

**VILLAGE OF MIDDLEFIELD'S  
STREETS, SIDEWALKS & UTILITIES MEETING  
SEPTEMBER 8, 2020**

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The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:32 pm by Chairman Mr. Hornung with the following members present: Mayor Garlich and Mr. Sam Morrow.

Also present: Chief Joe Tucholski-Service Director and Ms. Leslie McCoy-Village Administrator,

Agenda: No additions or deletions to the agenda.

**Minutes of March 10, 2020** were presented for approval. ***Mr. Morrow moved to approve the minutes, motion seconded by Mr. Hornung. All in favor: Yeas (3).***

### **OLD BUSINESS**

1. **Budget:** Ms. McCoy stated that the budget is on track. The infrastructure Fund is under budget.
2. **2020 Capital Improvement Projects**
  - a. Cedarwood/Maple/Elmwood/Oakdale-Completed: Chief Tucholski stated that along with the improvements he had new street signs installed.
  - b. Well #4- Project-Update: The contractor has the bit in the ground and are working on installing the outside casing. The depth is 132 feet. Hoping to be able to test water sometime next week.
  - c. Well #3 - Paused: Chief Tucholski stated that the village wants to see how well #4 produces before the village moves forward with and more improvements to Well #3. Discussion regarding the depth of the other wells. The water level has held this summer really well.
  - d. Hydrant Program-ongoing: Chief Tucholski stated that the department has replaced 5 hydrants. The last one was in front of Geauga Auto and took some time to find the valves required to shut off the hydrant; so the repair was delayed slightly.
  - e. Valplast Street w/ Almeda Parking Lot-Completed: Chief Tucholski stated that Valplast Road came out really well. Need to have a discussion with Flambeau regarding the water that they discharge onto the roadway; it is causing damage.
  - f. Catch Basin-ongoing: Chief Tucholski stated that there are two downtown that need repairs and still looking to get them done this year. Look at having the service department do the repairs.
  - g. Water Tower Repairs: This project is still on hold. Chief Tucholski stated that the tower needs some minor repairs. Mr. Hornung asked if there was any federal money. Chief Tucholski stated that there is just age rust that need some repairs; the tower does not need to be replaced.

### **NEW BUSINESS**

1. **Adjustment Journal – April 2020 through August 2020-None:** Ms. McCoy stated that the Village had waived penalties during this time due to COVID and those are the majority of adjustments.
2. **Utility Rates – Yearly Review:** Ms. McCoy stated that this is the yearly review. Ms. McCoy stated that she is recommending no increase this year due to COVID and the unemployment rate. An increase of 1% would not yield an increase that would make a

difference. Mr. Morrow made a motion to recommend the 0% increase to council, motion seconded by Mr. Hornung. All in favor: Yeas (3)

3. **General Discussion:** Discussion regarding the cost of the hanging baskets and planters. To adjust from 75 baskets to 35 baskets would be \$9,600 and this includes the planter's downtown; this is a one year contract. Discussion regarding keeping the 75 baskets and that has a two year contract. Concerned about the amount of money that it cost to do these baskets every year. Mr. Morrow is in favor of doing the 35 baskets. Chief Tucholski stated that the 35 baskets would do approximately 8 poles in each direction. Chief Tucholski stated that per the brush chipping ordinance states that almost anything can be put out to chip. It also states that the department will not spend more than 15 minutes at each residence. There are several residence that put out a large amount of brush and this creates overtime. The ordinance says brush should be from storm damage, basic yard work, and not for land clearing. Chief Tucholski would like to have Mr. Lee review that current legislation and perhaps shorten the length of time that the department spend and to clarify that it is a curtesy and to be used for basic landscaping use. A new ferrous tank was installed. Have done several repairs to the plants and replacing of aging parts. Did the reclamation project on Lake Street and Springdale Avenue. Pavement looks great. Discussion regarding the mower that is due for replacement. Looking at trading it in. Chief Tucholski stated that the county has MRF Dollars available for the Tare Creek project. The estimated cost is \$206,000 the county has \$180,000 so the village will only need the difference. This will be a mill and fill from North State to Springdale. Ms. McCoy stated that the project could come in under the estimation and will be bid shortly and should be done this year. Discussion regarding the large amount of infrastructure that needs repairs or replaced. Will be doing a crack sealing & line patching project, hopefully, in the next couple of weeks. This seems to really help keep the roads from separating.

#### **EXECUTIVE SESSION**

#### **ADJOURNMENT**

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 6:12 pm.

**PENDING**