

**Village of Middlefield Council Minutes**  
**July 9, 2020**

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Council met in regular session via teleconference. Mayor Garlich called the meeting to order at 7:00 p.m. with the following members present: Mr. Bill Blue, Mr. Ron Wiech, Ms. Kaitlyn Arganti, Mr. Scott Klein, Mr. Carl Hornung and Mr. Sam Morrow.

**Also present:** Ms. Leslie McCoy-Administrator, Mr. Tom Lee-Solicitor, Chief Tucholski-Service Director, Mr. John Boksansky-Zoning Inspector, Mr. Nick Giardina-Fiscal Officer, Ms. Jess Giardina, Ms. Billie Warren-Recreation Director, Mr. Chris Brooks, Chief Reed-MVFD and Ms. Joyce Porozynski.

**Opening Ceremony:** The Pledge of Allegiance was recited.

**Agenda:** No additions or deletions to the agenda.

**Approval of Minutes:** June 11, 2020 regular meeting – *Mr. Blue moved to approve the minutes as presented, seconded by Mr. Wiech. Roll call: Yeas (6).*

**Payment of Bills:** *Mr. Morrow moved to authorize payments totaling \$291,525.68, motion seconded by Mr. Hornung. Roll call: Yeas (6).*

**FISCAL OFFICER'S REPORT: Income Tax and Financials** – Report is included in the packet. Mr. Giardina stated that in Finance the income tax fund was discussed at length. Expecting the July, August & September collections to be higher than last year due to the date for filing being moved to July 15<sup>th</sup>. Direct withholdings has declined compared to last year. This is the employee withholdings. The August totals should rebound. Income tax is trending down compared to last year. Employers are still bringing back employees that were previously laid off. Total receipts are down for 2020 but so are expenses.

**AMBULANCE REPORT** – Report is included in the packet. Mr. Brook gave the statistics for the month of June. Call are down about 13% from last year. Response times have held steady. Mayor Garlich asked about a mutual aid call. Mr. Brook explained that the Special Ops call is just a 2<sup>nd</sup> way to track the call.

**FIRE DEPARTMENT REPORT** - Report is included in the packet. Chief Reed gave the statistics for the month of June. The department has 410 runs for the year which is slightly down compared to last year. Training is continuing in house as is inspection of the equipment. Had a water rescue at the reservoir however when the department arrived the people were on the shore and all was good.

**ECONOMIC DEVELOPMENT:** Report is included in the packet. Ms. McCoy stated that she has continued to work with JobsOhio on the Bonner site to make it shovel ready. Secured PPE Kits through JobsOhio for the small businesses in the Village. Harbor Freight has their soft opening on 7/14 and a Grand Opening scheduled for 8/1. Tire recycling is July 18<sup>th</sup> and Shred day will be 9/18 from noon to 4pm. Mayor Garlich stated that anyone that has not filled out a transportation survey needs to get the surveys filled out. No public meetings has been scheduled as of date.

**ZONING REPORT:** Report is included in the packet. Mr. Boksansky stated that 10 permits were applied for and permits were issued. McDonalds has submitted revised plans and the project has been delayed. Mayor Garlich stated that he took a tour of the PolyChem addition. There have been several pool permits issued.

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**STREETS, SIDEWALKS & UTILITIES REPORT** – Report is included in the packet. Chief Tucholski stated that the department has been working on general maintenance and it seems like the amount of branch chipping has increased. The crew is spending more than 15 minutes at several locations. There has been a lot of mowing this month. Ms. Warren has been taking care of spraying the parks in the morning with sanitizer. There were a few repairs and moved a line at the plant. The area has been strawed and seeded. The new service truck has been placed in service and the old truck will be ready, at the end of the month, to be put online. H.A.D. is scheduled to start the well project tomorrow. Mr. Cipolla will be on site and Chief Tucholski stated that he will be checking in on the project daily. Once the rig is set and barriers are installed the project will move swiftly. Once the drilling is completed the infrastructure will be bid and installed to get the new well online quickly. Ms. McCoy is still waiting on funding for the infrastructure portion of the well project. Mosquito spraying will begin this coming week; depending on weather.

**POLICE REPORT** – Report is included in the packet. Chief Tucholski gave the statistics for the month of June. There were 342 calls for service. The department has been busy. Discussion regarding the robbery at CVS, the suspect has been arrested and did not have a fire arm; was just using his finger in his pockets. He did confess to all 7 robberies throughout northeast Ohio. Lt. Savage has left the department for a job at the Lake County Sheriff's Department.

