

**Village of Middlefield Finance & Treasury Investment Board**  
**September 11, 2025**  
**6:00 PM**

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The Finance & Ordinance meeting was called to order by roll call at 6:00 pm with the following members present: Mr. Chris Michalakes, Mr. Sam Morrow and Ms. Kaitlyn Arganti.

**Also present:** Mayor Garlich, Ms. Leslie McCoy- Village Administrator, Mr. Nick Giardina- Fiscal Officer, Mr. Scott Klein, and Chief Tucholski.

**Agenda:** No additions/deletions.

**Approval of Minutes:** August 14, 2025 meeting minutes were presented for approval. ***Mr. Michalakes made a motion to approve the minutes as presented, motion seconded by Mr. Morrow. All in favor: Yeas (3).***

**OLD BUSINESS**

- 1. Village Finances – Discussion:** Mr. Giardina included a report. Mr. Giardina stated income tax, water, and sewer are up 2.43% compared to the previous year. Mr. Giardina stated last month receipts were up last month even after putting down 20% for the BFG Property. Mr. Giardina stated employment in the Village is strong so withholdings are up. Wages year to date are up about \$11,000. Mr. Giardina stated debt is down to about \$3 million.

**NEW BUSINESS**

- 1. RESOLUTION 25-15 A RESOLUTION AUTHORIZING THE VILLAGE ENGINEER TO PREPARE PLANS AND SPECIFICATIONS FOR THE VILLAGE'S CAPITAL IMPROVEMENT PLAN FOR THE 2026 CALENDAR YEAR, AND DECLARING AN EMERGENCY** Mr. Morrow introduced Resolution 25-15 by title only. Ms. McCoy stated this is for utility improvements in the Village. ***Ms. Arganti made a motion to recommend Resolution 25-15 to Council, motion seconded by Mr. Morrow. All in favor: Roll Call. Yeas (3).***
- 2. RESOLUTION 25-16 A RESOLUTION AUTHORIZING THE ISSUANCE OF A US BANK MASTERCARD AND A BANK OF MIDDLEFIELD VISA, EACH WITH A MAXIMUM CREDIT LIMIT OF \$2,000, IN THE NAME OF LIEUTENANT AARON GRALEY FOR POLICE DEPARTMENT AND/OR VILLAGE EXPENDITURES, AND DECLARING AN EMERGENCY.** Mr. Morrow introduced Resolution 25-16 by title only. Mr. Giardina stated this makes it easier for the police to spend money on Police since Chief Tucholski' s card is used for both Service and Police. ***Mr. Morrow made a motion to recommend Resolution 25-16 to Council, motion seconded by Ms. Arganti. All in favor: Roll Call. Yeas (3).***
- 3. RESOLUTION 25-17 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY.** Mr. Morrow introduced Resolution 25-17 by title only. Mr. Giardina stated this is for the annual meeting accepting what the County Auditor proposes. ***Mr. Michalakes made a motion to recommend Resolution 25-17 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).***

