

Village of Middlefield Council Minutes
March 9, 2023

Council met in regular session Mayor Garlich called the meeting to order at 7:00 p.m. with the following members present: Mayor Ben Garlich, Mr. Rick Seyer, Ms. Kaitlyn Arganti, Mr. Carl Hornung, Mr. Scott Klein, Mr. Bill Blue, and Mr. Sam Morrow.

Also present: Ms. Leslie McCoy- Village Administrator, Mr. Nick Giardina- Fiscal Officer, Mr. Luke McConville- Solicitor, Lt. Graley, Ms. Kim Breyley, Ms. Ann Wishart- Maple Leaf, Mr. John Boksansky- Zoning Inspector, Lt. Tony Yeropoli- Fire Department, Ms. Jessica Giardina, and Mr. Mason Cole.

1. Opening Ceremony: Pledge of Allegiance was sited.

2. Agenda: No Additions/ Deletions.

3. Approval of Minutes: February 16, 2023. *Mr. Blue made a motion to approve the February 16, 2023 minutes, motion seconded by Mr. Seyer. All in favor: Yeas (6).*

4. Payment of Bills: *Mr. Hornung moved to authorize payments totaling \$485,549.07 motion seconded by Mr. Morrow. Roll call: Yeas (6).*

5. FISCAL OFFICER'S REPORT: Income Tax and Financials – The report is included in the packet. Mr. Giardina stated the main accounts; water, sewer, and income tax are down slightly compared to 2022. Mr. Giardina stated the reason water was up the previous year was because there was an industrial accounts with higher water usage. Mr. Giardina stated individual income tax is up higher than in previous years, Mr. Giardina stated it is higher than it has been in the past 4 years. It is probably due to employees in the Village getting raises or bonuses. Mr. Giardina stated the withholdings are down but it is not a significant drop compared to 2022.

6. AMBULANCE REPORT – Report is included in the packet.

7. FIRE DEPARTMENT REPORT – Report is included in the packet. Lt. Yeropoli stated from now until June 1st there is a burning ban from 6 am to 6pm. This is for all of Ohio.

8. ECONOMIC DEVELOPMENT: Report is included in the packet. Ms. McCoy stated she is still accepting Business Storefront Renovation Applications. Ms. McCoy stated Cinda's Restaurant application is still pending. They still have some information that needs to be submitted. Ms. McCoy stated the consultants for the hotel study were at the Village today. Ms. McCoy showed them around the Village of Middlefield.

9. ZONING REPORT: Report included is included in packet. Mr. Boksansky stated 7 out of 10 permits were applied for in the month of February. Seven of those permits were issued and 3 of them are still pending.

10. STREETS, SIDEWALKS & UTILITIES REPORT – Report is included in the packet. Chief Tucholski stated there has been a lot of street sweeping and garbage pickup from the parks. Chief Tucholski stated Jaro has already started working on the parks with the grant money received specifically for the parks. Jaro and Colin have been working on the bridge at Mineral Lake and it should be done sometime next week. Chief Tucholski stated the Service Department is getting ready for the Spring. branch pickup will start the 1st Wednesday in April.

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11. POLICE REPORT – Report is included in the packet. Chief Tucholski stated for the month of February there have been 410 calls for service. Chief Tucholski, Lt. Graley, and Officer Cooney traveled to Grand Rapids, Michigan to pick up two brand new Tahoe's. The D.A.R.E Program will begin the 2023-2024 school year.

12. PARKS & RECREATION REPORT – Report is included in the packet. Ms. McCoy stated Spring Sports Registration is open until April 3. Flag Football registration ended on March 1st. The drawings for the restrooms at the Cardinal Football field are in progress.

PUBLIC PARTICIPATION:

COMMITTEE APPOINTMENTS

MAYOR APPOINTMENTS

Development Loan Review Committee (Scott Klein, Bill Blue, Luke McConville, Ben Garlich, Nick Giardina, Dave Dietrich, _____)

COUNCIL APPOINTMENTS

Local Board of Tax Review _____ 2 year Term 1-1-2023 to 12-31-2024

NEW BUSINESS:

1. Website Report- Kim Breyley:

FIRST READING –

1. RESOLUTION 23-04 A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS AND DECLARING AN EMERGENCY. Mayor Garlich introduced Resolution 23-04 by title only. **Mr. Klein made a motion to waive the required reading of Resolution 23-04 and declare an emergency, motion seconded by Mr. Hornung. All in favor: Yeas (6).**

Mr. Morrow made a motion to PASS Resolution 23-04, motion seconded by Mr. Hornung. All in favor: Yeas (6).

2. ORDINANCE 23-115 AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURE OF THE VILLAGE OF MIDDLEFIELD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023, AND DECLARING AN EMERGENCY.

Mayor Garlich introduced Ordinance 23-115 by title only. Ms. Giardina stated this Ordinance is the budget for Quarter 2- Quarter 4 of 2023. The budget is higher than last year due to increases in costs. **Mr. Hornung made a motion to waive the required reading and declare Ordinance 23-115 an emergency, motion seconded by Mr. Blue. All in favor: Yeas (6).**

Mr. Hornung made a motion to PASS Ordinance 23-115, motion seconded by Ms. Arganti. All in favor: Yeas (6).

