

**Village of Middlefield Finance Committee
Minutes July 9, 2020**

The Finance & Ordinance teleconference meeting was called to order at 5:30 pm with the following members present: Ms. Kaitlyn Arganti, Mr. Scott Klein and Mr. Bill Blue.

Also present: Mayor Garlich, Mr. Nick Giardina-Fiscal Officer, Ms. Leslie McCoy - Administrator, Chief Tucholski, Ms. Jess Giardina, Ms. Billie Warren-Recreation Director, Chief Tucholski and Ms. Joyce Porozynski.

Agenda: No additions or deletions to the agenda.

Approval of Minutes: March 12, 2020 meeting minutes were presented for approval. Mr. Blue made a motion to approve the minutes as presented, motion seconded by Mr. Hornung. All in favor: Yeas (3).

OLD BUSINESS

1. **Village Finances – Discussion:** Mr. Giardina stated that withholdings are down significantly; which is expected due to several business being closed at the beginning of the year due to the COVID-19. Discussion regarding the water and sewer collections. Water collections are up and sewer collections are down. Pretty comparable to the previous year. Discussion regarding revenue being down but also the fact that expenses are down. Department heads are doing a great job controlling expenses. Payroll is up due to the police department being fully staffed. The allocated funds for the Cares Act did come in and the funds can be spent once the line item is set up. Discussion regarding the transfers that are proposed. Discussion regarding the project expenses that are due in the next month.

NEW BUSINESS

1. **Resolution 20-11 A Resolution Adopting a Tax Budget for the 2021 Fiscal Year and Declaring an Emergency:** Mayor Garlich stated that the Finance Department met with all department heads and went through the budget thoroughly. **Mr. Klein made a motion to recommend Resolution 2011 to Council, motion seconded by Ms. Arganti. All in favor: Yea (3)**
2. **Resolution 20-12 A Resolution Expressing Council’s Unanimous Support of, and Appreciation for, the Middlefield Village Police Department and declaring an Emergency:** Ms. Arganti read the Resolution in its entirety. **Mr. Blue made a motion to recommend Resolution 20-12 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).**
3. **Resolution 20-13 A Resolution Authorizing the Transfer of Funds and Declaring an Emergency:** No discussion. **Mr. Blue made a motion to recommend Resolution 20-13 to Council, motion seconded by Mr. Klein. All in Favor: Yeas (3).**
4. **Resolution 20-14 A Resolution requesting the Geauga County Budget Commission for a Certification of Revenue for Supplemental Appropriations for Expenses from March 1, 2020 through December 31, 2020 Eligible under HB-481, and Declaring an Emergency:** Discussion regarding the August meeting with the Budget Commissioner and whether it will be remotely held. Encouraged council to attend the budget meeting. **Ms. Arganti made a motion to recommend Resolution 20-14 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).**

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5. **Ordinance 20-121 An Ordinance Ratifying Certain Mayor Actions taken in June 2020, Pursuant to the Emergency Powers Conferred by Ordinance 20-113, and Declaring an Emergency:** Ms. McCoy stated that the Mayor approved the placement of 3 family cremains in one Niche, where only two cremains are allowed. **Ms. Arganti made a motion to recommend Ordinance 20-121 to Council, motion seconded by Mr. Blue. All in favor: Yeas (3).**

6. **Ordinance 20-122 An Ordinance Directing the Fiscal Officer to Create a New Special Revenue Fund Entitled “Local Coronavirus Relief Fund (LCFR)”, to Deposit Funds Received from the Federal Cares Act as Distributed by Geauga County, and Declaring an Emergency:** Discussion regarding how the county calculates the amount of the distribution. **Mr. Blue made a motion to recommend Ordinance 20-122 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).**

7. **Ordinance 20-123 An Ordinance Amending the 2020 Permanent Appropriations and Declaring an Emergency:** Ms. McCoy stated that this is being amended to appropriate the funds received from the Federal Cares Act. **Mr Blue made a motion to recommend Ordinance 20-123 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).**

EXECUTIVE SESSION:

PENDING

ADJOURNMENT

There being no further business before the Finance & Ordinance Committee the meeting adjourned at 6:14 pm