- 4. RESOLUTION 25-18 A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS AND DECLARING AN EMERGENCY** Mr. Morrow introduced Resolution 25-18 by title only. Ms. Arganti made a motion to recommend Resolution 25-18 to Council, motion seconded by Mr. Michalakes. All in favor: Yeas (3).
- 5. ORDINANCE 25-134 AN ORDINANCE ENACTING CODIFIED ORDINANCE SECTION 521.18 ENTITLED "CONSTRUCTION AND MAINTENANCE WORK RESTRICTED" AND DECLARING AN EMERGENCY.** Mr. Morrow introduced Ordinance 25-134 by title only. Chief Tucholski stated the time will be from 7:00AM-8:00PM. Mr. Michalakes made a motion to recommend Ordinance 25-134 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).
- 6. ORDINANCE 25-135 AN ORDINANCE AUTHORIZING THE A PAY RAISE FOR FULL TIME WATER AND WASTEWATER PLANT OPERATOR/LABORER JERRY ROSE III, AND AMENDING ORDINANCE 25-103 ESTABLISHING PAY RATES FOR NON-POLICE EMPLOYEES OF THE VILLAGE, AND DECLARING AN EMERGENCY.** Mr. Morrow introduced Ordinance 25-135 by title only. Chief Tucholski stated Jerry received licensing at the WWTP. Mr. Michalakes made a motion to recommend Ordinance 25-135 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).
- 7. ORDINANCE 25-136 AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO CERTAIN FINANCING DOCUMENT WITH THE MIDDLEFIELD BANKING COMPANY TO FINANCE THE PURCHASE OF REAL PROPERTY AT 14500 KINSMAN ROAD IN BURTON TOWNSHIP, RATIFYING PAST ACTIONS, AND DECLARING AN EMERGENCY.** Mr. Morrow introduced Ordinance 25-136 by title only. Ms. McCoy stated this is for the terms and conditions of the purchase of the BFG property. Mr. Giardina stated this just ratifies the loan on the property. Mr. Michalakes made a motion to recommend Ordinance 25-136 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).
- 8. ORDINANCE 25-137 AN ORDINANCE AMENDING EXISTING SECTION 911.08 OF THE CODIFIED ORDINANCES TO PROVIDE THE 2026 RESIDENTIAL, COMMERCIAL AND INDUSTRIAL WATER ACCOUNT RATES, COMMENCING JANUARY 1, 2026.** Mr. Morrow introduced Ordinance 25-137 by title only. Ms. McCoy stated this is a 3% increase on the water rates. Mr. Michalakes made a motion to recommend Ordinance 25-137 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).
- 9. ORDINANCE 25-138 AN ORDINANCE AMENDING EXISTING SECTION 907.04 OF THE CODIFIED ORDINANCES TO PROVIDE FOR RESIDENTIAL, COMMERCIAL AND INDUSTRIAL SEWER ACCOUNTS, COMMENCING JANUARY 1, 2026.** Mr. Morrow introduced Ordinance 25-138 by title only. Ms. McCoy stated this is a 5% increase on sewer rates. Mr. Michalakes made a motion to recommend Ordinance 25-138 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).
- 10. ORDINANCE 25-139 AN ORDINANCE AMENDING EXISTING SECTION 911.10 (a) OF THE CODIFIED ORDINANCES TO PROVIDE FOR FIRE**

**SPRINKLER SYSTEM ACCOUNTS, COMMENCING JANUARY 1, 2026.** Mr. Morrow introduced Ordinance 25-139 by title only. Ms. McCoy stated this is a 3% increase. **Mr. Michalakes made a motion to recommend Ordinance 25-139 to Council, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

**11. ORDINANCE 25-140 AN ORDINANCE AUTHORIZING VARIOUS ACTIVITIES RELATED TO THE 7th ANNUAL GEAUGA VETERAN'S SPORTS FEST, WAIVING THE PROHIBITION OF THE CODIFIED ORDINANCES REGARDING SAME, AND DECLARING AN EMERGENCY.** Mr. Morrow introduced Ordinance 25-140 by title only. Ms. McCoy stated this is for the event that is happening this weekend. **Mr. Morrow made a motion to recommend Ordinance 25-140 to Council, motion seconded by Mr. Michalakes. All in favor: Yeas (3).**

**General Discussion:**

**ADJOURNMENT:** Ms. Arganti made a motion to adjourn at 6:27pm, motion seconded by Mr. Michalakes. All in favor: Yeas (3).

These Finance Meeting Minutes are to be supplemented by any audio recording of the Meeting, to the extent any such audio recording exists and is kept by the Village.

Sam Morrow – Chair  
Ben Garlich  
Nick Giardina

***TREASURY INVESTMENT BOARD***  
***Agenda***  
***September 11, 2025***  
***After Finance Meeting***

Mr. Morrow opened the Treasury Investment Board meeting at 6:27PM.

1. AGENDA: Additions/Deletions
2. MINUTES: (Joint session Minutes with the Finance Committee already approved)

**OLD BUSINESS**

- 1. VILLAGE INVESTMENTS:** Mr. Giardina stated a report is included and has been handed out to the committee. Mr. Giardina stated the report shows balances and funds of all accounts that the Village holds. Mr. Giardina stated the report also shows the interest amounts that have been earned.

**NEW BUSINESS**

**Mr. Morrow made a motion to adjourn at 6:30PM, motion seconded by Mr. Garlich. Roll Call. All in favor: Yeas (3).**

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