

Village of Middlefield Council Minutes
November 14, 2019

Council met in regular session. Mayor Garlich called the meeting to order at 7:00 p.m. with the following members present: Mr. Bill Blue, Mr. Ron Wiech, Ms. Kaitlyn Arganti, Mr. Sam Morrow, Mr. Scott Klein and Mr. Carl Hornung.

Also present: Ms. Leslie McCoy-Administrator, Mr. Tom Lee-Solicitor, Lt. Savage, Mr. John Boksansky-Zoning Inspector, Mr. Nick Giardina-Fiscal Officer, Ms. Jess Giardina, Ms. Kim Breyley, Ms. Joyce Porozynski, Mr. Roger Hanna, Mr. David Couley-CEI, Mr. Robert Stratton, Mr. Chris Brook, Chief Bill Reed-Middlefield Fire Department, Mr. Alex Duncan, Ms. Ann Wishart-MapleLeaf, Marcia Bryson-Cemetery Sexton and Father John Burkley-SS Edward and Lucy Parish.

Invocation: Led by Father John Burkley from SS Edward and Lucy Parish.

Opening Ceremony: The Pledge of Allegiance was recited.

Agenda: Add Cardinal School to New Business.

Approval of Minutes: October 10, 2019 regular meeting – ***Mr. Hornung moved to approve the minutes as presented, seconded by Mr. Morrow. Roll call: Yeas (6).***

Payment of Bills: ***Mr. Wiech moved to authorize payments totaling \$323,379.90 motion seconded by Ms. Arganti. Roll call: Yeas (6).***

FISCAL OFFICER'S REPORT: Income Tax and Financials – Report is included in the packet. Mr. Giardina stated that Income Tax is at 2.9 million in Revenue; this does include the 0.25% increase. Water and sewer revenue is also up due to usage. Expenses are up compared to last year but this was expected due to the projects that were completed. Will be putting a new well in at the beginning of next year and the village will pay for this without any loans. Mayor Garlich stated that the projects that were slated for 2019 have been completed and have several projects planned in 2020 have been sent out to bid and should be awarded in December.

AMBULANCE REPORT – Report is included in the packet. Mr. Brook stated that community care had 147 runs in October and the average response time was 4:44 minutes. Discussion regarding the weather on Tuesday.

FIRE DEPARTMENT REPORT - Report is included in the packet. Chief Reed stated that the fire department had 78 request for service in October. They have 720 runs for the year and are up approximately 75 runs compared to last year. Thank Ms. Warren and the village for all the assistance with the Halloween Party at the fire Station.

ECON DEVELOPMENT: Report is included in the packet. Ms. McCoy stated that she is still answering state RFP request and sending out marketing packets. The TLCI proposal have been reviewed and is recommended for approval tonight. Working with the DSA to schedule speakers for the Opportunity Zone Workshop. Mr. Wiech asked when Greenleaf will be operating. Ms. McCoy stated that they are scheduled for January. Discussed the fence and the changes that the planning commission would like.

ZONING REPORT: Report is included in the packet. Mr. Boksansky stated that 6 residential permits were issued and two occupancies permits were issued for new

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homes. Still mailing exterior code violation letters. Discussion regarding some maintenance that the Municipal Building need and was brought to the village's attention by a resident. It was taken care of immediately.

STREETS, SIDEWALKS & UTILITIES REPORT – Report is included in the packet. Chief Tucholski is out ill.

POLICE REPORT – Report is included in the packet. Lt. Savage gave the statistics for the month of October. There were 417 calls for service for the month; this is down slightly from last year. Fill a Cruiser is Saturday from 9-1 at Walmart . Officer Dawson and Officer Spittler were given accommodation award for a job well done.

PARKS & RECREATION REPORT – Report is included in the packet. Ms. Warren stated that the JV Football teams took second in the championship game. The 3rd and 4th grade volleyball team also took second in the volleyball tournament. The next Paint and Sip is November 24th at the Senior Center and will paint a canvas with a train. There are currently 23 kids registered for wrestling. The department did not have any last year. They will participate in the Madison League with matches held on Sundays. Letters to Santa will be starting on Monday November 25th. The Holiday Tree Lighting will be held on November 29th at 7pm, University Hospitals will be donating the snacks and the Cardinaires will be performing. The department will be holding a holiday coloring contest and that will start on December 1st. The Outdoor Decorating contest will be held on December 16th at 6:00 pm.

PUBLIC PARTICIPATION-

Dave Conley, The Illuminating Company: Mr. Conley gave a brief history on his position with the Illuminating Company. Brought pamphlets with information regarding how to survive without power. Explained that the company works from largest outage to the smallest.

