2. **MINUTES:** (Joint session Minutes with the Finance Committee already approved)

OLD BUSINESS

1. **Village Investments:** Mr. Giardina stated that the some things have changed since June. Rates have dropped since the last meeting, twice. The estimated interest income dropped due to the rate decrease. Still looking at approximately \$90,000.00 for the year. The auditors asked that all the B. Riley accounts be combined into one

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account and that was done. Still have one account at StarOhio, also have an account with Huntington and Home Savings. Have two CD's in MBC that are fixed rates and collect very little interest.

NEW BUSINESS

EXECUTIVE SESSION

PENDING

ADJOURNMENT

There being no further business before the Treasury Investment Board the meeting adjourned at 6:28 p.m.

DRAFT