

**Village of Middlefield Council Minutes
January 11, 2024**

Council met in regular session Mayor Garlich called the meeting to order at 7:00 p.m. with the following members present: Mayor Ben Garlich, Mr. Rick Seyer, Mr. Carl Hornung, Mr. Scott Klein, Ms. Kaitlyn Arganti, and Mr. Bill Blue. Mr. Sam Morrow is excused.

Also present: Ms. Leslie McCoy- Village Administrator, Chief Tucholski, Lt. Graley, Mr. Nick Giardina- Fiscal Officer, Mr. Luke McConville- Solicitor, Mr. Alex Duncan, Ms. Melissa Channel, Ms. Kim Breyley, Mr. Kyle Kaplan, and Mr. John Boksansky- Zoning Inspector. Ben Reed- Fire Department are excused.

1. Opening Ceremony: Pledge of Allegiance was recited.

2. Agenda: No additions/deletions.

3. Approval of Minutes: December 14, 2023- Regular Council Meeting, December 22, 2023- Special Meeting. ***Mr. Blue made a motion to approve the December 14, 2023 minutes, motion seconded by Mr. Hornung. All in favor: Yeas (6). Mr. Blue made a motion to approve the December 22, 2023 minutes, motion seconded by Ms. Arganti. All in favor: Yeas (6).***

4. Payment of Bills: ***Mr. Hornung moved to authorize payments totaling \$416,953.74, motion seconded by Mr. Blue. Roll call: Yeas (6).***

5. FISCAL OFFICER'S REPORT: Income Tax and Financials – The report is included in the packet. Mr. Giardina stated it has been a really good year. Mr. Giardina stated income tax is slightly down compared to last year and water/sewer are slightly up compared to last year. Mr. Giardina stated overall in those main categories they are only down 0.9%. Mr. Giardina stated the total revenue and receipts are higher due to grants which is part of the reason why total receipts are up. Expenses were also up in 2023 due to bigger projects. Mr. Giardina stated income tax was down 0.41%.

6. AMBULANCE REPORT – Report is included in the packet.

7. FIRE DEPARTMENT REPORT – Report is included in the packet.

8. ECONOMIC DEVELOPMENT: Report is included in the packet. Ms. McCoy stated she is working on the annexation agreement and project for Hartville. Ms. McCoy stated we are nearing the end of the Storefront Renovation Program. One application will be decertified since the business has not started their project. Mayor Garlich stated he met with a hotel developer today that seems to be very interested in business. Mayor Garlich stated they are also working on a facility for an urgent care in the Village.

9. ZONING REPORT: Report included is included in packet. Mr. Boksansky stated for the month of November he was able to issue 19 zoning permits.

10. STREETS, SIDEWALKS & UTILITIES REPORT – Report is included in the packet. Chief Tucholski stated the buggy trail is open right now. The crosswalk signs by Cinda's Restaurant have been put up.

**Village of Middlefield Council Minutes
January 11, 2024**

11. POLICE REPORT – Report is included in the packet. Chief Tucholski stated all the equipment is working great and all of the new hires are getting their training with OPOTA completed and the new hires are great.

12. PARKS & RECREATION REPORT – Report is included in the packet. Ms. McCoy stated winter youth sports are halfway through the season. Spring sports will open February 1. Ms. McCoy stated youth sports are going great.

PUBLIC PARTICIPATION:

Public Hearing 2-8-24 7:30pm for Ordinance 23-161:

COMMITTEE APPOINTMENTS:

MAYOR APPOINTMENTS (approved by Council)

Tax Incentive Review Council

1. _____ 2. _____ 3. County Commissioner Appointment
4. County Commissioner Appointment 5. County Commissioner Appointment 6. County Auditor (or designee) 7. Cardinal Board of Education Appointment

FIRST READING –

- 1. RESOLUTION 24-01 A RESOLUTION REQUESTING THE GEAUGA COUNTY AUDITOR TO PROVIDE TAX ADVANCES FOR THE 2024 COLLECTION PERIODS, AND DECLARING AN EMERGENCY.** Mayor Garlich introduced Resolution 24-01 by title only. **Mr. Blue made a motion to waive the required reading and declare Resolution 24-01 an emergency, motion seconded by Ms. Arganti. All in favor: Yeas (6). Mr. Blue made a motion to **PASS** Resolution 24-01, motion seconded by Mr. Hornung. All in favor: Yeas (6).**

- 2. RESOLUTION 24-02 A RESOLUTION AUTHORIZING THE ARCHIVIST TO ACT AS THE DESIGNATED REPRESENTATIVE OF THE MEMBERS OF THE VILLAGE OF MIDDLEFIELD COUNCIL FOR PURPOSE OF REQUIRED PUBLIC RECORDS TRAINING.** Mayor Garlich introduced Resolution 24-02 by title only. **Mr. Hornung made a motion to place Resolution 24-02 on first reading, motion seconded by Mr. Blue. All in favor: Yeas (6).**

