

Village of Middlefield Finance & Treasury  
Committee  
December 14, 2023  
6:30 PM

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The Finance & Ordinance meeting was called to order at 6:30 pm with the following members present: Mr. Sam Morrow, Mr. Rick Seyer, and Mr. Scott Klein.

**Also present:** Leslie McCoy- Village Administrator, Mayor Ben Garlich, Mr. Nick Giardina- Fiscal Officer, and Chief Tucholski.

**Agenda:** No additions/deletions.

**Approval of Minutes:** November 9, 2023 meeting minutes were presented for approval. *Mr. Morrow made a motion to approve the minutes as presented, motion seconded by Mr. Seyer. All in favor: Yeas (3).*

**OLD BUSINESS**

1. **Village Finances – Discussion:** Mr. Giardina stated water, sewer, and income tax are up overall compared to the prior year. Mr. Giardina stated receipts are up due to some grants and projects happening in the Village. Mr. Giardina stated expenses are also up but this is due to big projects like the new well. Mr. Giardina

**NEW BUSINESS**

1. **RESOLUTION 23-16 A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO MAKE FINAL TRANSFERS OF FUNDS NECESSARY TO FINALIZE AND BALANCE THE 2023 BUDGET ON DECEMBER 31, 2023, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Resolution 23-16 by title only. Mr. Klein made a motion to recommend Resolution 23-16 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).
2. **RESOLUTION 23-17 A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS AND DECLARING AN EMERGENCY.** Mr. Klein introduced Resolution 23-17 by title only. Ms. McCoy stated these are end of the quarter transfers. Mr. Klein made a motion to recommend Resolution 23-17 to Council and put on first reading, motion seconded by Mr. Morrow. All in favor: Yeas (3).
3. **RESOLUTION 23-18 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH MEDICAL MUTUAL OF OHIO FOR THE PROVISION OF HEALTH CARE INSURANCE FOR VILLAGE EMPLOYEES AT A MONTHLY COST OF \$24,759.49 AND DECLARING AN EMERGENCY.** Mr. Klein introduced Resolution by title only. Ms. McCoy stated these changes are due to the federal government. Ms. McCoy stated this is a 5% increase for the premium. Mr. Morrow made a motion to recommend Resolution 23-18 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).
4. **RESOLUTION 23-19 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY.** Mr. Klein introduced Resolution 23-19 by title

only. **Mr. Klein made a motion to recommend Resolution 23-19 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

- 5. ORDINANCE 23-158 AN ORDINANCE AMENDING THE 2023 PERMANENT APPROPRIATIONS AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-158 by title only. Mr. Giardina stated this is to revise a budget to make sure they still have the authority to move funds. **Mr. Morrow made a motion to recommend Ordinance 23-158 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).**
- 6. ORDINANCE 23-160 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN ANNEXATION AGREEMENT WITH SHERPA DEVELOPMENT COMPANY, LLC AND MIDDLEFIELD TOWNSHIP AND APPROVING THE FORM OF ANNEXATION PETITION, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-160 by title only. **Mr. Klein made a motion to recommend Ordinance 23-160 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
- 7. ORDINANCE 23-161 AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 1163.04 ENTITLED "EXTENSION", AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-161 by title only. **Mr. Klein made a motion to recommend Ordinance 23-161 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
- 8. ORDINANCE 23-162 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A LICENSE AGREEMENT WITH RED CREEK DEVELOPMENT CORPORATION FOR USE OF PROPERTY AS A SHOOTING RANGE, AND DECLARING AN EMERGENCY.** Mr. Klein introduced Ordinance 23-162 by title only. Ms. McCoy stated this is for the shooting range and to carry insurance on the shooting range. **Mr. Klein made a motion to recommend Ordinance 23-162 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

**ADJOURNMENT:** Mr. Klein made a motion to adjourn at 6:53 pm, motion seconded by Mr. Morrow. All in favor: Yeas (3).