

**VILLAGE OF MIDDLEFIELD'S
STREETS, SIDEWALKS & UTILITIES MEETING
FEBRUARY 11, 2020**

The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:30 pm by Chairman Mr. Hornung with the following members present: Mayor Garlich. Mr. Sam Morrow was excused.

Also present: Chief Joe Tucholski-Service Director, Mr. Michael Cipolla, Mr. Thomas Cappello, Ms. Joyce Porozynski and Ms. Leslie McCoy-Village Administrator

Agenda: No additions or deletions to the agenda.

Minutes of January 7, 2020 were presented for approval. ***Mayor Garlich moved to approve the minutes, motion seconded by Mr. Hornung. All in favor: Yeas (2).***

OLD BUSINESS

1. **Budget:** Ms. McCoy stated that there has been some spending. Provided the 2019 report. 2020 is trending on budget and purchases has been moving forward on equipment. Chief Tucholski will bring the new backhoe to the Council meeting on Thursday. Mr. Cipolla went over the various breakdowns at the plants and has been moving forward with the preventative maintenance.
2. **2020 Capital Improvement Projects**
 - a. Cedarwood/Maple/Elmwood/Oakdale: Mr. Cappello stated that Ronyak Paving is looking at starting sometime in April. Discussion regarding the process that is involved.
 - b. Well #4- Project modification: Ms. McCoy stated that there is a change order that will be before Council. Mr. Cappello went over the change order that was recommended by the driller. Wetlands permit is with the Army Corps of Engineers.
 - c. Well #3 - Update: Discussion held. No feedback received to date.
 - d. Hydrant Program: Chief Tucholski stated that there are 11 hydrants the need repaired or replaced. Will have Calvin Brown, who does village hydrant work, give quotes.
 - e. Valplast Street – Bid opening March 6, 2020: Discussion regarding the mill and fill that is included in the bid. It will be in the paper next week.
 - f. Catch Basin: Chief Tucholski stated that he will inspect the catch basins after winter is over and figure out how many need to be repaired or replaced.
 - g. Water Tower Repairs: Discussion regarding the repairs that are needed. Went through the inspection report that was submitted. Discussion regarding phasing the project over a 3 year span. One thing to keep in mind is that if we are bringing a new well on line you do not want to drain and clean the tower at the same time.

NEW BUSINESS

1. **Adjustment Journal – January 2020:** Mr. Hornung made a motion to approve the adjustment journal as submitted, motion seconded by Mayor Garlich. Discussion regarding the meter reading software and the fact that it is 10 years old and obsolete. Need to upgrade the system to read the new constructed meters. Chief Tucholski stated that he received a quote of about \$15,000 to upgrade the system. The committee is in favor of upgrading the system.

2. **General Discussion:** Chief Tucholski stated that the new back hoe was delivered and it is an up scaled version of the one that was traded in. It has a bigger motor and more torque for better digging capabilities. The back hoe that was traded in was 15 years. The large mower was in for an overhaul and repair. The mowers are getting a lot of hours on with the village taking over all the mowing. Discussion regarding the hours and the repairs that have been completed on all the mowers. Trying a new cutting edge on the low-pro to see if it will last longer. Discussion regarding the equipment that has been ordered. Chief Tucholski stated that the utilities department truck has been ordered and should be in within a few months. Looking into options on what the department is going to do with the old truck.

EXECUTIVE SESSION

ADJOURNMENT

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 6:22 pm.

PENDING

**Creek behind Fire Station
House Number Program
Infrastructure Budget/Maintenance Inventory**

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