

**VILLAGE OF MIDDLEFIELD'S  
STREETS, SIDEWALKS & UTILITIES MEETING  
FEBRUARY 6, 2024**

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The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:30 pm with the following members present: Mr. Sam Morrow and Mr. Rick Seyer. Mayor Ben Garlich is excused.

**Also present:** Ms. Leslie McCoy-Administrator, Chief Tucholski, Mr. Scott Klein, and Mr. Tom Cappello-Village Engineer.

**Agenda:** No deletions to the agenda.

**Minutes of November 7, 2023** were presented for approval. **Mr. Morrow made a motion to approve the minutes as presented, motion seconded by Mr. Seyer. All in favor: Yeas (3).**

#### **OLD BUSINESS**

1. **Budget:** Chief Tucholski stated everything looks good. Chief Tucholski stated the end of year budget was also good. Chief Tucholski stated he will need to purchase a new truck for Cliff because his is a 2012. It will be handed down to the to the service guys to use.
2. **Urban Growers 2024/2025 Custom Planting Contract:** Ms. McCoy stated two of the boxes in front of the mural will be removed so the quote included in the report is to show the adjustment costs with those flower boxes removed. Chief Tucholski stated it will be more open in front of the mural. Mr. Klein mentioned possible putting in two benches by the mural somewhere.

#### **NEW BUSINESS**

1. **Adjustment Journal – November 2023 (None); December 2023; January 2024 (None):** Ms. McCoy stated there is one for December 2023 and it was for the removal of the admin fee since the resident was paperless. The one on Grove St is for a postmark issue so penalties and interest was removed.  
**Mr. Seyer made a motion to approve the adjustment journal, motion seconded by Mr. Morrow. All in favor: Yeas (3).**
2. **Capital Improvement Projects Bid Awards:** Chief Tucholski stated roads Almeda, Standish, and Orchard were all picked up by Ronyak Paving since they were the lowest and best bidder.
3. **General Discussion:** Ms. McCoy stated there are some updates that will be done at the wastewater treatment plant. Chief Tucholski stated Well #1 will be flushed and cleaned and will be down for about 1-2 weeks. Well #2 will keep processing like normal. Chief Tucholski stated he would like to possibly redo the fence at the Lighted Field (Field 7).

Next Meeting Tuesday, March 12, 2024.

**EXECUTIVE SESSION- None**

#### **ADJOURNMENT**

**Mr. Morrow made a motion to adjourn at 5:50 pm, motion seconded by Mr. Seyer. All in favor: Yeas (3).**

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 5:50 pm.

**PENDING**

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