

**Village of Middlefield Council Minutes
February 16, 2023**

Council met in regular session Mr. Scott Klein called the meeting to order at 7:00 p.m. with the following members present: Mr. Rick Seyer, Ms. Kaitlyn Arganti, Mr. Carl Hornung, Mr. Scott Klein, Mr. Bill Blue, and Mr. Sam Morrow. Mayor Ben Garlich is excused.

Also present: Ms. Leslie McCoy- Village Administrator, Mr. Nick Giardina- Fiscal Officer, Mr. Luke McConville- Solicitor, Lt. Graley, Mr. Alex Duncan, Ms. Kim Breyley, Ms. Ann Wishart- Maple Leaf, Mr. John Boksansky- Zoning Inspector, Mr. Roger Hanna, Mr. Mark Citriglia, Lt. Tony Yeropoli- Fire Department, and Mr. Mason Cole.

1. Opening Ceremony: Pledge of Allegiance was sited.

2. Agenda: No Additions/ Deletions.

3. Approval of Minutes: January 12, 2023 regular meeting and January 31, 2023. *Ms. Arganti made a motion to approve the January 12, 2023 and January 31, 2023 minutes, motion seconded by Mr. Morrow. All in favor: Yeas (6).*

4. Payment of Bills: *Mr. Seyer moved to authorize payments totaling \$411,888.77, motion seconded by Mr. Morrow. Roll call: Yeas (6).*

5. FISCAL OFFICER'S REPORT: Income Tax and Financials – The report is included in the packet. Mr. Giardina stated income tax was up over 2021 and down a little bit compared to 2022. Water is significantly down and sewer is up. Mr. Giardina stated employment in the Village is very strong. Mr. Giardina stated there are some loans that are close to being paid off by the Village.

6. AMBULANCE REPORT – Report is included in the packet.

7. FIRE DEPARTMENT REPORT – Report is included in the packet. Lt. Yeropoli stated the fire department had 59 calls for the month of January. The Fire Department has been participating in live fire and aircraft crash training.

8. ECONOMIC DEVELOPMENT: Report is included in the packet. Ms. McCoy stated the hotel study is moving forward. Ms. McCoy has been participating in mapping and GIS training. There are a few more storefront applications being reviewed. The Storefront Business Renovation Program has around \$6,000 left in the account.

9. ZONING REPORT: Report included is included in packet. Mr. Boksansky stated 7 permits were applied for in the month of January and all of those were able to be issued.

10. STREETS, SIDEWALKS & UTILITIES REPORT – Report is included in the packet. Ms. McCoy stated a cemetery maintenance laborer will be hired. Mr. Citriglia has been hired to work at the Treatment Plants.

11. POLICE REPORT – Report is included in the packet. Lt. Graley stated traffic violations and verbal warnings are up more in the month of January. The two new personnel that were in training are now completely on their own. Lt. Graley stated they are accepting applications. There are 3 officers attending the OTOA training this year. Officer Hurless has completed D.A.R.E. training. Lt. Graley stated the Middlefield

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Apartments have been dealing with delivery package thefts. The Police Department is in the process of investigating. The Tahoe should be ready in July.

12. PARKS & RECREATION REPORT – Report is included in the packet. Ms. McCoy stated winter sports have come to an end and registration has opened for spring sports.

PUBLIC PARTICIPATION:

NEW BUSINESS:

5. ORDINANCE 23-109 AN ORDINANCE AUTHORIZING THE HIRING OF MARK CITRIGLIA AS A FULL TIME WATER & WASTEWATER TREATMENT PLANT OPERATOR, AND DECLARING AN EMERGENCY. Mr. Klein introduced Ordinance 23-109 by title only.

Mr. Blue made a motion to waive the required reading and declare Ordinance 23-109 an emergency, motion seconded by Mr. Hornung. All in favor: Yeas (6).

Mr. Hornung made a motion to PASS Ordinance 23-109, motion seconded by Mr. Morrow. All in favor: Yeas (6).

Mr. Blue made a motion to go into executive session for litigation at 7:21 pm, motion seconded by Mr. Morrow. All in favor: (6).

Mr. Blue made a motion to come out of Executive Session at 7:45 PM, motion seconded by Mr. Horning. Roll call: Yeas (6).

COMMITTEE APPOINTMENTS:

MAYOR APPOINTMENTS

Development Loan Review Committee

1. Scott Klein 2. Bill Blue 3. Luke McConnville 4. Ben Garlich
5. Nick Giardina 6. Dave Dietrich 7. _____

COUNCIL APPOINTMENTS

- 1) Local Board of Tax Review (Term 1-1-2023 to 12-31-2024)
_____ 2 year Term 1-1-2023 to 12-31-2024

FIRST READING –

1. ORDINANCE 23-105 AN ORDINANCE ESTABLISHING THE 2023 WAGE RATES FOR POLICE OFFICERS OF THE VILLAGE EFFECTIVE JANUARY 1, 2023, AND DECLARING AN EMERGENCY. Mr. Klein introduced Ordinance 23-105 by title only. Mr. Klein stated it is half of the CPI.