FIRST READING -

RESOLUTION 19-24 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH MEDICAL MUTUAL FOR THE PROVISION OF HEALTH CARE INSURANCE FOR VILLAGE EMPLOYEES AT A MONTHLY COST OF \$14,492.43 AND DECLARING AN EMERGENCY

Mayor Garlich introduced Resolution 19-24 by title only.

Mayor Garlich stated that this is about a 15% increase from last year.

Mr. Blue made a motion to declare Resolution 19-24 an emergency and place on first reading, motion seconded by Mr. Hornung. Roll call: Yeas (6).

RESOLUTION 19-25 A RESOLUTION AMENDING THE LANGUAGE OF RESOLUTION 19-10 TO CLARIFY THE LANGUAGE THEREIN, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced resolution 19-25 by title only.

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Ms. McCoy stated that Resolution 19-10 was the transfer of money to the State Highway Fund and also the Income Tax Infrastructure fund. In order to move the money back to the Income Tax Fund the language needs to be clarified.

Mr. Klein made a motion to waive the required reading and declare Resolution 19-25 an emergency, motion seconded by Mr. Wiech. Roll call: Yeas (6)

Mr. Hornung made a motion to **PASS** Resolution 19-25, motion seconded by Mr. Morrow. Roll call: Yeas (6).

RESOLUTION 19-26 A RESOLUTION TO AUTHORIZE ENVISION GROUP, LLC TO PREPARE A VILLAGE WIDE TRANSPORTATION SURVEY THROUGH THE TLCI PROGRAM ADMINISTERED BY NOACA, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 19-26 by title only.

Ms. McCoy stated that the Village received a grant of \$85,000.00 to do a transportation and land use study. RFP were advertised and two proposals were submitted. The Economic Development Committee reviewed the proposals and recommend Envision Group, LLC to Council.

Mr. Klein made a motion to waive the required readings and declare Resolution 19-26 an emergency, motion seconded by Mr. Hornung. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Resolution 19-26, motion seconded by Mr. Wiech. Roll call: Yeas (6).

ORDINANCE 19-129 AN ORDINANCE AMENDING THE 2019 PERMANENT APPROPRIATIONS AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 19-129 by title only.

Ms. Giardina stated that the General and Income Tax funds have had the most changes for the year. This shows where the appropriations are needed.

Mr. Hornung made a motion to waive the required readings and declare Ordinance 19-129 an emergency, motion seconded by Mr. Morrow. Roll call: yeas (6)

Mr. Wiech made a motion to **PASS** Ordinance 19-129, motion seconded by Mr. Morrow. Roll call: Yeas (6).

ORDINANCE 19-130 AN ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MIDDLEFIELD, STATE OF OHIO, DURING FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 19-130 by title only.

Mr. Giardina stated that this is the operational money needed for the first quarter of 2020 until the permanent budget is passed.

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Mr. Morrow made a motion to waive the required reading and declare Ordinance 19-130 and emergency, motion seconded by Ms. Arganti. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Ordinance 19-130, motion seconded by Mr. Wiech. Roll call: Yeas (6).

ORDINANCE 19-131 AN ORDINANCE AMENDING EXISTING SECTION 911.08 OF THE CODIFIED ORDINANCES TO PROVIDE FOR A WATER RATE INCREASE OF FIVE PERCENT FOR RESIDENTIAL (NON-SENIOR) AND NINE PERCENT FOR COMMERCIAL AND INDUSTRIAL ACCOUNTS, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 19-131 by title only with Finance Committee's 5% recommendation for Industrial and Commercial accounts.

Mayor Garlich stated that during the previous meeting it was decided to change the increase to 5% of residential, non-seniors, commercial and industrial users. The senior rate will be frozen at the 2019 rates. Mr. Giardina explained in depth why these increases are necessary and the process that the village goes through to determine the amount of increase needed. Mr. Wiech stated that he feels if the village is going to continue to increase rates on residential accounts that the Impact fee reduction to new homes being built in the village should be discontinued. Lengthy discussion regarding the builder, number of homes being built and the amount of the reduction.

Mr. Hornung made a motion to declare Ordinance 19-131 an emergency and place on first reading, motion seconded by Mr. Morrow. Roll call: Yeas (6).

ORDINANCE 19-132 AN ORDINANCE AMENDING EXISTING SECTION 907.04 OF THE CODIFIED ORDINANCES TO PROVIDE FOR A FIVE PERCENT INCREASE IN SEWER FOR RESIDENTIAL (NON-SENIOR) ACCOUNTS AND A NINE PERCENT INCREASE FOR COMMERCIAL AND INDUSTRIAL ACCOUNTS, COMMENCING JANUARY 1, 2020, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 19-132 by title only with Finance Committee's 5% recommendation for Industrial and Commercial accounts.