**PARKS & RECREATION REPORT** – Report is included in the packet. Ms. Warren stated that she has been answering a lot of calls regarding Eagle Park. Notarizing for the police department. Creating videos and posts for facebook to keep the community engaged. Have been sanitizing the parks each morning and Ms. Naples does it on the weekends. Continue to monitor the parks and ball fields for compliance. Meet Middlefield Merchants started on July 1<sup>st</sup>. There are 19 business participating in the program. Football and cheerleading registration is continuing. Mayor Garlich asked if the recreation department will continue the virtual programs. Ms. Warren agrees that she will run both physical and virtual programs.

**PUBLIC PARTICIPATION-**

Public Hearing July 9, 2020 at 7:30 pm for the 2021 Tax Budget. Mayor Garlich opened the public hearing at 7:32 pm. Ms. Giardina stated that the budget is very conservative due to COVID-19 as suggested from the County. Will meet in August via webex with the Budget Commission to present the budget and get approval. They are encouraging all of council to be in attendance at the meetings. Mayor Garlich closed the public hearing at 7:35 pm. No comments.

**FIRST READING -**

**RESOLUTION 20-11 A RESOLUTION ADOPTING A TAX BUDGET FOR THE 2021 FISCAL YEAR AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 20-11 by title only.

Mr. Wiech made a motion to waive the required readings and declare Resolution 20-11 an emergency, motion seconded by Ms. Arganti. Roll call: Yeas (6).

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Mr. Wiech made a motion to **PASS** Resolution 20-11, motion seconded by Mr. Morrow. Roll call: Yeas (6).

**RESOLUTION 20-12 A RESOLUTION EXPRESSING COUNCIL'S UNANIMOUS SUPPORT OF, AND APPRECIATION FOR, THE MIDDLEFIELD VILLAGE POLICE DEPARTMENT, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 20-12 by title only.

Ms. Arganti read the Resolution in its entirety.

Mr. Morrow made a motion to waive the required readings and declare Resolution 20-12 an emergency, motion seconded by Ms. Arganti. Roll call: Yeas (6).

Mr. Wiech made a motion to **PASS** Resolution 20-12, motion seconded by Mr. Hornung. Roll call: Yeas (6).

Chief Tucholski thanked council and mayor for their support.

**RESOLUTION 20-13 A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 20-13 by title only.

Mr. Hornung made a motion to waive the required readings and declare Resolution 20-13 an emergency, motion seconded by Mr. Wiech. Roll call: Yeas (6).

Mr. Klein made a motion to **PASS** Resolution 20-13, motion seconded by Mr. Wiech. Roll call: Yeas (6).

**RESOLUTION 20-14 A RESOLUTION REQUESTING THE GEAUGA COUNTY BUDGET COMMISSION FOR A CERTIFICATION OF REVENUE DISTRIBUTED PER THE CORONAVIRUS RELIEF FUND DISTRIBUTION FOR THE SUPPLEMENTAL APPROPRIATIONS, FOR EXPENSES ELIGIBLE UNDER H.B. 481 FROM MARCH 1, 2020 THROUGH DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Resolution 20-14 by title only.

Mr. Wiech made a motion to waive the required reading and declare Resolution 20-14 an emergency, motion seconded by Ms. Arganti. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Resolution 20-14, motion seconded by Mr. Hornung. Roll call: Yeas (6).

**ORDINANCE 20-121 AN ORDINANCE RATIFYING CERTAIN MAYORAL ACTION TAKEN IN JUNE 2020 PURSUANT TO THE EMERGENCY POWERS CONFERRED BY ORDINANCE 20-113, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 20-121 by title only.

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Mayor Garlich stated that it was a onetime action to allow 3 cremains to be placed in a Niche and the three did fit properly.

Mr. Wiech made a motion to waive the required reading and declare Ordinance 20-121 an emergency, motion seconded by Mr. Hornung. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Ordinance 20-121, motion seconded by Mr. Hornung. Roll call: Yeas (6).

**ORDINANCE 20-122 AN ORDINANCE DIRECTING THE FISCAL OFFICER TO CREATE A NEW SPECIAL REVENUE FUND ENTITLED "LOCAL CORONAVIRUS RELIEF FUND (LCRF)", TO DEPOSIT FUNDS RECEIVED FROM THE FEDERAL CARES ACT AS DISTRIBUTED BY GEauga COUNTY, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 20-122 by title only.