- 3. ORDINANCE 24-101 AN ORDINANCE REVIEWING THE SCHEDULE OF FEES IMPOSED BY THE VILLAGE PURSUANT TO SECTION 135.09.** Mayor Garlich introduced Ordinance 24-101 by title only. Ms. McCoy stated this puts the fees the Village charges into one schedule of fees. **Mr. Hornung made a motion to place Ordinance 24-101 on first reading, motion seconded by Mr. Klein. All in favor: Yeas (6).**

- 4. ORDINANCE 24-102 AN ORDINANCE ACCEPTING THE ANNEXATION OF 25.34 ACRES OF LAND IN MIDDLEFIELD TOWNSHIP TO THE VILLAGE OF MIDDLEFIELD, AND DECLARING AN EMERGENCY. (to follow)** Mayor Garlich introduced Ordinance 24-102 by title only. **Mr. Blue made a motion to place Ordinance 24-102 on first reading as an emergency, motion seconded by Mr. Hornung. All in favor: Yeas (6).**

**Village of Middlefield Council Minutes
January 11, 2024**

- 5. ORDINANCE 24-103 AN ORDINANCE IMPLEMENTING SECTIONS 3735.65 THROUGH 3735.70 OF THE OHIO REVISED CODE, ESTABLISHING AND DESCRIBING THE BOUNDARIES OF COMMUNITY REINVESTMENT AREA IN THE VILLAGE OF MIDDLEFIELD AND A TAX INCENTIVE REVIEW COUNCIL, AND DECLARING AN EMERGENCY.** Mayor Garlich introduced Ordinance 24-103 by title only. Ms. McCoy stated this is creating the boundaries for a CRA, this Ordinance is following the passing of Ordinance 24-102. **Mr. Hornung made a motion to place Ordinance 24-103 on first reading, motion seconded by Mr. Blue. All in favor: Yeas (6).**

SECOND READING

- 1. ORDINANCE 23-161 AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 1163.04 ENTITLED “EXTENSION”, AND DECLARING AN EMERGENCY.** Mayor Garlich introduced Ordinance 23-161 by title only. **Mr. Blue made a motion to place Ordinance 23-161 on second reading, motion seconded by Mr. Hornung. All in favor: Yeas (6).**

THIRD READING

OLD BUSINESS

NEW BUSINESS

1. **Web Site Report – Kim Breyley:** Included in the packet. Ms. Breyley stated users are up due to posting more.
2. **Mayor Garlich stated there will be an ECON meeting on Tuesday, March 12, 2024.**

COMMITTEE REPORTS and COMMUNICATIONS

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Ms. Shaffer) – No meeting in December.

Streets, Sidewalks, & Utilities (Mr. Seyer/Ms. Arganti/ Ben Garlich) – No meeting in December.

Economic Development Committee (Mayor Garlich, Ms. Arganti, Mr. Klein, Mr. Michalakes, Mr. Dietrich, Ms. Breyley, Ms. Martin) – No meeting in December.

Parks & Recreation (Mr. Blue/ Ms. Arganti/ Mayor Garlich/ Ms. Naples/ Mr. Soltis) – No meeting in December.

Finance & Ordinance (Ms. Arganti/ Mr. Klein/Mr. Blue) - December meeting minutes included in the packet.

Public Safety (Mr. Morrow/ Mr. Hornung/Mr. Seyer) – No meeting in December.

VILLAGE CALENDAR: (ALL MEETING DATES ARE SUBJECT TO CHANGE)

**Village of Middlefield Council Minutes
January 11, 2024**

JANUARY – (Subject to change)

January 1, 2024 New Year’s Day- Village offices Closed
January 9, 2024 5:30PM STREETS, SIDEWALKS, & UTILITES
January 9, 2024 6:00PM PLANNING COMMISSION
January 11, 2024 5:30PM RECREATION
January 11, 2024 6:00PM FINANCE & ORDINANCE
January 11, 2024 6:30PM SAFETY
January 11, 2024 7:00PM COUNCIL
January 15, 2024 VILLAGE HALL CLOSED – Martin Luther King Jr. Day

FEBRUARY – (Subject to change)

February 6, 2024 5:30PM STREETS, SIDEWALKS & UTILITIES
February 6, 2024 6:00PM PLANNING COMMISSION
February 8, 2024 5:30PM RECREATION
February 8, 2024 6:00PM FINANCE & ORDINANCE
February 8, 2024 6:30PM SAFETY
February 8, 2024 7:00PM COUNCIL
February 19, 2024 VILLAGE HALL CLOSED – President’s Day Observed

EXECUTIVE SESSION- None

ADJOURNMENT

Mr. Hornung motioned to adjourn the Council meeting at 7:52 PM, motion seconded by Mr. Klein. All in favor: Yeas. (5)

PENDING

Tabled: Resolution 21-08

Approved: _____
MAYOR

Attest: _____
FISCAL OFFICER