

Village of Middlefield Finance  
Committee  
February 16, 2023  
6:00 PM

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The Finance & Ordinance meeting was called to order at 6:12 pm with the following members present: Mr. Sam Morrow, Mr. Rick Seyer, and Mr. Scott Klein

**Also present:** Ms. Leslie McCoy- Village Administrator, Mr. Nick Giardina- Fiscal Officer, and Lt. Graley. Mayor Ben Garlich is excused.

**Agenda:** No additions or deletions to the agenda.

**Approval of Minutes:** January 12, 2023 meeting minutes were presented for approval. *Mr. Morrow made a motion to approve the minutes as presented, motion seconded by Mr. Klein. All in favor: Yeas (3).*

**OLD BUSINESS**

1. **Village Finances – Discussion:** Mr. Giardina stated the first month of the year always fluctuates because of income tax. Mr. Giardina stated water is down more than sewer. This is being looked into and Mr. Giardina will get back to the committee with an answer on this. Mr. Giardina stated expenses are higher but there are no surprises with this as large debt payments come out in the month of January. Income tax withholdings are up compared to prior years. The payroll numbers are down but should not be down so Mr. Giardina will be looking into this issue. Bonuses for the employees will be sent out February 28, 2023.

**NEW BUSINESS**

1. **ORDINANCE 23-105 AN ORDINANCE ESTABLISHING THE 2023 WAGE RATES FOR POLICE OFFICERS OF THE VILLAGE EFFECTIVE JANUARY 1, 2023, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-105 by title only. Ms. McCoy stated the raise is 3.25%.  
**Mr. Morrow made a motion to recommend Ordinance 23-105 to Council, motion seconded by Mr. Seyer. All in favor: Yeas (3).**
2. **ORDINANCE 23-106 AN ORDINANCE ESTABLISHING THE SALARIES AND WAGE RATES FOR THE NON-POLICE EMPLOYEES OF THE VILLAGE EFFECTIVE JANUARY 1, 2023, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-106 by title only.  
**Mr. Morrow made a motion to recommend Ordinance 23-106 to Council, motion seconded by Mr. Seyer. All in favor: Yeas (3).**
3. **ORDINANCE 23-107 AN ORDINANCE CREATING THE POSITION OF CEMETERY MAINTENANCE/STREETS LABORER TO IMPROVE THE EFFICIENCIES OF THE STREETS AND UTILITIES DEPARTMENT, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-107 by title only. Ms. McCoy stated the H&M contract ended and the new bid had a \$30,000 increase. The Village has created a cemetery position to do the maintenance in the cemetery. Ms. McCoy stated this position will be paid out of the cemetery fund. Mr. Giardina stated the Village will save more money by hiring one person for the cemetery than hiring a company. Ms. McCoy stated the Village will be purchasing a new lawn mower, edger, and leaf blower specifically for the cemetery.

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Mr. Klein made a motion to recommend Ordinance 23-107 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).

4. **ORDINANCE 23-108 AN ORDINANCE AUTHORIZING THE HIRING OF JOHN SOMMERS AS A FULL TIME CEMETERY MAINTENANCE/LABORER, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-108 by title only. Mr. Morrow made a motion to recommend Ordinance 23-108 to Council, motion seconded by Mr. Seyer. All in favor: Yeas (3).
5. **ORDINANCE 23-109 AN ORDINANCE AUTHORIZING THE HIRING OF MARK CITRIGLIA AS A FULL TIME WATER & WASTEWATER TREATMENT PLANT OPERATOR, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-109 by title only. Ms. McCoy stated the Village has been looking to fill this position and Mark will be hired to take some of the work load off the current plant operators. Mark will be getting certificates and licenses to be able to do certain things for the water plant.  
Mr. Morrow made a motion to introduce Ordinance 23-109 to Council, motion seconded by Mr. Seyer. All in favor: Yeas (3).
6. **ORDINANCE 23-110 AN ORDINANCE ACCEPTING THE BID OF RONYAK PAVING COMPANY FOR THE N. SPRINGDALE AVENUE RESURFACING PROJECT, IN AN AMOUNT NOT TO EXCEED \$ 246,842.25 AS THE LOWEST AND BEST BID, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-110 by title only.  
Mr. Morrow made a motion to recommend Ordinance 23-110 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).
7. **ORDINANCE 23-111 AN ORDINANCE AUTHORIZING AN AGREEMENT FOR OPERATION OF THE MIDDLEFIELD-CARDINAL RECREATION DEPARTMENT.** Mr. Klein introduced Ordinance 23-111 by title only. Ms. McCoy stated this is up for renewal. The balance given to the Cardinal Schools for Recreation is allocated. Mr. Klein stated participation numbers for recreation are up and the program seems to be doing very well.  
Mr. Klein made a motion to recommend Ordinance 23-111 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).
8. **ORDINANCE 23-112 AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2023 ENERGIZED COMMUNITY GRANT.** Mr. Klein introduced Ordinance 23-112 by title only. Ms. McCoy stated this allows the Village to be reimbursed for projects that are done around the Village of Middlefield. Mr. Klein made a motion to recommend Ordinance 23-112 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).
9. **ORDINANCE NO. 23-113 AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MIDDLEFIELD, OHIO.** Mr. Klein introduced Ordinance 23-113 by title only.

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Ms. McCoy stated this is for the codified ordinances that are done twice a year.  
**Mr. Klein made a motion to recommend Ordinance 23-113 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

- 10. ORDINANCE 23-114 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A SETTLEMENT AGREEMENT WITH ELI AND ELLA GINGERICH, MIDDLEFIELD MILK; LLC N/K/A ROTHENBUHLER FARMS, LLC AND HANS ROTHENBUHLER & SON, INC., N/K/A ROTHENBUHLER CHEESEMAKERS, INC., AND DECLARING AN EMERGENCY.** Mr. Klein introduced 23-114 by title only. Ms. McCoy stated the update is included in the packet. Ms. McCoy stated Exhibit A is the mediation agreement.  
**Mr. Klein made a motion to recommend Ordinance 23-114 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

**ADJOURNMENT: Mr. Klein made a motion to adjourn at 6:36 pm, motion seconded by Mr. Morrow. All in favor: Yeas (3).**