

Village of Middlefield Council Minutes
January 9, 2020

Council met in regular session. Mayor Garlich called the meeting to order at 7:00 p.m. with the following members present: Mr. Bill Blue, Mr. Ron Wiech, Ms. Kaitlyn Arganti, Mr. Sam Morrow, Mr. Scott Klein and Mr. Carl Hornung.

Also present: Ms. Leslie McCoy-Administrator, Mr. Tom Lee-Solicitor, Lt. Savage, Mr. John Boksansky-Zoning Inspector, Mr. Nick Giardina-Fiscal Officer, Ms. Jess Giardina, Ms. Kim Breyley, Ms. Billie Warren-Recreation Director, Mr. Roger Kruse-One Mission Society, Ms. Joyce Porozynski, Mr. Alex Duncan, Ms. Ann Wishart-Maple Leaf, Lt. Jessica Nevison-Middlefield Fire Department, Mr. Kyle Kaplan and Mr. Frank Hall.

Invocation: Led by Roger Kruse, One Mission Society.

Opening Ceremony: The Pledge of Allegiance was recited.

Agenda: No addition or deletions to the agenda.

Approval of Minutes: December 12, 2019 regular meeting – *Mr. Hornung moved to approve the minutes as presented, seconded by Mr. Blue. Roll call: Yeas (6).*

Payment of Bills: *Mr. Wiech moved to authorize payments totaling \$791,564.14 motion seconded by Mr. Morrow. Roll call: Yeas (6).* Mayor Garlich stated that this total includes the annual debt payment.

FISCAL OFFICER'S REPORT: Income Tax and Financials – Report is included in the packet. Mr. Giardina stated that Income Tax Collection was 3,441,735.58 in 2019. That included the 0.25% increase to the Infrastructure Fund. Water and Sewer Collections were up for 2019. 2019 was a very strong year. There are several upcoming projects.

AMBULANCE REPORT – Report is included in the packet. Mr. Brooks gave the statistic for the month of December. There were a total of 1,533 call in 2019.

FIRE DEPARTMENT REPORT - Report is included in the packet. Lt. Nevison gave the statistics for the month of December. There were 816 runs for the year. All department members are certified inspectors. All businesses are inspected yearly.

ECON DEVELOPMENT: Report is included in the packet. Ms. McCoy stated that she is still working on updates to the webpages. Has a kick off meeting scheduled for the traffic study and land use at the end of the month. Oh-Penn Manufacturing Apprenticeship Network was in contact again and would like for the village to help get the word out about this program. Working with various agencies to find money and grants for the various projects that are planned for the village.

ZONING REPORT: Report is included in the packet. Mr. Boksansky stated that there were a few permit issued. Discussion regarding compliance with the exterior maintenance code. Planning Commission is reviewing the code and making the penalties tougher.

STREETS, SIDEWALKS & UTILITIES REPORT – Report is included in the packet. Chief Tucholski stated that the department started salting on Tuesday and then the snow hit by 6:30 am and by 7:30 am there was 3 inches of snow on the road. There were all 5

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trucks were on the road. The light at Kraftmaid had to have the controller replaced and the lights have been replaced with LED. The loops at Giant Eagle have been replaced and retimed. The effluent ditch at the WWTP was cleaned out in December. A valve was repaired at the WTP. There was a plugged sanitary on Hillcrest. Mr. Wiech stated that there are a lot of semi's coming down Grove and there are not any "No Truck Signs" on the road. Chief Tucholski stated that they have been cracking down on Lake and Sperry. Discussion regarding the salt supply and the cost.

POLICE REPORT – Report is included in the packet. Chief Tucholski gave the statistics for the month of December. There were 333 calls for service for the month and 4429 calls for service for the year. Officer Hurless is in training and doing well. Training classes are being scheduled for the year. Equipment has been assessed and being replaced as necessary. Mayor Garlich thanked the police department for their hard work and for keeping the village safe.

PARKS & RECREATION REPORT – Report is included in the packet. Ms. Warren stated that the basketball and wrestling programs will be resuming after the holiday break. Received 35 letters for Santa. Received 41 holiday coloring pages. Ms. Warren gave the winners of the 2019 Outdoor Decorating Contest and will present a plaque with a photo of their building/home of each. The Egg Hunts are scheduled for April 11th. Spring soccer and baseball will be having camps at the high school. Looking at trying to schedule a babysitting class and also some parent and children cooking classes. Looking at several adult programs for the spring and summer.

PUBLIC PARTICIPATION-

Mr. Frank Hall is running for state representative and introduced himself and gave a brief overview.

FIRST READING -

RESOLUTION 20-01 A RESOLUTION REQUESTING THE GEAUGA COUNTY AUDITOR TO PROVIDE TAX ADVANCES FOR THE 2020 COLLECTION PERIOD, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 20-01 by title only.

Ms. McCoy stated that this is an annual request for the county to receive the advances.

Mr. Hornung made a motion to waive the required readings and declare Resolution 20-01 an emergency, motion seconded by Mr. Wiech. Roll call: Yeas (6).

Mr. Klein made a motion to **PASS** Resolution 20-01, motion seconded by Mr. Wiech. Roll call: Yeas (6).

RESOLUTION 20-02 A RESOLUTION AUTHORIZING THE ARCHIVIST TO ACT AS THE DESIGNATED REPRESENTATIVE OF THE MEMBERS OF THE VILLAGE OF MIDDLEFIELD COUNCIL FOR PURPOSES OF REQUIRED PUBLIC RECORDS TRAINING.

