

**Village of Middlefield Finance & Treasury  
Committee  
September 14, 2023  
6:00 PM**

---

The Finance & Ordinance meeting was called to order at 6:00 pm with the following members present: Mr. Sam Morrow, Mr. Rick Seyer, and Mr. Scott Klein.

**Also present:** Mayor Ben Garlich, Mr. Nick Giardina- Fiscal Officer, and Chief Tucholski. Ms. Leslie McCoy- Village Administrator is excused.

**Agenda:** Addition: Ordinance 22-141. Deletion: Ordinance 23-132.

**Approval of Minutes:** August 10, 2023 meeting minutes were presented for approval. *Mr. Morrow made a motion to approve the minutes as presented, motion seconded by Mr. Seyer. All in favor: Yeas (3).*

**OLD BUSINESS**

1. **Village Finances – Discussion:** Mr. Giardina stated there is a big refund of \$180,000 going out because it was paid to the Village by mistake instead of to the IRS. It was presented as an estimate which is why it was not caught when it first came in. Mr. Giardina stated income tax, water, and sewer are still up compared to previous years. Mr. Giardina stated withholdings are down due to employment numbers being down. Mr. Giardina stated there have been a lot of expenses due to improvements and new purchases in the Village such as improvements to the Parks and the purchase of a new Tahoe.

**NEW BUSINESS**

1. **RESOLUTION 23-10 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Resolution 23-10 by title only. Mr. Giardina stated this is so the Village cannot collect any more money for the ambulance budget. This will be certified for the following year without collection. **Mr. Seyer made a motion to recommend Resolution 23-10 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
2. **RESOLUTION 23-11 A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR SERVICES WITH THE GEUGA COUNTY BOARD OF COMMISSIONERS AND THE GEUGA DEPARTMENT ON AGING, FOR USE OF THE MIDDLEFIELD COMMUNITY CENTER.** Mr. Klein introduced Resolution 23-11 by title only. Mayor Garlich stated it is a 4 year contract. **Mr. Klein made a motion to recommend Resolution 23-11 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
3. **RESOLUTION 23-12 A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS AND DECLARING AN EMERGENCY.** Mr. Klein introduced Resolution 23-12 by title only. **Mr. Klein made a motion to recommend Resolution 23-12 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
4. **RESOLUTION 23-13 A RESOLUTION AUTHORIZING THE VILLAGE ENGINEER TO PREPARE PLANS AND SPECIFICATIONS FOR THE VILLAGE'S CAPITAL**

**IMPROVEMENT PLAN FOR THE 2024 CALENDAR YEAR, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Resolution 23-13 by title only. **Mr. Klein made a motion to recommend Resolution 23-13 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

- 5. ORDINANCE 23-132 AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 1153.06 ENTITLED "(I) INDUSTRIAL DISTRICT" BY ADDING AIRPORT USE AS A CONDITIONAL USE IN AN INDUSTRIAL DISTRICT.** Mr. Klein introduced Ordinance 23-132 by title only. Mr. Klein stated this will be taken off the agenda.
- 6. ORDINANCE 23-133 AN ORDINANCE REZONING PERMANENT PARCEL NUMBERS 19-072861, 19-706220, 19-706416, 19-706221, 19-706222, 19-072805 AND 19-706415 FROM THEIR PRESENT ZONING CLASSIFICATION OF R-1 (SINGLE-FAMILY ZONING DISTRICT) TO I-PUD (PLANNED UNIT INDUSTRIAL DEVELOPMENT).** Mr. Klein introduced Ordinance 23-133 by title only. **Mr. Klein made a motion to recommend Ordinance 23-133 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
- 7. ORDINANCE 23-134 AN ORDINANCE AMENDING EXISTING SECTION 911.08 OF THE CODIFIED ORDINANCES TO PROVIDE THE 2024 RESIDENTIAL, COMMERCIAL AND INDUSTRIAL WATER ACCOUNT RATES.** Mr. Klein introduced Ordinance 23-134 by title only. Mayor Garlich stated the rates will remain the same. **Mr. Klein made a motion to recommend Ordinance 23-134 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
- 8. ORDINANCE 23-135 AN ORDINANCE AMENDING EXISTING SECTION 907.04 OF THE CODIFIED ORDINANCES TO PROVIDE FOR RESIDENTIAL, COMMERCIAL AND INDUSTRIAL SEWER ACCOUNTS, COMMENCING JANUARY 1, 2024.** Mr. Klein introduced Ordinance 23-135 by title only. **Mr. Klein made a motion to recommend Ordinance 23-135 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
- 9. ORDINANCE 23-136 AN ORDINANCE AMENDING EXISTING SECTION 911.10 (a) OF THE CODIFIED ORDINANCES TO PROVIDE FOR FIRE SPRINKLER SYSTEM ACCOUNTS.** Mr. Klein introduced Ordinance 23-136 by title only. **Mr. Morrow made a motion to recommend Ordinance 23-136 to Council, motion seconded by Mr. Seyer. All in favor: Yeas (3).**
- 10. ORDINANCE 23-137 AN ORDINANCE HIRING DYLAN CONANT AS A FULL TIME POLICE OFFICER, CONTINGENT UPON HIS COMPLETING THE REQUIREMENTS OF SECTION 139.01 OF THE CODIFIED ORDINANCES, AT THE PAY RATE OF \$24.45 PER HOUR, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-137 by title only. **Mr. Morrow made a motion to recommend Ordinance 23-137 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).**

- 11. ORDINANCE 23-138 AN ORDINANCE HIRING DANIEL FANT AS A PART-TIME POLICE OFFICER, CONTINGENT UPON HIS COMPLETING THE REQUIREMENTS OF SECTION 139.01 OF THE CODIFIED ORDINANCES, AT THE PAY RATE OF \$19.50 PER HOUR, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-138 by title only. **Mr. Klein made a motion to recommend Ordinance 23-138 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
- 12. ORDINANCE 23-139 AN ORDINANCE HIRING WILLIAM SUTTON AS A FULL TIME POLICE OFFICER, CONTINGENT UPON HIS COMPLETING THE REQUIREMENTS OF SECTION 139.01 OF THE CODIFIED ORDINANCES, AT THE PAY RATE OF \$19.00 PER HOUR, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-139 by title only. **Mr. Klein made a motion to recommend Ordinance 23-139 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
- 13. ORDINANCE 23-140 AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 737.03 ENTITLED "SHORT-TERM RENTAL OPERATIONS APPLICATION FOR SHORT-TERM RENTAL PERMIT, NEW AND RENEWAL" TO LIMIT THE ISSUANCE OF SHORT TERM RENTAL LICENSES TO PARCELS ZONED R-3.** Mr. Klein introduced Ordinance 23-140 by title only. **Mr. Morrow made a motion to recommend Ordinance 23-140 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).**
- 14. ORDINANCE 22-141 AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 147.01 ENTITLED "VACATIONS," AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 22-141 by title only. **Chief Tucholski stated all this is doing is changing the schedule of the vacation time. Mr. Klein made a motion to recommend Ordinance 22-141 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (6).**

**General Discussion:** Chief Tucholski stated the Village is going to look into purchasing an excavator and so far the best quote has been from Middlefield Farm & Garden. Chief Tucholski stated the cemetery digging would be done by John Summers and Colin Cromley. **Mr. Klein made a motion to recommend the purchase of an excavator to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

**ADJOURNMENT:** Mr. Klein made a motion to adjourn at 6:30 pm, motion seconded by Mr. Morrow. All in favor: Yeas (3).