

**VILLAGE OF MIDDLEFIELD'S
STREETS, SIDEWALKS & UTILITIES MEETING
JULY 11, 2023**

The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:30 pm with the following members present: Mayor Ben Garlich, Ms. Kaitlyn Arganti, and Mr. Sam Morrow. Mr. Rick Seyer is excused.

Also present: Ms. Leslie McCoy-Administrator, Chief Tucholski, Mr. Matt Hlabse, and Mr. Tom Cappello-Village Engineer.

Agenda: No Additions or deletions to the agenda.

Minutes of June 6, 2023 were presented for approval. **Mayor Garlich made a motion to approve the minutes as presented, motion seconded by Ms. Arganti. All in favor: Yeas (3).**

OLD BUSINESS

1. **Budget:** Ms. McCoy stated the budget is on track. Mayor Garlich requested a spreadsheet to be created of the major projects happening in the Village of Middlefield with a cost breakdown of each project and comments on the projects showing the overall details of the projects. Mayor Garlich requested to send out a robo call going forward for the Mosquito Spraying.

NEW BUSINESS

1. **Adjustment Journal – June 2023:** Ms. McCoy stated these adjustments were double charging the old garbage rate and the new garbage rate billing two different codes. This was caught before the bills went out to the residents but had already been posted in the software system so they had to be corrected as an adjustment. One of the adjustments is a prorated bill.
2. **Water Contingency Plan-Updates:** Ms. McCoy stated there was an asset management review and it was noted that there are three emergency clauses that needed to be added per the EPA requirements.
3. **Reimbursement Request from 15859 W High St- Matt Hlabse:** Mr. Hlabse stated on June 15 there was sewage backflow in the basement. Mr. Hlabse stated he had a plumber with a camera come out and send it down the drain and stated that his drain was clear. Mr. Hlabse states that the issue was on the Village side and that the drain by the road was filled with debris. Chief Tucholski stated the Village sewer drains were not restricted and it was flowing. Chief Tucholski called Cliff Harrison and Mr. Harrison confirmed that the sewer line was still flowing and was not restricted. Mayor Garlich stated if the Village's sewer line is still flowing and is not restricted then the problem is coming from 15859 W High St. Chief Tucholski stated this backup was a dry weather event, it did not occur when it was raining or storming. Mayor Garlich requested that Chief Tucholski have a camera run down the sewer line.
4. **General Discussion:**

Next Meeting Tuesday, August 8, 2023.

EXECUTIVE SESSION- None

ADJOURNMENT

Ms. Arganti made a motion to adjourn at 5:55 pm, motion seconded by Mr. Morrow. All in favor: Yeas (3).

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 5:45 pm.

PENDING

DRAFT