Mr. Morrow made a motion to declare Ordinance 19-132 an emergency and place on first reading, motion seconded by Mr. Hornung. Roll call: Yeas (6).

ORDINANCE 19-133 AN ORDINANCE AMENDING EXISTING SECTION 911.10(A) OF THE CODIFIED ORDINANCES TO PROVIDE FOR A NINE PERCENT SERVICE CHARGE INCREASE FOR FIRE SPRINKLER SYSTEM ACCOUNTS, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 19-133 by title only with Finance Committee's 5% recommendation for the Fire Sprinkler System accounts.

Ms. McCoy stated that this was previously included in the annual fee review but feels it is more applicable to review this with the rate increases.

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Mr. Klein made a motion to declare Ordinance 19-133 an emergency and place on first reading, motion seconded by Ms. Arganti. All in favor: Yeas (6).

SECOND READING

ORDINANCE 19-128 AN ORDINANCE RENAMING A 0.3390 ACRE SEGMENT OF ROADWAY IN THE VILLAGE CURRENTLY KNOW AS "OLD STATE ROAD" TO "NORTH STATE AVENUE".

Mayor Garlich introduced Resolution 19-21 by title only.

Mr. Klein made a motion to place Ordinance 19-128 on second reading, motion seconded by Mr. Wiech. Roll call Yeas (6).

THIRD READING

RESOLUTION 19-21 A RESOLUTION AUTHORIZING INTENT TO DISPOSE OF UNNEEDED, OBSOLETE OR UNFIT MUNICIPAL OWNED PERSONAL PROPERTY VIA INTERNET AUCTION IN CALENDAR YEAR 2020.

Mayor Garlich introduced Resolution by title only.

Mr. Hornung made a motion to **PASS** Resolution 19-21, motion seconded by Mr. Wiech. Roll call: Yeas (6).

ORDINANCE 19-125 AN ORDINANCE AMENDING EXISTING SECTIONS 1140.05(G) THROUGH 1140.05(J) AND SECTION 1157.02(B)(3) OF THE CODIFIED ORDINANCES TO SIMPLIFY SITE PLAN CONFORMANCE REQUIREMENTS FOR RESIDENTIAL BUILDERS, AND TO CLARIFY DRIVEWAY WIDTH REQUIREMENTS, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 19-125 by title only.

Mr. Morrow made a motion to **PASS** Ordinance 19-125, motion seconded by Mr. Hornung. Roll call: Yeas (6).

OLD BUSINESS

NEW BUSINESS

1. **Web Site Report – Kim Breyley:** Reports are in the packet. Ms. Breyley stated that it was decent month. Views were up slightly compared to last year.
2. **Cardinal Local Schools:** Mayor Garlich stated that while he was campaigning he heard a lot about his feeling towards the school. Mayor Garlich stated that he got flack for not being in support of the schools. He wants to make it clear that he is in support of the school. The board needs to step up and improve the school ranking. The declining enrollment numbers are what he is concerned about. New families with kids are not moving into the district. The Council and Mayor are in support of strong schools and will continue to support as they have in the past, (resolutions, letters to the paper, etc). Discussion regarding the Tax Abatements

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and what the companies pay in taxes. Need to find creative ways to get families with kids to move into the district. Mr. Wiech congratulated Mayor Garlich on winning the election and he would like to see the manufactures in town working with the schools. Not all kids are made to go to college and need to work with their hands. Mayor Garlich read an email from a manufacture who would like to create a partnership with business/schools

COMMITTEE REPORTS and COMMUNICATIONS

Streets, Sidewalks, & Utilities (Mayor Garlich/Mr. Morrow/Mr. Wiech) – Minutes are included in the packet.

Economic Development Committee (Mayor Garlich, Mr. Blue, Mr. Klein, Mr. McDowell, Mr. Dietrich, Mr. Schill, Ms. Breyley) – No meeting in October.

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Mr. Szymanski) –Minutes are included in the packet.

Parks & Recreation (Ms. Arganti/Mayor Garlich/Mr. Morrow) – Minutes are included in the packet.

Finance & Ordinance (Mr. Klein/Mr. Blue/Mr. Hornung) – Minutes are included in the packet.

Public Safety (Mr. Hornung/Mr. Wiech/Ms. Arganti) – Minutes are included in the packet.

VILLAGE CALENDAR:

EXECUTIVE SESSION

There being no further business before Council the regular session adjourned at 8:17 p.m.

Approved: _____
MAYOR

Attest: _____
FISCAL OFFICER