

**AGENDA**  
**COUNCIL MEETING**  
**DECEMBER 11, 2025**  
**6:00 P.M.**

1. ROLL CALL
2. PLEDGE OF ALLIGENCE
3. AGENDA: ADDITIONS/DELETIONS
4. APPROVAL OF MINUTES- November 13, 2025
5. PAYMENT OF BILLS – \$ *to follow*
6. FISCAL OFFICER’S REPORT – Income Tax, Financials
7. AMBULANCE REPORT
8. FIRE DEPARTMENT REPORT
9. ECONOMIC DIRECTOR
10. ZONING INSPECTOR’S REPORT
11. DIRECTOR OF STREETS & UTILITIES REPORT
12. POLICE REPORT
13. PARKS & RECREATION REPORT

**EXECUTIVE SESSION**

**PUBLIC PARTICIPATION**

1. January 8, 2026 7:30pm Public Hearing Tax Increment Financing Ordinance pursuant to Ohio Revised Code Section 5709.40(C) for the Heritage Pointe Tax Increment Financing Incentive Districts
2. 2026 APPOINTMENTS -MAYOR APPOINTMENTS  
**Planning Commission**  
1.Scott Klein, Councilmember 4yr term      2. \_\_\_\_\_ (6 yrs)
3. 2026 Appointment - MAYOR APPOINTMENTS (approved by Council)  
**Cemetery Sexton**  
1. \_\_\_\_\_ (1 yr)
4. Community Care Presentation

**FIRST READING**

- 1) RESOLUTION 25-22 A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO A CONTRACT WITH MEDICAL MUTUAL OF

OHIO FOR THE PROVISION OF HEALTH CARE INSURANCE AND BAY BRIDGE ADMINISTRATORS FOR THE PROVISION OF GAP INSURANCE FOR VILLAGE EMPLOYEES, AND DECLARING AN EMERGENCY.

- 2) RESOLUTION 25-23 A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE VILLAGE OF MIDDLEFIELD ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS INCOME TAX INFRASTRUCTURE FUND FOR THE N. THOMPSON, GROVE, RIDGEWOOD AND NORTHVIEW ROAD IMPROVEMENTS PROJECT (OPWC PROJECT NUMBER CG08AC/CG09AC) WITH THE PROCEEDS OF TAX EXEMPT DEBT OF THE STATE OF OHIO, AND DECLARING AN EMERGENCY
- 3) RESOLUTION 25-24 A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO MAKE FINAL TRANSFERS OF FUNDS NECESSARY TO FINALIZE AND BALANCE THE 2025 BUDGET ON DECEMBER 31, 2025, AND DECLARING AN EMERGENCY
- 4) RESOLUTION 25-25 A RESOLUTION DELINEATING OVERLAYS IN RELATION TO THE PROPOSED HERITAGE POINTE INCENTIVE DISTRICTS WITHIN THE VILLAGE OF MIDDLEFIELD, OHIO; AND ADOPTING A WRITTEN ECONOMIC DEVELOPMENT PLAN AS TO SAME; SETTING THE TIME AND PLACE OF A PUBLIC HEARING; AUTHORIZING AND RATIFYING THE GIVING OF NOTICE TO THE CARDINAL LOCAL SCHOOL DISTRICT, THE AUBURN CAREER CENTER, AND THE BOARD OF COUNTY COMMISSIONERS OF GEauga COUNTY, OHIO, ALL PURSUANT TO OHIO REVISED CODE SECTION 5709.40(C) AND ITS RELATED RULES AND LAWS, AND DECLARING AN EMERGENCY.
- 5) ORDINANCE 25-151 AN ORDINANCE FURTHER AMENDING CODIFIED ORDINANCE SECTION 907.04 (e) TO PROVIDE FOR RESIDENTIAL, COMMERCIAL AND INDUSTRIAL SEWER ACCOUNTS, COMMENCING JANUARY 1, 2026, AND DECLARING AN EMERGENCY
- 6) ORDINANCE 25-152 AN ORDINANCE AUTHORIZING THE VILLAGE TO ENTER INTO A LEASE AGREEMENT WITH JOHN G. JOHNSON CONSTRUCTION COMPANY, INC., RATIFYING PAST ACTIONS, AND DECLARING AN EMERGENCY.
- 7) ORDINANCE 25-153 AN ORDINANCE APPOINTING JOHN BOKSANSKY AS FULL-TIME CEMETERY SEXTON AND ZONING INSPECTOR FOR THE VILLAGE OF MIDDLEFIELD, ESTABLISHING COMPENSATION, AND DECLARING AN EMERGENCY
- 8) ORDINANCE 25-154 AN ORDINANCE ENACTING CODIFIED ORDINANCE SECTION 151.31 ENTITLED "PURCHASE ORDER POLICY" AND DECLARING AN EMERGENCY

- 9) ORDINANCE 25-155 AN ORDINANCE NOTIFYING AND DIRECTING THE GEauga COUNTY BUDGET COMMISSION THAT THE VILLAGE REQUIRES COLLECTION OF THE FULL 2.0 MILL POLICE DEPARTMENT RENEWAL LEVY PASSED ON NOVEMBER 5, 2024 FOR TAX YEAR 2025/CALENDAR YEAR 2026, AND DECLARING AN EMERGENCY.

