

**Village of Middlefield Finance & Treasury
Committee
November 9, 2023
6:00 PM**

The Finance & Ordinance meeting was called to order at 6:00 pm with the following members present: Mr. Sam Morrow, Mr. Rick Seyer, and Mr. Scott Klein.

Also present: Leslie McCoy- Village Administrator, Mayor Ben Garlich, Mr. Nick Giardina- Fiscal Officer, and Chief Tucholski.

Agenda: No additions/deletions.

Approval of Minutes: October 12, 2023 meeting minutes were presented for approval. ***Mr. Morrow made a motion to approve the minutes as presented, motion seconded by Mr. Seyer. All in favor: Yeas (3).***

OLD BUSINESS

1. **Village Finances – Discussion:** Mr. Giardina stated water, sewer, and income tax are down compared to previous years but Mr. Giardina stated it will break even at the end of the year. Mr. Giardina stated all accounts are still in the positive. There have been a lot of expenses like the water line project but there have also been a lot of receipts. Mr. Giardina stated the withholdings are down compared to the year before but overall the withholdings are still strong. Mr. Giardina stated the wages are up due to more employees. Mr. Giardina stated it has been a positive year and a lot of expenses were paid off. Mr. Giardina stated a refund of \$250,000 will go out in the mail next month due to overpayment in estimates for a company. The estimate payments go back to 2021 and it was determined it is valid. Mr. Giardina stated the good thing is while the village had the \$250,000 in the bank account interest of 6% was able to be collected on the money.

NEW BUSINESS

1. **RESOLUTION 23-15 A RESOLUTION AUTHORIZING MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Resolution 23-15 by title only. Ms. McCoy stated this is for the Tare Creek project. This is to apply for 50% of the funds.
Mr. Klein made a motion to recommend Resolution 23-15 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).

2. **ORDINANCE 23-147 AN ORDINANCE SELECTING COLD HARBOR BUILDING COMPANY FOR THE WELL NO. 3 IMPROVEMENT PROJECT, IN AN AMOUNT NOT TO EXCEED \$1,144,000.00 TO BE THE LOWEST AND BEST BID FOR SAID PROJECT, AND AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH SAID BIDDER FOR THAT PROJECT, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-147 by title only. **Mr. Klein made a motion to recommend Ordinance 23-147 to Council and put on first reading, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

- 3. ORDINANCE 23-148 AN ORDINANCE ENACTING CODIFIED ORDINANCE SECTION 182.96 ENTITLED "ELECTION TO BE SUBJECT TO R.C. 718.80 TO 718.95," AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-148 by title only. Mayor Garlich stated this is defining a tax payer. **Mr. Morrow made a motion to recommend Ordinance 23-148 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).**
- 4. ORDINANCE 23-149 AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 182.094 ENTITLED "EXTENSION OF TIME TO FILE" BY ADDING EXTENDING CERTAIN FILING DEADLINES AND ENACTING RELATED REGULATIONS, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-149 by title only. Ms. McCoy stated there were changes and to be compliant these changes need to be made. **Mr. Klein made a motion to recommend Ordinance 23-149 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
- 5. ORDINANCE 23-150 AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTIONS 182.03(11) AND 182.091(A) FOR THE PURPOSE OF EXEMPTING FROM INCOME TAX THE INCOME OF INDIVIDUALS UNDER THE AGE OF 18, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-150 by title only. **Mr. Klein made a motion to recommend Ordinance 23-150 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
- 6. ORDINANCE 23-151 AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 182.062 ENTITLED "NET PROFIT; INCOME SUBJECT TO NET PROFIT TAX; ALTERNATIVE APPORTIONMENT" AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-151 by title only. Ms. McCoy stated this Ordinance qualifies a remote worker. **Mr. Klein made a motion to recommend Ordinance 23-151 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
- 7. ORDINANCE 23-152 AN ORDINANCE AMENDING DIVISION (C) OF CODIFIED ORDINANCE SECTION 182.10 ENTITLED "PENALTY, INTEREST, FEES AND CHARGES, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-152 by title only. **Mr. Klein made a motion to recommend Ordinance 23-152 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
- 8. ORDINANCE 23-153 AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 181.20 ENTITLED "JOB CREATION INCOME TAX CREDIT PROGRAM," AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-153 by title only. Ms. McCoy stated this will allow retailers to be an allowable recipient. **Mr. Klein made a motion to recommend Ordinance 23-153 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
- 9. ORDINANCE 23-154 AN ORDINANCE ENACTING CODIFIED ORDINANCE SECTION 182.22 ENTITLED "JOB RETENTION GRANT PROGRAM," AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-154 by title only.

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Ms. McCoy stated this requires companies to maintain a yearly payroll of 1.8 million dollars. **Mr. Klein made a motion to recommend Ordinance 23-154 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

10. ORDINANCE 23-155 AN ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF MIDDLEFIELD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023, AND DECLARING AN EMERGENCY. Mr. Klein introduced Ordinance 23-155 by title only. Ms. McCoy stated these are the appropriations that allow spending in the 1st quarter of 2024. **Mr. Klein made a motion to recommend Ordinance 23-155 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

11. ORDINANCE 23-156 AN ORDINANCE HIRING CHRISTOPHER PLANTZ AS A FULL TIME POLICE OFFICER, CONTINGENT UPON HIS COMPLETING THE REQUIREMENTS OF SECTION 139.01 OF THE CODIFIED ORDINANCES, AT THE PAY RATE OF \$19.00 PER HOUR, AND DECLARING AN EMERGENCY. Mr. Klein introduced Ordinance 23-156 by title only. Chief Tucholski stated the reason he is a cadet and currently going through the academy. **Mr. Klein made a motion to recommend Ordinance 23-156 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

12. ORDINANCE 23-157 AN ORDINANCE HIRING ROBERT HAMILTON AS A FULL TIME POLICE OFFICER, CONTINGENT UPON HIS COMPLETING THE REQUIREMENTS OF SECTION 139.01 OF THE CODIFIED ORDINANCES, AT THE PAY RATE OF \$32.78 PER HOUR, AND DECLARING AN EMERGENCY. Mr. Klein introduced Ordinance 23-157 by title only. Chief Tucholski stated Mr. Hamilton has 9 years experience as an investigator so will be starting as a veteran. **Mr. Klein made a motion to recommend Ordinance 23-157 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

ADJOURNMENT: Mr. Klein made a motion to adjourn at 6:29 pm, motion seconded by Mr. Morrow. All in favor: Yeas (3).

Scott Klein – Chair
Ben Garlich
Nick Giardina

***TREASURY INVESTMENT BOARD
Agenda
November 9, 2023
After Finance Meeting***

1. AGENDA: No Additions/Deletions
2. MINUTES: (Joint session Minutes with the Finance Committee already approved)

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OLD BUSINESS

1. VILLAGE INVESTMENTS: Mr. Giardina stated the amount of interest and the current balances of the accounts are in the report. Mr. Giardina stated the new investments are at a much better rate. Mr. Giardina stated year to date the Village has gotten \$29,000. Mr. Giardina stated the money market interest rate was put up to 5%. Mr. Giardina stated that he is expecting all of these rates to stay the same.

NEW BUSINESS

Mr. Klein made a motion to close the Treasury Investment Board meeting at 6:34 pm, motion seconded by Mr. Giardina. All in favor: Yeas (3).

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