

**VILLAGE OF MIDDLEFIELD'S  
STREETS, SIDEWALKS & UTILITIES MEETING  
FEBRUARY 7, 2023**

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The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:30 pm with the following members present: Ms. Kaitlyn Arganti, Mr. Rick Seyer, and Mr. Scott Klein, and Mayor Garlich is excused.

**Also present:** Ms. Leslie McCoy-Administrator, Chief Tucholski, and Mr. Tom Cappello-Village Engineer

**Agenda:** No Additions or deletions to the agenda.

**Minutes of January 10, 2023** were presented for approval. **Ms. Arganti made a motion to approve the minutes as presented, motion seconded by Mr. Seyer. All in favor: Yeas (3).**

### **OLD BUSINESS**

1. **Budget:** Ms. McCoy stated the end of the year numbers should be presented by Mr. Giardina shortly. Ms. McCoy stated there are some large projects coming up. The North State Ave resurfacing project has just been bid on.
2. **Plan Review & Updates- Bring updates to February meeting**
  - a. **Asset Management Plan:** Update will be completed for the March meeting.
  - b. **Drinking Water Contingency Plan:** Discussion held regarding the amount of water residents would get with this contingency plan. Ms. McCoy stated the water would be given out at Village Hall in gallons or cases of water. Residents could also bring their own containers to be filled with water.
  - c. **Drinking Water Source Protection Plan:** Update will also be included in the Asset Management Plan.

### **NEW BUSINESS**

1. **Adjustment Journal – January 2023:** None
2. **Street & Utility Department Staffing Additions-** Chief Tucholski stated the Streets Department is hiring a guy that also worked for the Geauga Health Department. He will be hired to work with Mike and Pat in the utility department. Chief Tucholski stated Mike and Pat have a lot of weight on their shoulders and it is starting to affect them mentally and physically. Mike and Pat respond to all alarms at the plants and need a third person to help out. Eventually a fourth person will be hired. Discussion held regarding pay rates of the new employees. Ms. McCoy stated the budget is able to accommodate two more hires. Chief Tucholski stated there is also a new hire for the cemetery. The new hire will take care of the maintenance at the cemetery and solely work in the cemetery.
3. **N Springdale Ave Resurfacing-** Chief Tucholski stated N Springdale is in pretty poor condition due to the buggy traffic. Ronyak Paving had the lowest and best bid so they will be doing the resurfacing project.

**Mr. Seyer made a motion to take the Ronyak Paving Bid to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).**

### **4. GENERAL DISCUSSION:**

Next Meeting Tuesday, March 7, 2023.

**EXECUTIVE SESSION- None**

**ADJOURNMENT**

**Ms. Arganti made a motion to adjourn at 5:54 pm, motion seconded by Mr. Seyer. All in favor: Yeas (3).**

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 5:56 pm.

**PENDING**

DRAFT