Mayor Garlich introduced Resolution 20-02 by title only.

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Mayor Garlich stated that Mr. Giardina was the representative and that he would have Ms. Stupka attend the trainings. Last year it was decided to have the Archivist position be the representative.

Mr. Hornung made a motion to place Resolution 20-02 on first reading, motion seconded by Mr. Blue. Roll call: Yeas (6)

RESOLUTION 20-03 A RESOLUTION ADOPTING THE GEAUGA COUNTY NATURAL HAZARDS MITIGATION PLAN, AS UPDATED FY2020, AS THE OFFICIAL NATURAL HAZARD PLAN OF THE VILLAGE OF MIDDLEFIELD, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 20-03 by title only.

Mayor Garlich stated that this plan must be in place to qualify a community for federal funding should a natural disaster happen.

Mr. Klein made a motion to waive the required readings and declare Resolution 20-03 an emergency, motion seconded by Mr. Morrow. Roll call: Yeas (6).

Mr. Hornung made a motion to **PASS** Resolution 20-03, motion seconded by Mr. Wiech. Roll call: Yeas (6).

RESOLUTION 20-04 A RESOLUTION AUTHORIZING THE VILLAGE OF MIDDLEFIELD TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT ON BEHALF OF THE VILLAGE OF MIDDLEFIELD FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF WATER FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Resolution 20-04 by title only.

Ms. McCoy stated that this is to allow the Village to apply for funding. Must be accepted before the municipality can actually apply. This does include zero interest and principal forgiveness loans. Mayor Garlich gave an overview of the various projects that this could fund.

Mr. Morrow made a motion to waive the required readings and declare Resolution 20-04 an emergency, motion seconded by Mr. Hornung. Roll call: yeas (6)

Mr. Wiech made a motion to **PASS** Resolution 20-04, motion seconded by Mr. Blue. Roll call: Yeas (6).

ORDINANCE 20-101 AN ORDINANCE REVIEWING THE SCHEDULE OF FEES IMPOSED BY THE VILLAGE.

Mayor Garlich introduced Ordinance 20-101 by title only.

Mr. Wiech made a motion to place Ordinance 20-101 on first reading, motion seconded by Ms. Arganti. Roll call: Yeas (6).

ORDINANCE 20-102 AN ORDINANCE ESTABLISHING THE SALARIES AND WAGE RATES FOR THE NON-POLICE EMPLOYEES OF THE VILLAGE EFFECTIVE JANUARY 1, 2020, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 20-102 by title.

Mr. Wiech made a motion to waive the required reading and declare Ordinance 20-102 an emergency, motion seconded by Mr. Klein. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Ordinance 20-102, motion seconded by Mr. Hornung. Roll call: Yeas (6).

ORDINANCE 20-103 AN ORDINANCE ESTABLISHING THE 2020 WAGE RATES FOR POLICE OFFICERS OF THE VILLAGE EFFECTIVE JANUARY 1, 2020, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 20-103 by title only.

Mr. Blue made a motion to waive the required reading and declare Ordinance 20-103 an emergency, motion seconded by Mr. Hornung. Roll call: Yeas (6).

Ms. Arganti made a motion to **PASS** Ordinance 20-103, motion seconded by Mr. Morrow. Roll call: Yeas (6)

ORDINANCE 20-104 AN ORDINANCE AUTHORIZING VARIOUS ACTIVITIES RELATED TO THE 6TH ANNUAL ADULT EGG HUNT, WAIVING ANY PROHIBITIONS OF THE CODIFIED ORDINANCE REGARDING SAME.

Mayor Garlich introduced Ordinance 20-104 by title only.

Mr. Hornung made a motion to place Ordinance 20-104 on first reading, motion seconded by Mr. Morrow. Roll call: Yeas (6).

SECOND READING

THIRD READING

OLD BUSINESS

NEW BUSINESS

1. **Web Site Report – Kim Breyley:** Reports are in the packet. Ms. Breyley stated that view are up 3% over last month but down from last year. Mobile visits are holding steady.

COMMITTEE REPORTS and COMMUNICATIONS

Streets, Sidewalks, & Utilities (Mayor Garlich/Mr. Morrow/Mr. Wiech) – No meeting held in December.

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Economic Development Committee (Mayor Garlich, Mr. Blue, Mr. Klein, Mr. McDowell, Mr. Dietrich, Mr. Schill, Ms. Breyley) – No meeting held in December.

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Mr. Szymanski) – No meeting held in December. Mr. Klein gave a brief overview of the meeting held on January 7th and what was discussed.

Parks & Recreation (Ms. Arganti/Mayor Garlich/Mr. Morrow) – No meeting held in December.

Finance & Ordinance (Mr. Klein/Mr. Blue/Mr. Hornung) – No meeting held in December.

Public Safety (Mr. Hornung/Mr. Wiech/Ms. Arganti) – No meeting held in December.

VILLAGE CALENDAR:

EXECUTIVE SESSION

Mr. Klein made a motion to adjourn into executive session at 8:12 pm to discuss compensation and possible litigation, motion seconded by Mr. Wiech. Roll call: Yeas (6)

The regular meeting reconvened at 8:51 pm.

Ordinance 102 and 103 were passed.

There being no further business before Council the regular session adjourned at 8:53 p.m.

Approved: _____
MAYOR

Attest: _____
FISCAL OFFICER