

**VILLAGE OF MIDDLEFIELD'S
STREETS, SIDEWALKS & UTILITIES MEETING
JULY 7, 2026**

The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order by roll call at 5:15 pm with the following members present: Mayor Garlich, Mr. Sam Morrow, Mr. Bill Blue, and Ms. Kaitlyn Arganti.

Also present: Ms. Leslie McCoy-Administrator, Chief Tucholski, Mr. Tom Cappello, Mr. Scott Klein, and Ms. Sabine Weizer.

Agenda: No additions deletions.

Minutes of June 9, 2026 were presented for approval. **Ms. Arganti made a motion to approve the minutes as presented, motion seconded by Mr. Blue. All in favor: Roll Call. Yeas (4).**

OLD BUSINESS

1. **BUDGET:** Chief Tucholski stated there is nothing out of the ordinary for budget and everything is still within budget.
2. **Ongoing 2026 Capital Improvement Projects:**
 - a. **Water Well #5- contractor Cold Harbor Building Co.-** Chief Tucholski stated the roadway is in and the main line is also in. They have started on the base structure and forming the walls. Mr. Cappello stated the electrical conduit will be done tomorrow.
 - b. **WWTP Tertiary Filter & UV Filter System Retrofit Project: A.P. O'Horo Company- Precon meeting July 9.** Chief Tucholski stated the Precon meeting is on July 9.
 - c. **Generator Replacement (Year 1 of 4)- 2026 is Tare Creek Lift Station.** Chief Tucholski stated the gas company finally put the gas line in and Cliff Harrison will be ordering the unit for it.
 - d. **WWTP Headwork's Screen Refurbishment- Andritz Separation Inc.** Chief Tucholski stated this has not started yet. The Precon was done and they are just waiting on the parts for it.
 - e. **N State Avenue Water Connection Replacement Project- Grade Line Inc.** Chief Tucholski stated this project will not start until late August and shouldn't take more than a week to complete the project.
 - f. **Meter Replacement Project-** Chief Tucholski stated the meter project is going very well. Ms. McCoy stated in totality the number of meters that have been replaced is about 600. Ms. McCoy stated there will be 2 more years of changeouts but the load won't be as hefty as the last two years.

NEW BUSINESS

1. **Adjustment Journal –June 2026: NONE**
2. **Personnel:** Chief Tucholski stated he has a couple of full-time interviews scheduled for tomorrow and will update the commission on how those goes.
3. **Request for reimbursement of invoice from Tim Frank Septic to resident at 15108 Timber Ridge Dr.** Chief Tucholski stated there was a sink hole next to the apron at this property. The village looked at it and stated it is most likely the resident's issue and recommended she call Tim Frank Septic to come out and look at the sink hole with a camera. Chief Tucholski stated Tim Frank came out and did that

and determined it was not the resident's issue but also could not determine where it was on the Village side which is why she is asking for a refund. Chief Tucholski stated he recommends she should receive the refund since it is not her issue. **Mr. Blue made a motion to reimburse resident at 15108 Timber Ridge Dr for the invoice from Tim Frank septic, motion seconded by Ms. Arganti. All in favor. Roll Call. Yeas (4).**

4. Capital Improvement Plan:

a. Adjustments to 2027 and 2028 Ms. McCoy stated Sperry was submitted to OWPC for half of the funding. Ms. McCoy stated she is working on the pocket park lighting and the well #5 funding. Discussion held regarding the funding for the Capital Improvement Plan for 2027.

b. 5 Year Plan 2029-2033- Will be discussed at the next meeting due to time.

5. General Discussion: Chief Tucholski stated he is planning to work on the roads in Glen Valley to get those repaired.

Next Meeting **Tuesday, August 11, 2026 at 5:15pm.**

EXECUTIVE SESSION- None

Ms. Arganti made a motion to adjourn at 5:57pm, motion seconded by Mr. Morrow. All in favor: Yeas (4).

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 5:57pm.

These Streets, Sidewalks, and Utilities Meeting Minutes are to be supplemented by any audio recording of the Meeting, to the extent any such audio recording exists and is kept by the Village.