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3. ORDINANCE 23-116 AN ORDINANCE ESTABLISHING THE ANNUAL COMPENSATION FOR MAYOR EFFECTIVE JANUARY 1, 2024. Mayor Garlich introduced Ordinance 23-116 by title only. This a tiered system for the Mayor position. **Mr. Blue made a motion to place Ordinance 23-116 on the first reading, motion seconded by Mr. Morrow. All in favor: Yeas (6).**

4. ORDINANCE 23-117 AN ORDINANCE AUTHORIZING THE HIRING OF JERRY ROSE III, AS A FULL TIME PLANT OPERATOR/LABORER IN THE WATER & WASTEWATER DEPARTMENT, AND DECLARING AN EMERGENCY. Mayor Garlich introduced Ordinance 23-117 by title only. Mayor Garlich stated this position requires 5-8 years of training. Mr. Rose will be hired to work at the Water and Wastewater Plants. **Mr. Hornung made a motion to waive the required reading and declare Ordinance 23-117 an emergency, motion seconded by Mr. Blue. All in favor: Yeas (6).**
Mr. Hornung made a motion to PASS Ordinance 23-117, motion seconded by Mr. Morrow. All in favor: Yeas (6).

5. ORDINANCE 23-118 AN ORDINANCE AUTHORIZING VARIOUS ACTIVITIES RELATED TO THE SANCTUARY IN MIDDLEFIELD & MARY YODER'S AMISH KITCHEN 5K RACE, WAIVING THE PROHIBITION OF THE CODIFIED ORDINANCES REGARDING SAME. Mr. Klein introduced Ordinance 23-118 by title only. **Mr. Klein made a motion to place Ordinance 23-118 on the first reading, motion seconded by Mr. Hornung. All in favor: Yeas (6).**

SECOND READING

1. ORDINANCE 23-111 AN ORDINANCE AUTHORIZING AN AGREEMENT FOR OPERATION OF THE MIDDLEFIELD-CARDINAL RECREATION DEPARTMENT. Mayor Garlich introduced Ordinance 23-111 by title only. Ms. McCoy stated this is renewing the current agreement.
Mr. Klein made a motion to place Ordinance 23-111 on third reading, motion seconded by Mr. Hornung. All in favor: Yeas (6).

2. ORDINANCE 23-112 AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2023 ENERGIZED COMMUNITY GRANT. Mayor Garlich introduced Ordinance 23-112 by title only. Ms. McCoy stated windows and doors at the lodges will be replaced.
Mr. Hornung made a motion to place Ordinance 23-112 on the third reading, motion seconded by Mr. Morrow. All in favor: Yeas (6).

3. ORDINANCE 23-113 AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MIDDLEFIELD, OHIO. Mayor Garlich introduced Ordinance 23-113 by title

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only. **Mr. Morrow** made a motion to place Ordinance 23-113 on the third reading, motion seconded by **Mr. Hornung**. All in favor: Yeas (6).

THIRD READING

1. RESOLUTION 23-02 A RESOLUTION AUTHORIZING THE ARCHIVIST TO ACT AS THE DESIGNATED REPRESENTATIVE OF THE MEMBERS OF THE VILLAGE OF MIDDLEFIELD COUNCIL FOR PURPOSE OF REQUIRED PUBLIC RECORDS TRAINING. Mayor Garlich introduced Resolution 23-02 by title only. **Mr. Morrow** made a motion to **PASS** Resolution 23-02, motion seconded by **Mr. Hornung**. All in favor: Yeas (6).

OLD BUSINESS

NEW BUSINESS

1. **Web Site Report – Kim Breyley:** Included in the packet.

COMMITTEE REPORTS and COMMUNICATIONS

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Ms. Shaffer) – February meeting minutes included in packet.

Streets, Sidewalks, & Utilities (Mr. Morrow/Mr. Klein/ Mayor Garlich) – February meeting minutes included in packet.

Economic Development Committee (Mayor Garlich, Mr. Blue, Mr. Klein, Mr. Michalakes, Mr. Dietrich, Ms. Breyley, Ms. Martin) – No meeting in February.

Parks & Recreation (Ms. Arganti/ Mr. Seyer/ Mayor Garlich/ Ms. Naples/ Mr. Soltis) – February meeting minutes included in packet.

Finance & Ordinance (Ms. Arganti/ Mr. Klein/Mr. Morrow) – February meeting minutes included in the packet.

Public Safety (Mr. Hornung/Mr. Blue/Mr. Seyer) – February meeting minutes included in packet.

VILLAGE CALENDAR: (ALL MEETING DATES ARE SUBJECT TO CHANGE)

MARCH – (Subject to change)

March 7, 2023 5:30PM STREETS, SIDEWALKS, & UTILITES

March 7, 2023 6:00PM PLANNING COMMISSION

March 9, 2023 5:30PM RECREATION

March 9, 2023 6:00PM FINANCE & ORDINANCE

March 9, 2023 6:30PM SAFETY

March 9, 2023 7:00PM COUNCIL

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APRIL – (Subject to change)

April 11, 2023 5:30PM STREETS, SIDEWALKS, & UTILITES

April 11, 2023 6:00PM PLANNING COMMISSION

April 13, 2023 5:30PM RECREATION

April 13, 2023 6:00PM FINANCE & ORDINANCE

April 13, 2023 6:30PM SAFETY

April 13, 2023 7:00PM COUNCIL

Mr. Hornung made a motion to move into executive session for personnel and litigation at 7:32 pm, motion seconded by Mr. Klein. All in favor: Yeas (6).

EXECUTIVE SESSION-

Mr. Klein made a motion to come out of Executive Session at 8:10 PM, motion seconded by Mr. Hornung. Roll call: Yeas (6).

ADJOURNMENT

Mr. Klein motioned to adjourn the Council meeting at 8:10 PM, motion seconded by Mr. Hornung. All in favor: Yeas. (6)

Approved: _____
MAYOR

Attest: _____
FISCAL OFFICER