Mr. Blue made a motion to waive the required reading of Ordinance 23-105 and declare an emergency, motion seconded by Mr. Morrow. All in favor: Yeas (6).

Mr. Hornung made a motion to PASS Ordinance 23-105, motion seconded by Mr. Morrow. All in favor: Yeas (6).

2. ORDINANCE 23-106 AN ORDINANCE ESTABLISHING THE SALARIES AND WAGE RATES FOR THE NON-POLICE EMPLOYEES OF THE VILLAGE EFFECTIVE JANUARY 1, 2023, AND DECLARING AN EMERGENCY. Mr. Klein introduced Ordinance 23-106 by title only. Mr. Morrow made a motion to waive the required reading and declare Ordinance 23-106 an emergency, motion seconded by Mr. Blue. All in favor: Yeas (6). Mr. Hornung made a motion to **PASS** Ordinance 23-106, motion seconded by Mr. Blue. All in favor: Yeas (6).

3. ORDINANCE 23-107 AN ORDINANCE CREATING THE POSITION OF CEMETERY MAINTENANCE/STREETS LABORER TO IMPROVE THE EFFICIENCIES OF THE STREETS AND UTILITIES DEPARTMENT, AND DECLARING AN EMERGENCY. Mr. Klein introduced Ordinance 23-107 by title only. Mr. Blue made a motion to waive the required reading and declare Ordinance 23-107 an emergency, motion seconded by Mr. Morrow. All in favor: Yeas (6). Mr. Morrow made a motion to **PASS** Ordinance 23-107, motion seconded by Mr. Blue. All in favor: Yeas (6).

4. ORDINANCE 23-108 AN ORDINANCE AUTHORIZING THE HIRING OF JOHN SOMMERS AS A FULL TIME CEMETERY MAINTENANCE/ LABORER, AND DECLARING AN EMERGENCY. Mr. Klein introduced Ordinance 23-108 by title only. Ms. Arganti made a motion to waive the required reading and declare Ordinance 23-108 an emergency, motion seconded by Mr. Hornung. All in favor: Yeas (6). Mr. Morrow made a motion to **PASS** Ordinance 23-108, motion seconded by Mr. Hornung. All in favor: Yeas (6).

#5 moved up before going into executive session.

6. ORDINANCE 23-110 AN ORDINANCE ACCEPTING THE BID OF RONYAK PAVING COMPANY FOR THE N. SPRINGDALE AVENUE RESURFACING PROJECT, IN AN AMOUNT NOT TO EXCEED \$ 246,842.25 AS THE LOWEST AND BEST BID, AND DECLARING AN EMERGENCY. Mr. Klein introduced Ordinance 23-110 by title only. Ms. McCoy stated there were four bidders and Ronyak was the best bidder. Mr. Hornung made a motion to waive the required reading and declare Ordinance 23-110 an emergency, motion seconded by Mr. Morrow. All in favor: Yeas (6). Mr. Hornung made a motion to **PASS** Ordinance 23-110, motion seconded by Ms. Arganti. All in favor: Yeas (6).

7. ORDINANCE 23-111 AN ORDINANCE AUTHORIZING AN AGREEMENT FOR OPERATION OF THE MIDDLEFIELD-CARDINAL RECREATION DEPARTMENT. Mr. Klein introduced Ordinance 23-111 by title only. Ms. McCoy stated this is to renew the agreement.

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Mr. Morrow made a motion to place Ordinance 23-111 on the first reading, motion seconded by Mr. Blue. All in Favor: Yeas (6).

8. ORDINANCE 23-112 AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2023 ENERGIZED COMMUNITY GRANT. Mr. Klein introduced Ordinance 23-112 by title only. Ms. McCoy stated this is to help the Village complete energy efficient projects. **Mr. Morrow made a motion to place Ordinance 23-112 on the first reading, motion seconded by Mr. Blue. All in favor: Yeas (6).**

9.ORDINANCE NO. 23-113 AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MIDDLEFIELD, OHIO. Mr. Klein introduced Ordinance 23-113 by title only. **Mr. Morrow made a motion to place Ordinance 23-113 on the first reading, motion seconded by Mr. Hornung. All in favor: Yeas (6).**

10.ORDINANCE 23-114 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A SETTLEMENT AGREEMENT WITH ELI AND ELLA GINGERICH, MIDDLEFIELD MILK; LLC N/K/A ROTHENBUHLER FARMS, LLC AND HANS ROTHENBUHLER & SON, INC., N/K/A ROTHENBUHLER CHEESEMAKERS, INC., AND DECLARING AN EMERGENCY. Mr. Klein introduced Ordinance 23-114 by title only. Mr. McConville stated this is for a well protection radius. The Village of Middlefield was able to reach a settlement that will result in the sale of untreated water from the well to Rothenbuhler's entities. This is also an agreement on a pumping schedule. **Mr. Morrow made a motion to waive the required reading and declare Ordinance 23-114 an emergency, motion seconded by Mr. Hornung. All in favor: Yeas (6).**

Mr. Hornung made a motion to PASS Ordinance 23-114, motion seconded by Mr. Seyer. All in favor: Yeas (6).