Mr. Morrow made a motion to waive the required readings and declare Ordinance 20-122 an emergency, motion seconded by Mr. Hornung. Roll call: Yeas (6).

Ms. Arganti made a motion to **PASS** Ordinance 20-122, motion seconded by Mr. Morrow. Roll call: Yeas (6).

**ORDINANCE 20-123 AN ORDINANCE AMENDING THE 2020 PERMANENT APPROPRIATIONS, AND DECLARING AN EMERGENCY.**

Mayor Garlich introduced Ordinance 20-123 by title only.

Mr. Morrow made a motion to waive the required readings and declare Ordinance 20-123 an emergency, motion seconded by Mr. Hornung. Roll call: Yeas (6).

Mr. Morrow made a motion to **PASS** Ordinance 20-123, motion seconded by Mr. Wiech. Roll call: Yeas (6).

**SECOND READING**

**ORDINANCE 20-119 AN ORDINANCE AMENDING EXISTING SECTION 1171.22 OF THE CODIFIED ORDINANCES TO CLARIFY THE REQUIREMENT THAT OWNERS OF PROPERTY WITH STORM WATER MANAGEMENT FACILITIES ARE OBLIGATED TO COMPLETE ANNUAL INSPECTION REPORTS OF SAID FACILITIES AND SEND COPIES OF SAME TO THE GSWCD.**

Mayor Garlich introduced Ordinance 20-119 by title only.

Mr. Wiech made a motion to place Ordinance 20-119 on second reading, motion seconded by Mr. Hornung. Roll call: Yeas (6).

**THIRD READING**

**OLD BUSINESS**

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**NEW BUSINESS**

1. **Web Site Report – Kim Breyley:** Reports are in the packet. Views are up about 2 percent for the month. Views are down in total compared to last year. Mobile users are continuing to increase.
  
2. **Scrap tire Day – Saturday, July 18<sup>th</sup> 8:00 am -12 noon:**
  1. **Discussion regarding requiring face coverings within the Village:** The County Health Commission keeps identifying the 44062 as a hot spot in the county. Mr. Wiech feels that Mr. Quades response was adequate. There are about 7 counties that are required to have face coverings in the public. Chief Tucholski stated that Mr. Quade’s response is appropriate and if the numbers continue to climb the whole county will be required. Discussion regarding the Amish disregarding the face covering and social distancing requirements and how others in the communities view this. Mayor Garlich stated that he feels that the merchants should be included in the discussion. Mr. Blue feels that the village should keep following the governments scale. Ms. Arganti is concerned with the fact that the red counties are adjacent to the Geauga County. Mr. Morrow feels that the village should get a head of the face mask requirement and slowing the spread of the virus. Mayor Garlich has no problem being the bad guy and requiring the face coverings but he has concerns regarding negatively impacting a business. Mr. Morrow asked who would enforce the face covering requirement and would there be a fine? Mayor Garlich stated that he will visit the major businesses in the village and find out how they feel about requiring the face coverings. Mr. Giardina stated that he has concerns regarding the expense to the business of supplying masks to customers if they do not have one. Chief Tucholski stated that he will also start asking business managers how they feel about requiring face coverings.

**COMMITTEE REPORTS and COMMUNICATIONS**

**Streets, Sidewalks, & Utilities (Mayor Garlich/Mr. Morrow/Mr. Wiech) – No Meeting in June.**

**Economic Development Committee (Mayor Garlich, Mr. Blue, Mr. Klein, Mr. McDowell, Mr. Dietrich, Mr. Schill, Ms. Breyley) – No Meeting in June.**

**Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Mr. Szymanski) – No meeting in June.**

**Parks & Recreation (Mr. Wiech/Mayor Garlich/Ms. Arganti) – No meeting in June.**

**Finance & Ordinance (Ms. Arganti/Mr. Blue/Mr. Klein) – No Meeting in June.**

**Public Safety (Mr. Morrow/Mr. Hornung/Mr. Blue) – No Meeting in June.**

**VILLAGE CALENDAR:**

**EXECUTIVE SESSION**

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There being no further business before Council, the regular session adjourned at 8:24 p.m.

**Approved:** \_\_\_\_\_  
**MAYOR**

**Attest:** \_\_\_\_\_  
**FISCAL OFFICER**

DRAFT