## **SECOND READING**

## **THIRD READING**

1. ORDINANCE 25-141 AN ORDINANCE AUTHORIZING THE MAYOR AND VILLAGE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH DENNIS M. COYNE, ESQ. TO PROVIDE CHIEF PROSECUTOR SERVICES FOR 2026, AND DECLARING AN EMERGENCY
2. ORDINANCE 25-142 AN ORDINANCE HIRING ADVANCED ACCOUNTING CONSULTANTS TO ASSIST THE VILLAGE'S FISCAL OFFICER WITH CERTAIN ACCOUNTING AND BOOKKEEPING FUNCTIONS, AND DECLARING AN EMERGENCY
3. ORDINANCE 25-143 AN ORDINANCE EMPLOYING LUKE F. MCCONVILLE AS VILLAGE SOLICITOR AND LEGAL COUNSEL FOR THE VILLAGE OF MIDDLEFIELD FOR THE PERIOD JANUARY 1, 2026 THROUGH DECEMBER 31, 2026, AND DECLARING AN EMERGENCY
4. ORDINANCE 25-144 AN ORDINANCE APPOINTING THE FIRM OF STEPHEN HOVANCSEK & ASSOCIATES AS VILLAGE ENGINEER FOR THE PERIOD JANUARY 1, 2026 THROUGH DECEMBER 31, 2026, AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF SAID SERVICES, AND DECLARING AN EMERGENCY
5. ORDINANCE 25-145 AN ORDINANCE AUTHORIZING THE VILLAGE TO ENGAGE CHARLES MORGRET, OF VILLAGER DATA SERVICES, AS INFORMATION TECHNOLOGY ADMINISTRATOR FOR THE VILLAGE OF MIDDLEFIELD FOR THE PERIOD JANUARY 1, 2026 THROUGH DECEMBER 31, 2026, AND DECLARING AN EMERGENCY

## **OLD BUSINESS**

## **NEW BUSINESS**

1. WEB SITE REPORT – KIM BREYLEY

**COMMITTEE MINUTES/CHAIRMAN REPORT**

STREETS & UTILITIES COMMITTEE  
PLANNING COMMISSION  
RECREATION COMMITTEE  
FINANCE & ORDINANCE COMMITTEE  
SAFETY COMMITTEE

**CALENDAR (ALL MEETING DATES ARE SUBJECT TO CHANGE)**

**DECEMBER – (subject to change)**

December 11, 2025 5:30pm FINANCE COMMITTEE  
December 11, 2025 6:00pm COUNCIL MEETING  
December 25, 2025 – *Christmas – Village Offices Closed*

**JANUARY– (subject to change)**

January 1, 2026 – *New Year’s Day – Village Office’s Closed*  
January 6, 2026 5:15pm STREETS COMMITTEE  
January 6, 2026 6:00pm PLANNING COMMISSION  
January 8, 2026 5:00pm AMERICA250 MEETING  
January 8, 2026 5:30pm RECREATION COMMITTEE  
January 8, 2026 6:00pm FINANCE COMMITTEE  
January 8, 2026 6:30pm SAFETY COMMITTEE  
January 8, 2026 7:00pm COUNCIL MEETING  
January 19, 2026– *Martin Luther King Jr. Day - Village Offices Closed*

**FEBRUARY – (subject to change)**

February 10, 2026 5:15pm STREETS COMMITTEE  
February 10, 2026 6:00pm PLANNING COMMISSION  
February 11, 2026 11:00am TIRC Meeting (Geauga County Auditor Real Estate Appraisal Office)  
February 12, 2026 12:00pm RECORDS RETENTION COMMITTEE  
February 12, 2026 5:30pm RECREATION COMMITTEE  
February 12, 2026 6:00pm FINANCE COMMITTEE  
February 12, 2026 6:30pm SAFETY COMMITTEE  
February 12, 2026 7:00pm COUNCIL MEETING  
February 16, 2026– *President’s Day - Village Offices Closed*

**ADJOURNMENT**