SECOND READING

- 1. RESOLUTION 23-02 A RESOLUTION AUTHORIZING THE ARCHIVIST TO ACT AS THE DESIGNATED REPRESENTATIVE OF THE MEMBERS OF THE VILLAGE OF MIDDLEFIELD COUNCIL FOR PURPOSE OF REQUIRED PUBLIC RECORDS TRAINING.** Mr. Klein introduced Ordinance 22-160 by title only.
Mr. Morrow made a motion to place Resolution 23-02 on second reading, motion seconded by Mr. Hornung. All in favor: Yeas (6).

THIRD READING

- 1. ORDINANCE 22-160 APPROVAL GRANTING CONSENT TO THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION AUTHORITY TO,**

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APPLY, MAINTAIN AND REPAIR STANDARD LONGITUDINAL PAVEMENT MARKINGS AND ERECT REGULATORY AND WARNING SIGNS ON STATE HIGHWAYS INSIDE VILLAGE CORPORATE LIMITS, AND

GIVING CONSENT OF THE VILLAGE FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO REMOVE SNOW AND ICE AND USE SNOW AND ICE CONTROL MATERIAL ON STATE HIGHWAYS INSIDE THE VILLAGE CORPORATE LIMITS, AND

GIVING CONSENT OF THE VILLAGE FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO PERFORM MAINTENANCE AND/OR REPAIR ON STATE HIGHWAYS INSIDE THE VILLAGE CORPORATION. Mr. Klein introduced Ordinance 22-160 by title only.

Mr. Hornung made a motion to PASS Ordinance 22-160, motion seconded by Ms. Arganti. All in favor: Yeas (6).

OLD BUSINESS

NEW BUSINESS

1. **Web Site Report – Kim Breyley:** Included in the packet.

COMMITTEE REPORTS and COMMUNICATIONS

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Ms. Shaffer) – January meeting minutes included in packet.

Streets, Sidewalks, & Utilities (Mr. Morrow/Mr. Klein/ Mayor Garlich) – January meeting minutes included in packet.

Economic Development Committee (Mayor Garlich, Mr. Blue, Mr. Klein, Mr. Michalakes, Mr. Dietrich, Ms. Breyley, Ms. Martin) – No meeting in January.

Parks & Recreation (Ms. Arganti/ Mr. Seyer/ Mayor Garlich/ Ms. Naples/ Mr. Soltis) – January meeting minutes included in packet.

Finance & Ordinance (Ms. Arganti/ Mr. Klein/Mr. Morrow) – January meeting minutes included in the packet.

Public Safety (Mr. Hornung/Mr. Blue/Mr. Seyer) – January meeting minutes included in packet.

VILLAGE CALENDAR: (ALL MEETING DATES ARE SUBJECT TO CHANGE)

FEBRUARY – (Subject to change)

February 7, 2023 5:30PM STREETS, SIDEWALKS, & UTILITES

February 7, 2023 6:00PM PLANNING COMMISSION

February 16, 2023 5:30PM RECREATION

February 16, 2023 6:00PM FINANCE & ORDINANCE

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February 16, 2023 6:30PM SAFETY
February 16, 2023 7:00PM COUNCIL
February 20, 2023 Village Hall Closed – President’s Day

MARCH – (Subject to change)

March 7, 2023 5:30PM STREETS, SIDEWALKS, & UTILITES
March 7, 2023 6:00PM PLANNING COMMISSION
March 9, 2023 5:30PM RECREATION
March 9, 2023 6:00PM FINANCE & ORDINANCE
March 9, 2023 6:30PM SAFETY
March 9, 2023 7:00PM COUNCIL

Mr. Hornung made a motion to move into executive session for personnel at 8:06 pm, motion seconded by Mr. Morrow. All in favor: Yeas (6).

EXECUTIVE SESSION-

Ms. Arganti made a motion to come out of Executive Session at 8:47 PM, motion seconded by Mr. Klein. Roll call: Yeas (6).

ADJOURNMENT

Mr. Seyer motioned to adjourn the Council meeting at 8:47 PM, motion seconded by Mr. Morrow. All in favor: Yeas. (6)

Approved: _____
MAYOR

Attest: _____
FISCAL OFFICER