

**Village of Middlefield Finance Committee
Minutes January 9, 2020**

The Finance & Ordinance meeting was called to order at 5:35 pm with the following members present: Ms. Kaitlyn Arganti, Mr. Scott Klein and Mr. Bill Blue.

Also present: Mayor Garlich, Mr. Nick Giardina-Fiscal Officer, Ms. Leslie McCoy - Administrator, Lt. Brandon Savage, Ms. Jess Giardina, Ms. Billie Warren-Recreation Director and Ms. Joyce Porozynski.

Agenda: No additions or deletions to the agenda.

Approval of Minutes: November 14, 2019 meeting minutes were presented for approval. Mr. Klein made a motion to approve the minutes as presented, motion seconded by Mr. Blue. All in favor: Yeas (2).

OLD BUSINESS

1. **Village Finances – Discussion:** Mr. Giardina stated that Income Tax Collection for the year was 3.5 million of that \$564,000 was collected to the Infrastructure Fund. Withholdings are still strong. Water and Sewer Collection were also very strong. However expenses for running the plant and also the well projects will be needed in 2020. Discussion regarding revenue compared to expenses for the water and sewer funds. Discussion regarding the current debt service.

NEW BUSINESS

1. **Resolution 20-01 A Resolution Requesting the Geauga County Auditor to Provide Tax Advances for the 2020 Collection Periods, and Declaring an Emergency:** Mayor Garlich asked when the amount is settled. Mr. Giardina stated that by August all of the money has been adjusted and distributed. **Mr. Klein made a motion to recommend Resolution 20-01 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).**
2. **Resolution 20-02 A Resolution Authorizing the Archivist to Act as the Designated Representative of the Members of the Village of Middlefield Council for Purpose of Required Public Records Training:** Ms. McCoy stated that last year council decided to go directly to the person who handles the records. **Mr. Blue made a motion to recommend Resolution 20-02 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).**
3. **Resolution 20-03 A Resolution Adopting the Geauga County Natural Hazards Mitigation Plan, as Updated FY2020, as the Official Natural Hazard Plan of the Village of Middlefield, and Declaring an Emergency:** This is required by the county and should the Village need FEMA money this is required for collections. **Mr. Klein made a motion to recommend Resolution 20-03 to Council, motion seconded by Mr. Blue. All in favor: Yeas (3)**
4. **Resolution 20-04 A Resolution Authorizing the Village of Middlefield to Apply for, Accept, and Enter into a Water Supply Revolving Loan Account (WSRLA) Agreement on Behalf of the Village of Middlefield for Planning, Design and/or Construction of Water Facilities; and Designating a Dedicated Repayment Source for the Loan, and Declaring an Emergency:** This is for well #3 & well #4. This has a deadline of February 1st and need to be submitted to RCAP by then for

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review. This is a zero interest loan. **Mr. Klein made a motion to recommend Resolution 20-04 to Council, motion seconded by Mr. Blue. All in favor: Yeas (3).**

5. **Ordinance 20-101 An Ordinance Reviewing the Schedule of Fees Imposed by the Village:** Ms. McCoy stated that each year the rates are required to be reviewed. Still waiting for fees from cemetery. **Mr. Klein made a motion to recommend Ordinance 20-101 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3)**
6. **Ordinance 20-102 An Ordinance Establishing the Salaries and Wage Rates for the Non-Police Employees of the Village Effective January 1, 2020, and Declaring an Emergency:** No discussion held. **Mr. Klein made a motion to recommend Ordinance 20-102 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3)**
7. **Ordinance 20-103 An Ordinance Establishing the 2020 Wage Rates for Police Officers of the Village Effective January 1, 2020, and Declaring an Emergency:** No discussion held. **Ms. Arganti made a motion to recommend Ordinance 20-103 to Council, motion seconded by Mr. Blue. All in favor: Yeas (3).**
8. **Ordinance 20-104 An Ordinance Authorizing Various Activities Related to the 6th Annual Adult Egg Hunt, Waiving and Prohibitions of the Codified Ordinance Regarding Same:** Ms. Warren stated that the whole park will be utilized this year to help extend the length of the hunt. Received complaints last year regarding the shortness of the hunt. **Ms. Arganti made a motion to recommend Ordinance 20-104 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).**

EXECUTIVE SESSION:

PENDING

ADJOURNMENT

There being no further business before the Finance & Ordinance Committee the meeting adjourned at 6:07 pm