

**VILLAGE OF MIDDLEFIELD'S
STREETS, SIDEWALKS & UTILITIES MEETING
OCTOBER 10, 2023**

The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:30 pm with the following members present: Mayor Ben Garlich, Ms. Kaitlyn Arganti, and Mr. Rick Seyer.

Also present: Ms. Leslie McCoy-Administrator, Chief Tucholski, and Mr. Tom Cappello-Village Engineer.

Agenda: No deletions to the agenda. Revised agenda for additions has been provided.

Minutes of September 12, 2023 were presented for approval. **Mayor Garlich made a motion to approve the minutes as presented, motion seconded by Ms. Arganti. All in favor: Yeas (3).**

OLD BUSINESS

1. **Budget:** Chief Tucholski stated the budget is on track and there has not been any excessive spending. Chief Tucholski stated the streets department never goes over budget and there is always money left to go into the following year. Discussion held regarding infrastructure fund.

NEW BUSINESS

1. **Adjustment Journal – September 2023:** Ms. McCoy stated these adjustments are prorated rates for the old homeowners selling their homes. The Pierce St adjustment was from an invoice cloud error that would not allow the user to login to pay his bill. **Ms. Arganti made a motion to approve the adjustment journal for September 2023, motion seconded by Mayor Garlich. All in favor: Yeas (3).**
2. **Urban Growers 2024/2025 Custom Planting Contract:** Ms. McCoy stated the quote was not received so it will be presented at the November Streets meeting.
3. **Equipment Needs:** Chief Tucholski stated he needs a trailer to haul the new machine and he also needs a work box for Cliff's truck. Chief Tucholski stated Cliff's truck is a 2012 and the bed is rotting off so instead of buying a new truck Chief Tucholski would like to rebuild the truck bed into a work bed. Chief Tucholski stated the quote on the trailer is \$10,200.
4. **Leaf Pickup:** Chief Tucholski stated he has been getting the leaf truck ready for leaf pickup and once he sees the leaves start piling up they will start leaf pickup.
5. **Hydrant Flushing- October 10-20, 2023:** Chief Tucholski stated it normally takes about a week to finish hydrant flushing.
6. **General Discussion:** Mayor Garlich requested that Ms. McCoy gets a new quote for the Christmas lights.
Mr. Cappello discusses a walkway for on Almeda Dr. that would be around 8-10 feet wide. Mr. Cappello stated for safety concerns he recommends adding a separation between the walkway and the road.

Next Meeting Tuesday, November 7, 2023.

EXECUTIVE SESSION- None

ADJOURNMENT

Ms. Arganti made a motion to adjourn at 5:55 pm, motion seconded by Mr. Seyer. All in favor: Yeas (3).

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 5:55 pm.

PENDING

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